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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
June 13, 2018– 7:00 P.M. – Council Chambers

**Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

**Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Pola Kelley, Chuck Owen, Karl de Jong and Jared Couch. Staff: Recorder Brue, Finance Director Merriman, City Supervisor/Attorney Berg, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

**Approval of Agenda**

Councilmember Kelley moved to approve the agenda. Seconded by Councilmember Kinzer. Motion carried (7-0).

**Consent Calendar**

- Minutes from Previous Meeting (including May 21, 2018 Special Meeting – Council Retreat)
- Finance
  - Claim Checks #188520 & #188521 in the amount of \$232.00 (Void Check #188518 & #188519)
  - Claim Checks #118523 to #188634 plus EFT in the amount of \$733,334.72 (Void Check #188522)
  - Payroll Checks #59591 to #59602 plus EFT's in the amount of \$334,032.86
- Final Acceptance – Contract 2018-PW-16 – 2018 Crack Sealing Project – CR Contracting LLC
- Resolution 922-18 Authorizing Investment of Public Funds in the Local Government Investment Pool (LGIP)
- Purchase of Body Worn Cameras
- Agreement with Sedro-Woolley Downtown Association

Councilmember Couch moved to approve the consent calendar items 1-6. Seconded by Councilmember de Jong. Motion carried (7-0).

Introduction of Special Guests and Presentations

## Staff Reports

Fire Chief Klinger – announced the second DEM advisory board meeting will be held on July 18, 2018 at 8:00 AM. He also reported Bobby Castilleja will be graduating from EMT Class and they will be conducting testing for new volunteers on July 14, 2018.

Planning Director Coleman – reported there are 30 days left in the timeline for addresses on the census bureau project and the annexation is close to having a defined boundary.

Public Works Director Freiburger – reported the Fruitdale Road project started on June 4<sup>th</sup>, a pre bid conference for SR20/Township to Fruitdale Lane Widening was held and the State St. overlay plans and specs are almost ready for bid. Freiburger noted the ADA sidewalk project will not be completed this year. He also stated it is a busy construction season and bids are coming in higher than expected. The sewer plan update draft to support the 2016 UGA update expansion is expected this week and due to the County by June 30<sup>th</sup>. Freiburger reported that Brown and Caldwell are working on the short term projects at the Sewer plant. Also in the works are the Jones/John Liner Trail Corridor Project and the Solid Waste Fleet-Public Works Operations Facility Plan. The Parks Advisory Board meeting met tonight and discussed the RCO grant for Memorial Park, Houser Park and the SWIFT Center.

Council questions and comments were given noting the traffic seems to be flowing well along Fruitdale and questions on the pothole plans.

City Supervisor/Attorney Berg – updated Council on the Library project. He stated the feasibility contingency on the purchase of the Iron Skillet has been completed. The transaction is scheduled to close on June 29<sup>th</sup> and the Skillet has until the end of September to operate at that location after which the building will be demolished. He also noted there is a meeting schedule for June 27<sup>th</sup> at 5:00 P.M. for a joint public workshop for City Council and the Library Board. On June 29<sup>th</sup> the SWIFT Center Park and cemetery will be passed to the city. Governor Inslee is scheduled to be present to hand over the keys of the Swift Center to the Port.

Councilmember de Jong expressed concern about the railroad tracks and road conditions at State and Ferry Streets. Discussion followed.

City Supervisor/Attorney Berg – reported on the recent EMS meeting where a list of 8 initiatives to be funded by the levy was provided. Comment and discussion ensued regarding a letter received on the BLS Agreement and levy failure.

Finance Director Merriman – reported he has been busy working on developing a cost tracking system for the Library project. The cost tracking system will allow a summary report to be printed out at any time for the status of the project. He also reported he will be working on the prep work for the 2019 budget process to include Council goals and objectives. Lodging tax applications will be reviewed as part of the budget process and May and June are big reporting months for finance. He listed numerous reports that have been completed and filed.

Mayor Johnson – questioned reviewing the goals and objectives of council.

## **Councilmember and Mayor's Reports**

Councilmember Dunn Lee – questioned who was responsible for the traffic light at Hwy 20 and Trail road.

Councilmember Kornegay – announced the run/walk for United Way to benefit the CHOW program on June 23<sup>rd</sup>. The event is sponsored by Andeover.

Councilmember Kinzer – reminded everyone of the upcoming Sedro-Woolley Downtown Association event to be held to gather ideas for what people would like to see in the downtown. The event is on June 14<sup>th</sup> beginning at 6:00 P.M.

Councilmember Kelley – expressed her thanks for the help received with Blast from the Past. She noted they had many volunteers and especially thanked the Street, Police, Fire and Parks Departments. Kelley announced the upcoming Port meeting and stated the Swift Center has been approved by Port. June 29<sup>th</sup> is the date the State will pass off to the Port and will be the acquisition date to the City of the cemetery property and park area.

Mayor Johnson thanked Councilmember Kelley for her work on the Blast from the Past event.

Councilmember de Jong – addressed the Blast from Past event noting it was a great time for the community to come together. He commented on the live music with dancing by all generations. He also noted there has been lots of activity at Riverfront Park and commented on the summer construction projects, encouraging people to be careful. Councilmember de Jong wished all the fathers a Happy Father's Day.

Councilmember Couch – apologized for his absence at Parks Board meeting. He also expressed concern about the PUD project choice for traffic diversion.

Mayor Johnson – expressed thanks to the Police for letting her participate in the LETS training.

Proclamations

## **Public Comments**

Mayor Johnson opened the floor for public comment at 7:37 P.M.

Corrienne Jensen – 739 Sapp Road and newly appointed President of the Sedro-Woolley Arts Council addressed the Council. She stated a new board has been elected with Brett Sandström as secretary and Jessica Brooks as treasurer. She showed a banner they are working on getting them up after Loggerodeo to help beautify the town. Other plans are to take an inventory of the wood sculptures, working on grants for restoration and getting more art in the downtown. Jensen requested use of Riverfront Park for the second annual talent show and also addressed lodging tax and an inventory of the murals.

Wendie Grandberg – 1009 Polte Rd. – stated she is an advocate of homelessness and questioned information she heard on the beating of homeless man in town. She asked for someone to provide clear and accurate information.

City Supervisor/Attorney Berg noted the incident is an active investigation and when the time is right information will be provided.

Phil Murray – 223 State St. questioned how to slow traffic down on State St. which is a problem now and will be more so after the tracks are taken out. He mentioned witnessing a motorcycle rear ending a pick up due to speed and stated there will be a lot more traffic once the tracks are fixed at State St. and not at Ferry St.

Mayor Johnson closed the public comment at 7:46 P.M.

## **Public Hearings**

### Proposed Six-Year Transportation Improvement Program (TIP) 2019-2024

Mayor Johnson called for the public hearing with no comments received.

Public Works Director Freiburger presented an in depth PowerPoint presentation on the annual 2019-2024 Transportation Improvement Program (TIP). No action was requested until the next meeting as this is a first read. Once approved the TIP will be sent to Skagit Council of Governments (SCOG) to be included in the statewide TIP. Freiburger entertained questions from the Council regarding the intersection of Railroad, Jameson and 11<sup>th</sup> Streets.

## **Unfinished Business**

### 2018 Comprehensive Plan Docket Amendments

Planning Director Coleman outlined the changes for the second read of the 2018 Comprehensive Plan Docket Amendments.

Councilmember de Jong moved to adopt Ordinance # 1899-18 amending the Comprehensive Land Use Map in the Sedro-Woolley Comprehensive Plan. Seconded by Councilmember Couch. Motion carried (7-0).

Councilmember Kinzer moved to adopt Ordinance No.1900-18 an ordinance amending the Sedro-Woolley zoning map. Seconded by Councilmember Kornegay. Motion carried (7-0).

### Amendments to Residential Recreation Area Regulations – CH. 17.38 SWMC

Planning Director Coleman reviewed the request to amend the private recreation areas in subdivisions to include a provision to pay to a parks fund in lieu of parks areas. Coleman noted this is a second read.

Councilmember Kelley moved to adopt amendments to the Residential Recreation Area Regulations in Chapter 17.38 SWMC. Councilmember Couch seconded. Motion carried (7-0).

### Northern State Cemetery Assignment Agreement and Deed

City Supervisor/Attorney Berg – stated he has nothing new to report other than what has come before Council previously. The final draft has \$55,000 for the cemetery and includes the ability for the City to return the cemetery within 25 years. Berg reported on the potential to apply for a grant that is due on June 29<sup>th</sup>. He noted there have been some questions that cropped up on the boundaries of the cemetery. The State will reimburse the city for a survey. The approach on the cemetery will be a three phase approach – preservation, restoration and enhancement. Berg noted that WWU has expressed some interest in participation with ground mapping.

Council questions and discussion ensued regarding one time funding, the acknowledgement of the work of Councilmember Kinzer, forecasted annual maintenance and the number of worker hours to be added.

Councilmember de Jong called for a point of privilege to thank and applaud the work of Councilmember Kinzer. A round of applause was given for Councilmember Kinzer.

Councilmember Kinzer moved to approve and authorize the Mayor to sign the attached assignment agreement and quit claim deed transferring the Northern State Cemetery to the City. Councilmember de Jong seconded. Motion carried (7-0).

New Business

### **Information Only Items**

- Fire Department Monthly Incident Data
- Building Permit and Planning Permit Review Status
- Report of Contracts Approved Under SWMC 2.104.060
- Miscellaneous

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### **Executive Session**

The meeting was adjourned to executive session for the purpose of discussion of the agency's enforcement action at 8:30 P.M. under RCW 42.30.110 (1)(i) with no action expected.

The meeting reconvened at 8:40 P.M.

### **Adjournment**

Councilmember de Jong moved to adjourn. Seconded by all. Motion carried (7-0).

The meeting adjourned at 8:40 P.M.