

Sedro-Woolley Public Library

Library Board Meeting

November 30th, 2016

- 1. Minutes for the October 26th meeting:**
- 2. Bills for end of November due – Tuesday, December 6th:**
- 3. Current Library Status:**
- 4. Budget Confirmation for 2017:**
- 5. Author Talk @ Library on Thursday, December 1st @ 6:30 pm:**
- 6. Special Storytime w/ “Frozen” - Tuesday, December 13th @ 11 am:**
- 7. Book & Movie Night – Thursday, December 15th @ 5:30 pm:**
- 8. Recap of Skagit & NW Library Directors Meeting(s):**
- 9. Misc???:**

**Next Library Board Meeting – Wednesday, December 28th @ 5:00 pm:
(to be held back at the Library???)**

Board Members Present:

2016 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

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105 Library Fund

Revenues	Amt Budgeted	October	YTD	Remaining	
308 Beginning Balances					
308 80 00 105 Beg Cash & Investments	29,436.00	0.00	29,439.37	(3.37)	100.0%
308 Beginning Balances	29,436.00	0.00	29,439.37	(3.37)	100.0%
310 Taxes					
311 10 00 105 Real & Psnl Property Taxes	298,200.00	57,008.98	205,758.00	92,442.00	69.0%
310 Taxes	298,200.00	57,008.98	205,758.00	92,442.00	69.0%
330 Intergovernmental Revenues					
333 84 00 000 LSTA Grant	0.00	0.00	0.00	0.00	0.0%
334 05 70 000 State Direct/Indirect Grant From State Library	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services					
341 81 00 105 Photocopying	1,400.00	124.40	1,185.65	214.35	84.7%
347 20 00 000 Library Use Fees	4,200.00	258.00	3,060.00	1,140.00	72.9%
347 20 10 000 Local Government Use Fees	0.00	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	5,600.00	382.40	4,245.65	1,354.35	75.8%
350 Fines & Penalties					
359 70 00 000 Library Fines	4,000.00	245.84	2,241.21	1,758.79	56.0%
350 Fines & Penalties	4,000.00	245.84	2,241.21	1,758.79	56.0%
360 Interest & Other Earnings					
361 11 00 105 Investment Interest	30.00	7.06	80.23	(50.23)	267.4%
367 00 00 105 Contribution/Donation-Private	3,175.00	0.00	3,175.00	0.00	100.0%
360 Interest & Other Earnings	3,205.00	7.06	3,255.23	(50.23)	101.6%
380 Non Revenues					
381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	53,400.00	(53,400.00)	0.0%
380 Non Revenues	0.00	0.00	53,400.00	(53,400.00)	0.0%
Fund Revenues:	340,441.00	57,644.28	298,339.46	42,101.54	87.6%
Expenditures	Amt Budgeted	October	YTD	Remaining	
572 Libraries					
572 20 11 000 Salaries	189,725.00	15,469.75	151,841.00	37,884.00	80.0%
572 20 21 001 Industrial Insurance	2,190.00	355.46	1,418.40	771.60	64.8%
572 20 22 001 Social Security	14,525.00	1,171.99	11,501.51	3,023.49	79.2%
572 20 23 001 PERS Retirement	19,085.00	1,575.68	15,420.55	3,664.45	80.8%
572 20 24 001 Unemployment	380.00	92.50	361.96	18.04	95.3%

2016 BUDGET POSITION

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105 Library Fund

Expenditures	Amt Budgeted	October	YTD	Remaining	
572 Libraries					
572 20 25 001 Medical/Dental/Vision	17,370.00	1,446.92	14,469.20	2,900.80	83.3%
010 Library Services	243,275.00	20,112.30	195,012.62	48,262.38	80.2%
572 20 31 000 Operating Supplies	0.00	0.00	78.32	(78.32)	0.0%
572 20 31 010 Supplies	4,200.00	699.22	3,244.31	955.69	77.2%
572 20 34 000 Summer Reading Program	3,050.00	0.00	1,212.47	1,837.53	39.8%
572 20 34 001 Early Literacy Program	1,000.00	0.00	630.81	369.19	63.1%
030 Supplies	8,250.00	699.22	5,165.91	3,084.09	62.6%
572 20 41 000 Professional Services	600.00	0.00	489.80	110.20	81.6%
572 20 41 001 Catalogue Subscriptions	12,000.00	0.00	7,988.86	4,011.14	66.6%
572 20 41 003 Programming Grants	0.00	0.00	0.00	0.00	0.0%
572 20 41 004 Secretary Of State Advertising Grant	0.00	0.00	0.00	0.00	0.0%
572 20 42 010 Postage	600.00	1.14	96.91	503.09	16.2%
572 20 42 020 Telephone	2,200.00	150.48	1,411.60	788.40	64.2%
572 20 42 025 Internet	2,400.00	0.00	1,615.00	785.00	67.3%
572 20 43 000 Travel	1,200.00	26.00	219.60	980.40	18.3%
572 20 44 010 Taxes & Assessments	150.00	8.97	250.99	(100.99)	167.3%
572 20 46 000 Insurance	10,125.00	0.00	0.00	10,125.00	0.0%
572 20 47 000 Public Utilities	5,800.00	422.24	4,293.91	1,506.09	74.0%
572 20 48 010 Repair/Maint-Computer	1,000.00	0.00	0.00	1,000.00	0.0%
572 20 48 020 Repair/Maintenance-Equip	3,000.00	125.69	2,200.08	799.92	73.3%
572 20 49 000 Subscriptions	450.00	0.00	344.94	105.06	76.7%
572 20 49 010 Tuition/registration	1,100.00	15.00	640.51	459.49	58.2%
572 20 51 000 WA Library System	3,200.00	913.00	2,873.00	327.00	89.8%
572 20 51 001 Library Info Databases	500.00	0.00	204.83	295.17	41.0%
040 Services & Charges	44,325.00	1,662.52	22,630.03	21,694.97	51.1%
581 20 00 105 Loan Repayment Fund 302	0.00	28,900.00	53,400.00	(53,400.00)	0.0%
592 72 80 105 Interest On Interfund Loan	0.00	14.01	30.36	(30.36)	0.0%
800 Debt Service	0.00	28,914.01	53,430.36	(53,430.36)	0.0%
594 72 64 000 Books & Materials	17,550.00	1,682.60	17,283.59	266.41	98.5%
594 72 64 001 Books - Skagit County	0.00	0.00	149.00	(149.00)	0.0%
900 Capital Expenditures	17,550.00	1,682.60	17,432.59	117.41	99.3%
572 Libraries	313,400.00	53,070.65	293,671.51	19,728.49	93.7%
999 Ending Balance					
508 80 00 105 Ending Cash & Investments	27,041.00	0.00	0.00	27,041.00	0.0%
999 Ending Balance	27,041.00	0.00	0.00	27,041.00	0.0%
Fund Expenditures:	340,441.00	53,070.65	293,671.51	46,769.49	86.3%

2016 BUDGET POSITION

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105 Library Fund

Fund Excess/(Deficit):	0.00	4,573.63	4,667.95
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2016 BUDGET POSITION TOTALS

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Fund	Revenue	October	Received		Expenditures	October	Spent	
105 Library Fund	340,441.00	57,644.28	298,339.46	87.6%	340,441.00	53,070.65	293,671.51	86.3%
	340,441.00	57,644.28	298,339.46	87.6%	340,441.00	53,070.65	293,671.51	86.3%

5 YEAR BUDGET COMPARISON

City Of Sedro-Woolley
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105 Library Fund

Account	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2016 Appropriated	2017 Proposed	Comment
308 80 00 105 Bcg Cash & Investments	0.00	62,371.80	54,650.00	29,439.37	29,436.00	30,000.00	
308 Beginning Balances	0.00	62,371.80	54,650.00	29,439.37	29,436.00	30,000.00	
311 10 00 105 Real & Psnl Property Taxes	617.00	264,857.64	250,391.59	245,455.57	298,200.00	312,500.00	
310 Taxes	617.00	264,857.64	250,391.59	245,455.57	298,200.00	312,500.00	
333 84 00 000 LSTA Grant	2,781.11	9,821.52	0.00	0.00	0.00	0.00	
334 05 70 000 State Direct/Indirect Grant From State Library	0.00	1,098.28	0.00	0.00	0.00	0.00	
330 Intergovernmental Revenues	2,781.11	10,919.80	0.00	0.00	0.00	0.00	
341 81 00 105 Photocopying	77.80	1,256.00	1,467.50	1,219.15	1,400.00	1,300.00	
347 20 00 000 Library Use Fees	287.00	5,138.00	4,328.00	3,342.00	4,200.00	3,500.00	
347 20 10 000 Local Government Use Fees	0.00	8,848.00	9,093.00	9,471.00	0.00	0.00	
340 Charges For Goods & Services	364.80	15,242.00	14,888.50	14,032.15	5,600.00	4,800.00	
359 70 00 000 Library Fines	339.07	4,167.85	3,395.53	2,373.75	4,000.00	2,500.00	
350 Fines & Penalties	339.07	4,167.85	3,395.53	2,373.75	4,000.00	2,500.00	
361 11 00 105 Investment Interest	6.93	32.97	50.29	73.17	30.00	100.00	
367 00 00 105 Contribution/Donation-Private	0.00	0.00	1,175.00	3,175.00	3,175.00	0.00	Z
360 Interest & Other Earnings	6.93	32.97	1,225.29	3,248.17	3,205.00	100.00	
381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	0.00	76,300.00	0.00	0.00	
380 Non Revenues	0.00	0.00	0.00	76,300.00	0.00	0.00	
TOTAL REVENUES:	4,108.91	18,57,592.06	17,324,550.91	15,370,849.01	18,340,441.00	19,349,900.00	
572 20 11 000 Salaries	0.00	180,073.00	178,488.00	151,841.00	189,725.00	193,850.00	
572 20 21 001 Industrial Insurance	0.00	1,024.72	1,310.07	1,418.40	2,190.00	2,420.00	
572 20 22 001 Social Security	0.00	13,638.07	13,516.81	11,501.51	14,525.00	14,900.00	
572 20 23 001 PERS Retirement	0.00	15,163.00	16,598.63	15,420.55	19,085.00	19,500.00	
572 20 24 001 Unemployment	0.00	270.85	357.58	361.96	380.00	400.00	
572 20 25 001 Medical/Dental/Vision	0.00	16,330.72	16,902.38	14,469.20	17,370.00	16,550.00	Healthfirst 250

5 YEAR BUDGET COMPARISON

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105 Library Fund

Account	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2016 Appropriated	2017 Proposed	Comment
010 Library Services	0.00	226,500.36	227,173.47	195,012.62	243,275.00	247,620.00	
572 20 31 000 Operating Supplies	0.00	184.33	68.49	78.32	0.00	0.00	
572 20 31 010 Supplies	0.00	4,881.79	3,665.73	3,251.91	4,200.00	4,500.00	
572 20 34 000 Summer Reading Program	0.00	1,470.95	2,462.92	1,212.47	3,050.00	2,500.00	
572 20 34 001 Early Literacy Program	0.00	727.00	534.30	698.80	1,000.00	1,000.00	
030 Supplies	0.00	7,264.07	6,731.44	5,241.50	8,250.00	8,000.00	
572 20 41 000 Professional Services	0.00	159.87	725.11	489.80	600.00	700.00	
572 20 41 001 Computerized Circulation System	0.00	12,518.33	10,625.41	8,531.36	12,000.00	10,000.00	TLC
572 20 41 002 E-book & Audio Book Access	0.00	3,301.43	0.00	0.00	0.00	4,000.00	
572 20 41 003 Programming Grants	0.00	43.20	0.00	0.00	0.00	0.00	
572 20 41 004 Secretary Of State Advertising Grant	0.00	100.00	0.00	0.00	0.00	0.00	
572 20 42 010 Postage	0.00	405.73	324.50	99.55	600.00	600.00	
572 20 42 020 Telephone	0.00	2,186.90	2,164.87	1,411.60	2,200.00	2,300.00	
572 20 42 025 Internet	0.00	3,235.30	1,625.21	1,615.00	2,400.00	2,400.00	
572 20 43 000 Travel	0.00	1,297.00	498.71	239.60	1,200.00	1,200.00	
572 20 44 010 Taxes & Assessments	0.00	104.51	121.63	250.99	150.00	300.00	
572 20 46 000 Insurance	0.00	12,146.40	9,339.11	0.00	10,125.00	10,000.00	5%
572 20 47 000 Public Utilities	0.00	4,910.68	5,497.10	4,687.31	5,800.00	5,900.00	
572 20 48 010 Repair/Maint-Computer	0.00	0.00	297.40	0.00	1,000.00	1,000.00	
572 20 48 020 Repair/Maintenance-Equip	0.00	2,551.41	2,357.08	2,200.08	3,000.00	3,200.00	
572 20 49 000 Subscriptions	0.00	255.74	338.23	344.94	450.00	500.00	
572 20 49 010 Tuition/registration	0.00	1,120.60	1,056.60	640.51	1,100.00	1,200.00	
572 20 51 000 WA Library System	0.00	2,201.05	5,520.36	2,873.00	3,200.00	4,000.00	
572 20 51 001 Library Info Databases	0.00	173.86	173.64	204.83	500.00	500.00	
040 Services & Charges	0.00	46,712.01	40,664.96	23,588.57	44,325.00	47,800.00	
581 20 00 105 Loan Repayment Fund 302	0.00	0.00	0.00	24,500.00	0.00	0.00	
592 72 80 105 Interest On Interfund Loan	0.00	0.00	0.00	16.35	0.00	0.00	
800 Debt Service	0.00	0.00	0.00	24,516.35			
594 72 64 000 Books & Materials	0.00	11,819.75	11,603.94	19,275.31	17,550.00	16,000.00	
594 72 64 001 Books - Skagit County	0.00	10,645.87	8,937.73	149.00	0.00	0.00	
900 Capital Expenditures	0.00	22,465.62	20,541.67	19,424.31	17,550.00	16,000.00	

5 YEAR BUDGET COMPARISON

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105 Library Fund

Account	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2016 Appropriated	2017 Proposed	Comment
572 Libraries	0.00	302,942.06	295,111.54	267,783.35	313,400.00	319,420.00	
508 80 00 105 Ending Cash & Investments	0.00	0.00	0.00	0.00	27,041.00	30,480.00	
999 Ending Balance	0.00	0.00	0.00	0.00	27,041.00	30,480.00	
TOTAL EXPENDITURES:	0.00	302,942.06	295,111.54	267,783.35	340,441.00	349,900.00	
FUND GAIN/LOSS:	4,108.91	54,650.00	29,439.37	103,065.66	0.00	0.00	