

Sedro-Woolley Public Library

Library Board Meeting

June 29th, 2016

- 1. Minutes for the May 25th meeting:**
- 2. Bills for end of June due – Tuesday, July 5th:**
- 3. Discussion of Future Library Proposals:**

 Negotiation Meeting was held on June 6th -
- 4. Library Architect Meeting was held on June 15th:**
- 5. Book & Movie Night for July is on Thursday, July 21st ;
 Potluck begins @ 5:30 pm & Movie after:**
- 6. Summer Reading 2016:**
- 7. Future Board Meeting Venue (???):**
- 8. Upcoming Library Director's Meeting is July 6th – 8th:**
- 9. New Chairs/Paint/Bathroom Floor/Lobby Area:**
- 10. Upcoming Forum for City Library Future – July 25th:**
- 11. Misc???:**

Next Library Board Meeting – Wednesday, July 27th @ 5:00 pm:

Board Members Present:

2016 BUDGET POSITION

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105 Library Fund

Revenues	Amt Budgeted	May	YTD	Remaining	
308 Beginning Balances					
308 80 00 105 Beg Cash & Investments	29,436.00	0.00	29,439.37	(3.37)	100.0%
308 Beginning Balances	29,436.00	0.00	29,439.37	(3.37)	100.0%
310 Taxes					
311 10 00 105 Real & Psnl Property Taxes	298,200.00	104,020.30	144,367.95	153,832.05	48.4%
310 Taxes	298,200.00	104,020.30	144,367.95	153,832.05	48.4%
330 Intergovernmental Revenues					
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services					
341 81 00 105 Photocopying	1,400.00	161.90	659.15	740.85	47.1%
347 20 00 000 Library Use Fees	4,200.00	180.00	1,470.00	2,730.00	35.0%
340 Charges For Goods & Services	5,600.00	341.90	2,129.15	3,470.85	38.0%
350 Fines & Penalties					
359 70 00 000 Library Fines	4,000.00	192.05	780.86	3,219.14	19.5%
350 Fines & Penalties	4,000.00	192.05	780.86	3,219.14	19.5%
360 Interest & Other Earnings					
361 11 00 105 Investment Interest	30.00	0.02	11.11	18.89	37.0%
367 00 00 105 Contribution/Donation-Private	125.00	1,050.00	3,175.00	(3,050.00)	*****%
360 Interest & Other Earnings	155.00	1,050.02	3,186.11	(3,031.11)	*****%
380 Non Revenues					
381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	24,500.00	(24,500.00)	0.0%
380 Non Revenues	0.00	0.00	24,500.00	(24,500.00)	0.0%
Fund Revenues:	337,391.00	105,604.27	204,403.44	132,987.56	60.6%
Expenditures	Amt Budgeted	May	YTD	Remaining	
572 Libraries					
572 20 11 000 Salaries	189,725.00	15,151.50	74,121.25	115,603.75	39.1%
572 20 21 001 Industrial Insurance	2,190.00	20.49	681.80	1,508.20	31.1%
572 20 22 001 Social Security	14,525.00	1,147.66	5,613.16	8,911.84	38.6%
572 20 23 001 PERS Retirement	19,085.00	1,548.51	7,521.13	11,563.87	39.4%
572 20 24 001 Unemployment	380.00	0.00	176.43	203.57	46.4%
572 20 25 001 Medical/Dental/Vision	17,370.00	1,446.92	7,234.60	10,135.40	41.6%
010 Library Services	243,275.00	19,315.08	95,348.37	147,926.63	39.2%
572 20 31 010 Supplies	4,200.00	143.18	1,195.37	3,004.63	28.5%

2016 BUDGET POSITION

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105 Library Fund

Expenditures	Amt Budgeted	May	YTD	Remaining	
572 Libraries					
572 20 34 000 Summer Reading Program	2,300.00	6.45	6.45	2,293.55	0.3%
572 20 34 001 Early Literacy Program	1,000.00	0.00	437.63	562.37	43.8%
030 Supplies	7,500.00	149.63	1,639.45	5,860.55	21.9%
572 20 41 000 Professional Services	600.00	0.00	489.80	110.20	81.6%
572 20 41 001 Catalogue Subscriptions	12,000.00	0.00	0.00	12,000.00	0.0%
572 20 42 010 Postage	600.00	94.00	95.77	504.23	16.0%
572 20 42 020 Telephone	2,200.00	145.87	655.66	1,544.34	29.8%
572 20 42 025 Internet	2,400.00	0.00	0.00	2,400.00	0.0%
572 20 43 000 Travel	1,200.00	16.00	59.00	1,141.00	4.9%
572 20 44 010 Taxes & Assessments	150.00	173.15	204.06	(54.06)	136.0%
572 20 46 000 Insurance	10,125.00	0.00	0.00	10,125.00	0.0%
572 20 47 000 Public Utilities	5,800.00	415.12	2,108.46	3,691.54	36.4%
572 20 48 010 Repair/Maint-Computer	1,000.00	0.00	0.00	1,000.00	0.0%
572 20 48 020 Repair/Maintenance-Equip	3,000.00	125.69	880.66	2,119.34	29.4%
572 20 49 000 Subscriptions	450.00	0.00	295.00	155.00	65.6%
572 20 49 010 Tuition/registration	1,100.00	0.00	80.25	1,019.75	7.3%
572 20 51 000 WA Library System	3,200.00	0.00	1,960.00	1,240.00	61.3%
572 20 51 001 Library Info Databases	500.00	0.00	0.00	500.00	0.0%
040 Services & Charges	44,325.00	969.83	6,828.66	37,496.34	15.4%
581 20 00 105 Loan Repayment Fund 302	0.00	14,611.19	24,500.00	(24,500.00)	0.0%
592 72 80 105 Interest On Interfund Loan	0.00	5.16	16.35	(16.35)	0.0%
800 Debt Service	0.00	14,616.35	24,516.35	(24,516.35)	0.0%
594 72 64 000 Books & Materials	15,250.00	1,160.64	6,457.40	8,792.60	42.3%
594 72 64 001 Books - Skagit County	0.00	0.00	149.00	(149.00)	0.0%
900 Capital Expenditures	15,250.00	1,160.64	6,606.40	8,643.60	43.3%
572 Libraries	310,350.00	36,211.53	134,939.23	175,410.77	43.5%
999 Ending Balance					
508 80 00 105 Ending Cash & Investments	27,041.00	0.00	0.00	27,041.00	0.0%
999 Ending Balance	27,041.00	0.00	0.00	27,041.00	0.0%
Fund Expenditures:	337,391.00	36,211.53	134,939.23	202,451.77	40.0%
Fund Excess/(Deficit):	0.00	69,392.74	69,464.21		

2016 BUDGET POSITION TOTALS

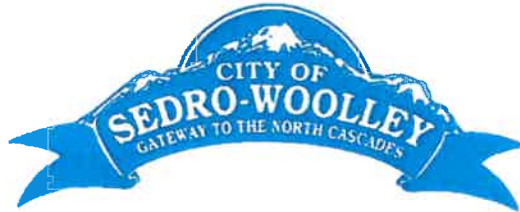
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Fund	Revenue	May	Received		Expenditures	May	Spent	
105 Library Fund	337,391.00	105,604.27	204,403.44	60.6%	337,391.00	36,211.53	134,939.23	40.0%
	337,391.00	105,604.27	204,403.44	60.6%	337,391.00	36,211.53	134,939.23	40.0%



NOTICE OF AND CALL FOR CITY COUNCIL SPECIAL MEETING

The Sedro-Woolley City Council will hold a special meeting on Monday, July 25th, 2016 beginning at 5:30 P.M. at the City Council Chambers, 325 Metcalf Street, Sedro-Woolley, WA 98284. The agenda for this special meeting is:

1. Update/report on the status of discussions with the library district.
2. Public forum/open house to discuss the future of the Sedro-Woolley City Library.

SIGNED this 16th day of June, 2016:

KEITH L. WAGONER, MAYOR

Copy to:

- ___ Councilmember Johnson
- ___ Councilmember Kornegay
- ___ Councilmember Kinzer
- ___ Councilmember Dunn Lee
- ___ Councilmember Owen
- ___ Councilmember Lemley
- ___ Councilmember Sandström
- ___ Skagit Valley Herald/Courier Times
- ___ KBRC/KAPS
- ___ Concrete Herald

Posted on city website 6/16/16

Posted on city hall bulletin board 6/16/16

Learning Doesn't Stop at Graduation

Libraries (and librarians!) continue to be a vital resource for supporting the lifelong learning needs of recent graduates and other patrons in their community.

75% of recent grads need "how-to" information

- Cooking & other domestic survival skills
- Household repairs
- Health & wellness information

69%

want to enhance their career path

57%

want to increase proficiency with technology

70% of grads read books to fill their lifelong learning needs

Patrons believe their library can be helpful with the following areas:

New technologies
70%

Information literacy
65%

Health info
73%

Community events & resources
68%

73%

of grads said finding affordable sources was a barrier to learning

30%

of library users said they know little or nothing about their library's services

Grads were **5.5x**

more likely to continue using the library if they interacted with a librarian

"[Recent graduates] placed a high premium on lifelong learning systems that were organized, curated, up-to-date, and where there was available assistance, as in the case of librarians and knowledgeable staff."

—PROJECT INFORMATION LITERACY RESEARCH REPORT, January 2016



Sources

http://projectinfoit.org/images/pdfs/2016_lifelonglearning_fullreport.pdf | <http://www.pewinternet.org/2015/09/15/libraries-at-the-crossroads-about-this-report/> | <http://libraries.pewinternet.org/2013/12/11/libraries-in-communities/> | http://prezi.com/uoiwv4a0s4eq/?utm_campaign=share&utm_medium=copy | "Digital Habits of Public Library Customers" from EBSCO's User Research (Deirdre Costello and Christi Farrar)