

DEMOLITION PERMIT APPLICATION PACKET

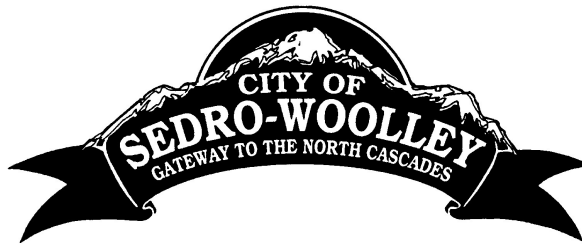


City of Sedro-Woolley

Building, Planning & Engineering

325 Metcalf Street, Sedro-Woolley, WA 98284

Phone 360-855-0771 Fax 360-855-0733



GENERAL INFORMATION AND SUBMITTAL REQUIREMENTS

DEMOLITION PLAN & SCHEDULE: A Demolition plan and schedule, describing how the structure(s) will be demolished, equipment that will be used to do the work, the timing of the work and duration of the work shall be submitted for review. **All debris from demolition must be disposed of through the City's Solid Waste Department. Call (360) 855-0929 for delivery of waste containers.**

SITE PLAN: All demolition permits must be accompanied by a site plan identifying all structures to be demolished and the location and size of existing structures and construction that are to remain on the site in relation to the property boundaries. Additionally, the site plan must identify the utilities serving the structure to be demolished. These utilities include: water supply, sewage disposal, electrical service, and gas supply (natural or propane).

UTILITIES: All utilities **MUST BE PROPERLY ABANDONED.** You will need to provide utility cut off date and a description on how each utility was abandoned. **A City inspection is required for capping off connections to the City Sewer. If working on or near the City Right-of-Way a City Right-of -Way Permit is required to be obtained.**

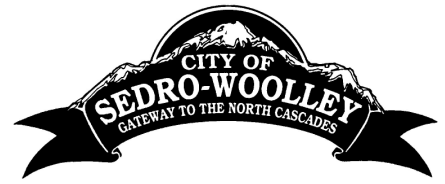
ASBESTOS: It is presumed that all buildings within the City of Sedro-Woolley built before 1980 have "friable asbestos." Prior to issuance of a Demolition Permit for buildings built before 1980 the Building Department requires an asbestos survey to be completed pursuant to the Northwest Clean Air Agency (360-428-1617) and the results attached to the demolition permit application form. If non-exempt quantities of asbestos are identified in the structure you will be required to abate and properly dispose the asbestos prior to issuance of a City Demolition Permit. If abatement is required a copy of the Northwest Clean Air Agency Approval along with the waste shipment record shall be attached to the application form along with the asbestos survey.

ACCESS: Access for Fire Department apparatus shall be provided and maintained. If working in or near the City Right-of-Way (ROW) a City ROW permit is required. All Fire Hydrants are required to be kept clear at all times.

PEDESTRIAN PROTECTION: Pedestrian protection **MAY** be required for the protection of pedestrians when in the opinion of the Building Official the location and/or demolition schedule exposes the public to risk during the demolition process.

WATER SUPPLY: The property must have a working water supply made available to it prior to the start of demolition work. Water may be supplied via a portable water tank, City water connection, or a fire hydrant. Access to fire hydrants shall not be obstructed.

CUTTING AND WELDING OPERATIONS: A suitable, approved type of fire extinguisher shall be kept at the location where welding or cutting is being done. A fire watch shall be on hand to make use of the fire extinguisher if welding or cutting is done above or within 10 feet of combustible construction or material, and a fire watch shall be maintained for at least 1-hour after completion of cutting or welding operations.



**DEMOLITION PERMIT
 APPLICATION CHECKLIST**

Date Stamp

APPLICATION No. _____

All Demolition Permit Applications must be accompanied by two (2) copies of the documents listed below. Failure to attach all the required submittal documents will result in an incomplete application and will not be accepted by City staff.

Single Family Resident- \$100.00 Commercial- \$125.00

THIS PAGE TO BE COMPLETED BY CITY STAFF AT THE TIME OF APPLICATION

Received	Required Submittals
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- 1 Completed Application Signed by Applicant
- 2 **Two (2):** Scaled site plans showing the following elements along with their dimensions:
 - (a) Building(s) to be demolished;
 - (b) Existing structures, utilities, easements and right-of-ways
 - (c) street access;
 - (d) nearest fire hydrant

IMPORTANT! Items (a)-(d) above must be **clearly marked** or the application cannot be accepted.

- 3 Provide a Demolition Plan and Schedule-See General Information and Submittal requirement page attached. **All debris from demolition must be disposed of through the City's Solid Waste Department. Call (360) 855-0929 for delivery of waste containers.**

Provide utility cut off date and a description on how each utility will be abandoned. If working on or near the City Right-of-Way, a City Right-of -Way Permit is required.

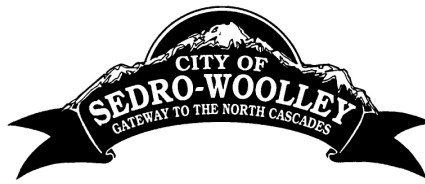
ALL UTILITIES MUST BE PROPERLY ABANDONED.

- 4 **Asbestos Survey:** An asbestos survey is required if the structure was built before 1980. If non-exempt quantities of asbestos are identified please submit a copy of Northwest Clear Air Agency Approval and a Waste Shipment Record for disposal at a Northwest Clean Air Agency approved disposal site (refer to attached Northwest Clean Air Agency forms)

Application Accepted? YES / NO City Official _____ Date: _____

If not accepted, list corrections required to make the application complete:

Correction Description	Correction approved	Date Received



DEMOLITION PERMIT APPLICATION

Fill out completely. Attach demolition schedule, asbestos survey report/records and supporting documents as necessary. Please complete all sections of the application. Failure to complete all sections will result in an incomplete application and will not be accepted by City staff.

APPLICANT/CONTACT	OWNER (if different from applicant)	CONTRACTOR
Name: _____ Address _____ City: _____ Zip Code: _____ Day Phone: _____ Cell Phone: _____ Fax: _____ Primary Contact? YES / NO	Name: _____ Address _____ City: _____ Zip Code: _____ Day Phone: _____ Cell Phone: _____ Fax: _____ Primary Contact? YES / NO	Company: _____ Contact: _____ Primary Contact? YES / NO Address: _____ City: _____ Zip: _____ Day Phone: _____ Cell: _____ Fax: _____ Registration #: _____ Expiration Date: _____ City License # _____

PROJECT SITE IDENTIFICATION

Site Address: _____ **Parcel I.D. #:** _____

DEMOLITION INFORMATION (Complete all sections below.)

Date structure was built: _____

Size of structure to be demolished: _____ sq. ft.

Current and/or historical use of the structure: _____

Attach REQUIRED demolition schedule.

Asbestos survey report attached.

Asbestos present? **YES / NO** If yes please attached a copy of the Northwest Clean Air Agency approval and waste shipment record.

Will there be clearing and grading taking place? If so how many cubic yards of material are being moved? _____ (CY)

Utilities cut off and capped? **YES / NO** **Provide REQUIRED utility cut off date information required**

PROJECT SITE INFORMATION

Application is hereby made for a DEMOLITION PERMIT. I certify that I am familiar with the information contained in this application and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the officials of the City of Sedro-Woolley the right to enter the above-described property to inspect the property as part of the permit application review and approval process and/or the proposed or completed work.

Signature (Required): _____ **Date:** _____

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