



## **INVITATION TO BID 2012 Annual Plumbing On-Call Services**

The City of Sedro-Woolley is soliciting bids under the City's Small Works Roster process for an emergency on call contract for plumbing repair services. The contract will cover emergency on call services for the 2012 calendar year. Proposal shall cover the following on call service at the following locations:

- |   |                            |
|---|----------------------------|
| 1. Sedro-Woolley Municipal Building       | 325 Metcalf Street         |
| 2. Sedro-Woolley Senior Center            | 715 Pacific Street         |
| 3. Sedro-Woolley Public Library           | 802 Ball Street            |
| 4. Sedro-Woolley Community Center         | 703 Pacific Street         |
| 5. Parks & Recreation Office              | 340 Bingham Park Loop      |
| 6. Hammer Heritage Square                 | 640 Metcalf Street         |
| 7. Police Evidence Garage                 | 300 Metcalf Street         |
| 8. Riverfront Park                        | 1001 River Rd              |
| 9. Memorial Park                          | 703 Pacific Street         |
| 10. Bingham Park                          | 340 Bingham Park Loop      |
| 11. Sedro-Woolley Fire Station 2          | 1218 North Township Street |
| 12. Wastewater Treatment Plant Operations | 401 Alexander              |
| 13. Solid Waste Operations                | 315 Sterling               |
| 14. Street Department Shop                | 409 Alexander              |
| 15. Cemetery Shop                         | 1450 Wicker Road           |

### **SCOPE OF WORK**

Purpose: The purpose of this proposal is to establish an annual contract to provide for the repair and maintenance of plumbing systems for the City of Sedro-Woolley.

All bidders must be qualified and familiar with all plumbing systems and must have demonstrated a past history of responsiveness, technical expertise, and professionalism. Contractor will respond to City calls within 1 hour after receipt of request between 8:00 a.m. - 4:30 p.m., Monday thru Friday, and within two hours between 4:30 p.m. - 8:00 a.m., Monday thru Friday and weekends and holidays. Response time is defined as having adequate resources necessary to perform the work on site.

Contractor will troubleshoot and/or diagnose plumbing problems and recommend emergency or routine repair programs as required.

Contractor will assist City personnel in location of necessary repair parts. City personnel will procure parts as necessary or may designate that the contractor supply parts.

Contractor will assist City personnel in making repairs to eliminate or reduce downtime of vital plumbing systems at various City facilities.

Contractor will be required to have all necessary equipment. Contractor will provide the necessary manpower and equipment to perform normal plumbing repairs or replacements and emergency repair or replacement.

Materials provided for individual projects will be per the current edition of the International Building Code. Work will be performed per the current edition of the International Building Code and City standards. See the Public Works Agreement for this project on the city's website <http://s-wcity.net/BidsAwards/main.htm> under Bids and Awards, 2012 Annual On-Call Plumbing Services tab for insurance, bonding, prevailing wage provisions and other provisions applicable to this contract. State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date. Contractors must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA L&I, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. Successful bidder must have or shall obtain a Sedro-Woolley business license. Bidder shall register or maintain registration on the MRSC Consultant Roster Prior to award.

Interested contractors are to submit a completed proposal form, a current rate sheet including labor and equipment rates, mark-up rate for materials and a Statement of Bidder's Qualifications including references utilizing the form provided.

Proposals are due by **4 pm on Thursday, January 12, 2012**. A formal bid opening will not be held. Proposals may be submitted in person, by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email [jrosario@ci.sedro-woolley.wa.us](mailto:jrosario@ci.sedro-woolley.wa.us). Results of the bid will be posted on the city website after award.

Basis for selection will consist of comparison of On-call man-hour, equipment rates and mobilization/demobilization costs, a review of qualifications and references, and capacity to respond within the time frame stated.

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby. For Technical questions relating to this request for proposal or to schedule a site visit please contact Nathan Salseina, Public Works Operations Lead at 360-855-5167 or [nsalseina@ci.sedro-woolley.wa.us](mailto:nsalseina@ci.sedro-woolley.wa.us) between the hours of 7:00 am and 3:30 pm.

ADVERTISED: December 21, 2011 - On line at City of Sedro-Woolley Web Site at <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm>

INVITATION TO BID E-MAILED: December 21, 2011 - MRSC Small Works Contractors and Consultants Roster - **Service Category:** Plumbing & Mechanical Construction & Repair; **Subcategories:** Plumbing.