

Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-1661  
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**RIVERFRONT PARK USE AGREEMENT  
SMALL & LARGE COVERED AREA  
&  
AMPHITHEATRE**

1. Rent is **\$175.00** (resident) **\$250.00** (all others) for the large covered area (capacity 90-100) **\$125.00** (resident) **\$200.00** (all others) for the small covered area (capacity 50) and **\$400.00** (resident) **\$650.00** (all others) for the large covered area and amphitheatre. Reservations must be made at least 2 working days in advance at the City Clerk's office. The fees shall be refunded if the reservation is cancelled with not less than sixty (60) days advance notice. If either of the covered eating areas are not reserved, they are available to the public without charge on a first come, first served basis. Reservations may be made one year in advance of the reserve date.
2. No person shall possess, display or consume any alcoholic beverages or intoxicating liquors while in any City Park.
3. No person shall throw, drop, deposit, discard or otherwise dispose of litter in any City Park except in a designated litter container.
4. No person shall permit an animal in a City Park except when contained by a leash and animal waste must be picked up and properly disposed of.
5. No person shall enter the Skagit River from Riverfront Park, except when launching boats from the boat ramp, nor otherwise cross over the fence at the Riverfront Park.
6. **NO PERSON SHALL REMOVE OR RELOCATE ANY TABLES, GARBAGE CANS, OR OTHER EQUIPMENT IN ANY CITY PARK.**
7. No person shall operate or park a vehicle in any City Park except in designated traffic and parking areas, and in conformance with posted traffic regulations.
8. Operating times for Riverfront Park are from 8:30 a.m. until dusk in the summer. Please do not disturb the caretaker prior to 8:30 a.m.
9. No skateboards, bicycles or water fights are allowed in the park area.

10. No bands, music, radios, cassette recorders, etc. played loudly in the park so as to inconvenience other people.
11. Park renters are allowed to use Bouncy Houses at their own risk, and shall provide their own generator for power. City Staff will not assist with setup.

In addition to the rules that shall apply to the use of city parks, the following regulations shall apply to the use of the amphitheatre at Riverfront Park:

A. Reservations.

1. Non-profit, City-sanctioned festivals and private uses. Reservations for the amphitheatre at Riverfront Park may be made up to one year in advance at City Hall by paying a fee at the time the reservation is made as follows: for residents, four hundred dollars (\$400.00) and for all others, six hundred fifty dollars (\$650.00). This fee includes the use of the large shelter. If the reservation is not canceled at least sixty days before the reservation date, it will not be refunded without approval of the mayor, or his/her designee. If the amphitheatre is not reserved, it is available to the public without charge on a first-come, first-served basis, *provided*, that no power shall be supplied and no sound amplification may be used.

2. Events staged for profit or not listed in subsection 1 above. Reservations for the amphitheatre at Riverfront Park may be made up to one year in advance by application to the City Council for a special events permit. The finance department is delegated authority to develop a special events permit application form and process. The fee for a special events permit shall be \$200.00, and is non-refundable and payable at the time of the application. In making its decision, the City Council will consider the information in the application, the impact the event may have on the community, Riverfront Park and its other users, risks associated with the event and benefits to the community. It is the intent of the Council to make the amphitheatre available to users in this category on a very limited basis when those users will provide opportunities for arts and entertainment that would not otherwise be available to the Sedro-Woolley community. Upon approval from the City Council, the applicant must pay a rental fee as follows: for residents, four hundred dollars (\$400.00) and for all others, six hundred fifty dollars (\$650.00). This fee includes the use of the large shelter. This fee is non-refundable. Decisions of the City Council are final.

B. Noise. Use of this facility is subject to the City's public disturbance noise ordinance, SWMC 9.46, including the provision allowing for the issuance of a permit for weddings, receptions, parties, musicals, theatrical performances or other similar events. It is the express intent of the City Council to allow for the use of the amphitheatre while also allowing the general public to continue to use and enjoy the park and to not unreasonably disturb the residential neighbors.

C. Security/Facility Monitor.

1. For any event in which alcoholic beverages, live music or dancing are to be allowed or provided, the user must pay an additional fee of twenty-five dollars for each hour of use (minimum of four hours); includes all time from set-up to cleaning. This fee shall be paid to the city at least three days prior to the event, based upon the anticipated hours of use as determined by the mayor or designee and will not be refunded once the use commences. Additional charges for use beyond the amount paid for in advance will be assessed at a rate of fifty dollars per hour; no refunds will be given for use that is less than the amount paid for in advance.

2. The mayor may, in his/her reasonable discretion, require the user to pay an additional fee equal to the hourly cost of overtime pay plus benefits and assessments for a number of police officers, for each hour of anticipated use (for a minimum of four hours each), as determined by the mayor or his designee. This fee shall be paid to the city at least three days prior to the event, and will not be refunded once the use commences, regardless of the actual hours of use.

3. The police chief or designee and the facility monitor shall have the authority to terminate use privileges at any time for good cause. "Good cause" shall include the existence of any condition which threatens the safety of life or property. In such event, no portion of the fee shall be refunded. Any user whose privileges are terminated under this provision shall be barred from renting the facility for a period of ten years following the termination.

D. Additional Rules and Regulations. In addition to the foregoing, the mayor or his/her designee may make additional rules and regulations for the use of the amphitheatre, and incorporate the same into the agreement to be signed by the user.

The undersigned will save and hold harmless the City of Sedro-Woolley from all loss, liability or expense resulting from any injury to any person or any loss of or damage to any property at the Riverfront Park or surrounding area caused by or resulting from any act or omission of the undersigned or any officer, agent, employee, guest, invitee, or visitor in or about the buildings or grounds during the event to be held on the date specified.

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**SIGNATURE OF RENTER**

**DATE OF AGREEMENT**

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**ADDRESS**

**CITY**

**STATE**

**ZIP**

**PHONE**

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**GROUP**

**SEDRO-WOOLLEY CITY HALL  
REPRESENTATIVE**

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**DATE OF RESERVATION**

**AMOUNT**

**RECEIPT  
NUMBER**

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**APPROXIMATE TIME OF EVENT**

\_\_\_\_\_ **SMALL COVERED AREA**  
(\$125 RES/\$200 NON RES)

\_\_\_\_\_ **LARGE COVERED AREA**  
(\$175.00 RES/\$250 NON-RES)

\_\_\_\_\_ **LARGE COVERED AREA &  
AMPHITHEATRE**  
(\$400 RES/\$650 NON RES)

***PLEASE REMOVE ALL GARBAGE AND TAKE TO LARGE DUMPSTER  
AFTER YOUR EVENT***