



REQUEST FOR PROPOSALS 2011 Gutter Installation and Repair

The City of Sedro-Woolley is soliciting bids for the installation of approximately 318 lf of new 5K Style, Aluminum continuous gutters and appropriate downspouts at various city facilities, with color to be determined.

Instructions to Bidders: There are three buildings citywide that that are in need of new gutters, and one location is in need of some repairs due to snow damage. The buildings are a large picnic shelter at Riverfront Park, a pole building located at our Street Department Maintenance Shop, an equipment shed at the Street Department Shop, and an equipment shed at our Wastewater Treatment Facility Plant.

The locations are as follow

1. Riverfront Park Shelter, 1001 River Rd, new gutters approx. 125 lf , no downspouts, lump sum
2. Street Department Equipment Shed, 409 Alexander Street, new gutters approx. 118 lf with downspouts on each corner, lump sum
3. Parks Department Equipment Shed, 409 Alexander Street, replace damaged gutters & tie to existing, approx. 75 lf, lump sum
4. Wastewater Treatment Plant Equipment Shed, 401 Alexander Street, repair damaged gutters, hourly basis

Bids shall include the cost to complete the described work itemized by site. Bids shall include total costs including mobilization, materials, labor, and equipment, and obtaining all necessary licenses and permits (local and/or state) to safely complete the job, and cleanup of the sites.

Due to the complexity of this project, there will be a mandatory pre bid meeting for all interested contractors to look at the needed repairs. **The pre-bid walkthrough is scheduled for Monday, May 23rd at 10:00am, beginning at the Street Department Shop, 409 Alexander Street, Sedro-Woolley WA 98284.**

Materials provided for individual projects will be per the current edition of the International Building Code, or equal to existing materials as appropriate. Work will be performed per the current edition of the International Building Code and City standards. See the Public Works Agreement and photographs for this project on the city's website at:

<http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm> under Bids and Awards, 2011 Gutter Installation and Repairs tab for insurance, bonding, prevailing wage provisions and other provisions applicable to this contract. State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link:

<https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date. Contractors must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA L&I, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. Successful bidder must have or shall obtain a Sedro-Woolley business license. Bidder shall register or maintain registration on the MRSC Consultant Roster at <http://www.mrscrosters.org> prior to award.

Interested contractors are to submit a completed proposal form, a current rate sheet including labor and equipment rates, and mark-up rate for materials.

Proposals are due by **Tuesday, 2 pm on May 31, 2011**. A formal bid opening will not be held. Proposals may be submitted in person, by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@ci.sedro-woolley.wa.us. Results of the bid will be posted on the city website after award.

Basis for selection will consist of a combination of Schedule 1 Gutter Installation and Repairs Lump Sum for Items 1 to 3 and Schedule 2 Miscellaneous Gutter Repairs Hourly Basis for repair of the Item 4 Wastewater Treatment Plant Equipment Shed, utilizing man-hour, equipment rates and mobilization/demobilization costs, a review of qualifications and references, and capacity to respond within the time frame stated.

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby. For technical questions or to schedule a site visit, please contact Nathan Salseina, Public Works Operations Department at 360-856-5167 between the hours of 7:00am to 3:30pm Monday through Friday.

ADVERTISED: May 12, 2011 - On line at City of Sedro-Woolley Web Site at <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm>

RFP E-MAILED: May 12, 2011 - MRSC Small Works Contractors and Consultants Roster - Service Category: Facility Construction, Repair & Maintenance - Sub-Category: Gutters & Downspouts