

Debra Peterson

From: Jeanne Williams <jeanne@centralskagitlibrary.org>
Sent: Thursday, March 23, 2017 4:12 PM
To: sarahw@burlingtonwa.gov; Debra Peterson; Sheri Miklaski; Pederson, Brooke; isaach@mountvernonwa.gov; Joy Neal
Subject: Bookmobile Launch

You're Invited...



PLEASE JOIN US
FOR THE LAUNCH OF THE
CENTRAL SKAGIT LIBRARY BOOKMOBILE

Friday, March 31, 2017

5:00pm

Central Skagit Library
100 West State Street Suite C
Sedro-Woolley, WA



2017 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

Time: 07:22:56 Date: 03/24/2017
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105 Library Fund Months: 01 To: 02

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 105 Beg Cash & Investments	30,000.00	43,551.45	(13,551.45)	145.2%
308 Beginning Balances	30,000.00	43,551.45	(13,551.45)	145.2%

310 Taxes

311 10 00 105 Real & Psnl Property Taxes	312,500.00	1,382.21	311,117.79	0.4%
310 Taxes	312,500.00	1,382.21	311,117.79	0.4%

330 Intergovernmental Revenues

333 84 00 000 LSTA Grant	0.00	0.00	0.00	0.0%
334 05 70 000 State Direct/Indirect Grant From State Library	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%

340 Charges For Goods & Services

341 81 00 105 Photocopying	1,300.00	187.70	1,112.30	14.4%
347 20 00 000 Library Use Fees	3,500.00	564.00	2,936.00	16.1%
347 20 10 000 Local Government Use Fees	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	4,800.00	751.70	4,048.30	15.7%

350 Fines & Penalties

359 70 00 000 Library Fines	2,500.00	378.59	2,121.41	15.1%
350 Fines & Penalties	2,500.00	378.59	2,121.41	15.1%

360 Interest & Other Earnings

361 11 00 105 Investment Interest	100.00	33.20	66.80	33.2%
367 00 00 105 Contribution/Donation-Private	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	100.00	33.20	66.80	33.2%

380 Non Revenues

381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	349,900.00	46,097.15	303,802.85	13.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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572 Libraries

572 20 11 000 Salaries	193,850.00	30,183.25	163,666.75	15.6%
572 20 21 001 Industrial Insurance	2,420.00	339.71	2,080.29	14.0%
572 20 22 001 Social Security	14,900.00	2,286.11	12,613.89	15.3%
572 20 23 001 PERS Retirement	19,500.00	3,021.51	16,478.49	15.5%
572 20 24 001 Unemployment	400.00	90.56	309.44	22.6%
572 20 25 001 Medical/Dental/Vision	16,550.00	2,754.56	13,795.44	16.6%

2017 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

Time: 07:22:56 Date: 03/24/2017
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105 Library Fund Months: 01 To: 02

Expenditures	Amt Budgeted	Expenditures	Remaining	
572 Libraries				
010 Library Services	247,620.00	38,675.70	208,944.30	15.6%
572 20 31 000 Operating Supplies	0.00	0.00	0.00	0.0%
572 20 31 010 Supplies	4,500.00	454.74	4,045.26	10.1%
572 20 34 000 Summer Reading Program	2,500.00	362.87	2,137.13	14.5%
572 20 34 001 Early Literacy Program	1,000.00	0.00	1,000.00	0.0%
030 Supplies	8,000.00	817.61	7,182.39	10.2%
572 20 41 000 Professional Services	700.00	0.00	700.00	0.0%
572 20 41 001 Computerized Circulation System	10,000.00	0.00	10,000.00	0.0%
572 20 41 002 E-book & Audio Book Access	4,000.00	0.00	4,000.00	0.0%
572 20 41 003 Programming Grants	0.00	0.00	0.00	0.0%
572 20 41 004 Secretary Of State Advertising Grant	0.00	0.00	0.00	0.0%
572 20 42 010 Postage	600.00	191.59	408.41	31.9%
572 20 42 020 Telephone	2,300.00	71.60	2,228.40	3.1%
572 20 42 025 Internet	2,400.00	0.00	2,400.00	0.0%
572 20 43 000 Travel	1,200.00	102.60	1,097.40	8.6%
572 20 44 010 Taxes & Assessments	300.00	4.40	295.60	1.5%
572 20 46 000 Insurance	10,000.00	0.00	10,000.00	0.0%
572 20 47 000 Public Utilities	5,900.00	786.49	5,113.51	13.3%
572 20 48 010 Repair/Maint-Computer	1,000.00	0.00	1,000.00	0.0%
572 20 48 020 Repair/Maintenance-Equip	3,200.00	251.38	2,948.62	7.9%
572 20 49 000 Subscriptions	500.00	178.03	321.97	35.6%
572 20 49 010 Tuition/registration	1,200.00	200.00	1,000.00	16.7%
572 20 51 000 WA Library System	4,000.00	0.00	4,000.00	0.0%
572 20 51 001 Library Info Databases	500.00	0.00	500.00	0.0%
040 Services & Charges	47,800.00	1,786.09	46,013.91	3.7%
581 20 00 105 Loan Repayment Fund 302	0.00	0.00	0.00	0.0%
592 72 80 105 Interest On Interfund Loan	0.00	0.00	0.00	0.0%
800 Debt Service	0.00	0.00	0.00	0.0%
594 72 64 000 Books & Materials	16,000.00	23.83	15,976.17	0.1%
594 72 64 001 Books - Skagit County	0.00	1,251.40	(1,251.40)	0.0%
900 Capital Expenditures	16,000.00	1,275.23	14,724.77	8.0%
572 Libraries	319,420.00	42,554.63	276,865.37	13.3%
999 Ending Balance				
508 80 00 105 Ending Cash & Investments	30,480.00	0.00	30,480.00	0.0%
999 Ending Balance	30,480.00	0.00	30,480.00	0.0%
Fund Expenditures:	349,900.00	42,554.63	307,345.37	12.2%
Fund Excess/(Deficit):	0.00	3,542.52		

2017 BUDGET POSITION TOTALS

City Of Sedro-Woolley
 MCAG #: 0647

Months: 01 To: 02

Time: 07:22:56 Date: 03/24/2017
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
105 Library Fund	349,900.00	46,097.15	13.2%	349,900.00	42,554.63	12.2%
	<u>349,900.00</u>	<u>46,097.15</u>	<u>13.2%</u>	<u>349,900.00</u>	<u>42,554.63</u>	<u>12.2%</u>

2017 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

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105 Library Fund Months: 01 To: 01

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 105 Beg Cash & Investments	30,000.00	43,551.45	(13,551.45)	145.2%
308 Beginning Balances	30,000.00	43,551.45	(13,551.45)	145.2%

310 Taxes

311 10 00 105 Real & Psnl Property Taxes	312,500.00	811.22	311,688.78	0.3%
310 Taxes	312,500.00	811.22	311,688.78	0.3%

330 Intergovernmental Revenues

333 84 00 000 LSTA Grant	0.00	0.00	0.00	0.0%
334 05 70 000 State Direct/Indirect Grant From State Library	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%

340 Charges For Goods & Services

341 81 00 105 Photocopying	1,300.00	52.90	1,247.10	4.1%
347 20 00 000 Library Use Fees	3,500.00	240.00	3,260.00	6.9%
347 20 10 000 Local Government Use Fees	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	4,800.00	292.90	4,507.10	6.1%

350 Fines & Penalties

359 70 00 000 Library Fines	2,500.00	147.40	2,352.60	5.9%
350 Fines & Penalties	2,500.00	147.40	2,352.60	5.9%

360 Interest & Other Earnings

361 11 00 105 Investment Interest	100.00	17.12	82.88	17.1%
367 00 00 105 Contribution/Donation-Private	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	100.00	17.12	82.88	17.1%

380 Non Revenues

381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	349,900.00	44,820.09	305,079.91	12.8%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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572 Libraries

572 20 11 000 Salaries	193,850.00	15,468.75	178,381.25	8.0%
572 20 21 001 Industrial Insurance	2,420.00	339.71	2,080.29	14.0%
572 20 22 001 Social Security	14,900.00	1,171.92	13,728.08	7.9%
572 20 23 001 PERS Retirement	19,500.00	1,575.67	17,924.33	8.1%
572 20 24 001 Unemployment	400.00	90.56	309.44	22.6%
572 20 25 001 Medical/Dental/Vision	16,550.00	1,377.28	15,172.72	8.3%

2017 BUDGET POSITION

City Of Sedro-Woolley
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105 Library Fund		Months: 01 To: 01		
Expenditures	Amt Budgeted	Expenditures	Remaining	
572 Libraries				
010 Library Services	247,620.00	20,023.89	227,596.11	8.1%
572 20 31 000 Operating Supplies	0.00	0.00	0.00	0.0%
572 20 31 010 Supplies	4,500.00	0.00	4,500.00	0.0%
572 20 34 000 Summer Reading Program	2,500.00	362.87	2,137.13	14.5%
572 20 34 001 Early Literacy Program	1,000.00	0.00	1,000.00	0.0%
030 Supplies	8,000.00	362.87	7,637.13	4.5%
572 20 41 000 Professional Services	700.00	0.00	700.00	0.0%
572 20 41 001 Computerized Circulation System	10,000.00	0.00	10,000.00	0.0%
572 20 41 002 E-book & Audio Book Access	4,000.00	0.00	4,000.00	0.0%
572 20 41 003 Programming Grants	0.00	0.00	0.00	0.0%
572 20 41 004 Secretary Of State Advertising Grant	0.00	0.00	0.00	0.0%
572 20 42 010 Postage	600.00	0.00	600.00	0.0%
572 20 42 020 Telephone	2,300.00	35.80	2,264.20	1.6%
572 20 42 025 Internet	2,400.00	0.00	2,400.00	0.0%
572 20 43 000 Travel	1,200.00	0.00	1,200.00	0.0%
572 20 44 010 Taxes & Assessments	300.00	0.00	300.00	0.0%
572 20 46 000 Insurance	10,000.00	0.00	10,000.00	0.0%
572 20 47 000 Public Utilities	5,900.00	258.73	5,641.27	4.4%
572 20 48 010 Repair/Maint-Co mputer	1,000.00	0.00	1,000.00	0.0%
572 20 48 020 Repair/Maintenance-Equip	3,200.00	125.69	3,074.31	3.9%
572 20 49 000 Subscriptions	500.00	70.61	429.39	14.1%
572 20 49 010 Tuition/registration	1,200.00	80.00	1,120.00	6.7%
572 20 51 000 WA Library System	4,000.00	0.00	4,000.00	0.0%
572 20 51 001 Library Info Databases	500.00	0.00	500.00	0.0%
040 Services & Charges	47,800.00	570.83	47,229.17	1.2%
581 20 00 105 Loan Repayment Fund 302	0.00	0.00	0.00	0.0%
592 72 80 105 Interest On Interfund Loan	0.00	0.00	0.00	0.0%
800 Debt Service	0.00	0.00	0.00	0.0%
594 72 64 000 Books & Materials	16,000.00	0.00	16,000.00	0.0%
594 72 64 001 Books - Skagit County	0.00	0.00	0.00	0.0%
900 Capital Expenditures	16,000.00	0.00	16,000.00	0.0%
572 Libraries	319,420.00	20,957.59	298,462.41	6.6%
999 Ending Balance				
508 80 00 105 Ending Cash & Investments	30,480.00	0.00	30,480.00	0.0%
999 Ending Balance	30,480.00	0.00	30,480.00	0.0%
Fund Expenditures:	349,900.00	20,957.59	328,942.41	6.0%
Fund Excess/(Deficit):	0.00	23,862.50		

2017 BUDGET POSITION TOTALS

City Of Sedro-Woolley
MCAG #: 0647

Months: 01 To: 01

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
105 Library Fund	349,900.00	44,820.09	12.8%	349,900.00	20,957.59	6.0%
	349,900.00	44,820.09	12.8%	349,900.00	20,957.59	6.0%

2016 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

Time: 07:19:30 Date: 03/24/2017
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105 Library Fund 01/01/2016 To: 12/31/2016

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 80 00 105 Beg Cash & Investments	29,436.00	29,439.37	(3.37)	100.0%
308 Beginning Balances	29,436.00	29,439.37	(3.37)	100.0%
310 Taxes				
311 10 00 105 Real & Psnl Property Taxes	298,200.00	298,200.00	0.00	100.0%
310 Taxes	298,200.00	298,200.00	0.00	100.0%
330 Intergovernmental Revenues				
333 84 00 000 LSTA Grant	0.00	0.00	0.00	0.0%
334 05 70 000 State Direct/Indirect Grant From State Library	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services				
341 81 00 105 Photocopying	1,400.00	1,357.25	42.75	96.9%
347 20 00 000 Library Use Fees	4,200.00	3,660.00	540.00	87.1%
347 20 10 000 Local Government Use Fees	9,471.00	9,471.00	0.00	100.0%
340 Charges For Goods & Services	15,071.00	14,488.25	582.75	96.1%
350 Fines & Penalties				
359 70 00 000 Library Fines	4,000.00	2,605.70	1,394.30	65.1%
350 Fines & Penalties	4,000.00	2,605.70	1,394.30	65.1%
360 Interest & Other Earnings				
361 11 00 105 Investment Interest	30.00	102.42	(72.42)	341.4%
367 00 00 105 Contribution/Donation-Private	3,730.00	3,755.00	(25.00)	100.7%
360 Interest & Other Earnings	3,760.00	3,857.42	(97.42)	102.6%
380 Non Revenues				
381 10 30 105 Loan Received-Fund 302 CWE Reserve	53,400.00	53,400.00	0.00	100.0%
380 Non Revenues	53,400.00	53,400.00	0.00	100.0%
Fund Revenues:	403,867.00	401,990.74	1,876.26	99.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
572 Libraries				
572 20 11 000 Salaries	189,725.00	181,617.50	8,107.50	95.7%
572 20 21 001 Industrial Insurance	2,190.00	1,445.88	744.12	66.0%
572 20 22 001 Social Security	14,525.00	13,756.55	768.45	94.7%
572 20 23 001 PERS Retirement	19,085.00	18,459.89	625.11	96.7%
572 20 24 001 Unemployment	380.00	361.96	18.04	95.3%
572 20 25 001 Medical/Dental/Vision	17,370.00	17,293.40	76.60	99.6%

2016 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

Time: 07:19:30 Date: 03/24/2017
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105 Library Fund 01/01/2016 To: 12/31/2016

Expenditures	Amt Budgeted	Expenditures	Remaining	
572 Libraries				
010 Library Services	243,275.00	232,935.18	10,339.82	95.7%
572 20 31 000 Operating Supplies	0.00	121.82	(121.82)	0.0%
572 20 31 010 Supplies	4,200.00	4,069.02	130.98	96.9%
572 20 34 000 Summer Reading Program	3,050.00	1,360.49	1,689.51	44.6%
572 20 34 001 Early Literacy Program	1,000.00	736.76	263.24	73.7%
030 Supplies	8,250.00	6,288.09	1,961.91	76.2%
572 20 41 000 Professional Services	600.00	514.80	85.20	85.8%
572 20 41 001 Catalogue Subscriptions	12,000.00	13,310.72	(1,310.72)	110.9%
572 20 41 003 Programming Grants	0.00	0.00	0.00	0.0%
572 20 41 004 Secretary Of State Advertising Grant	0.00	0.00	0.00	0.0%
572 20 42 010 Postage	600.00	204.66	395.34	34.1%
572 20 42 020 Telephone	2,200.00	1,830.73	369.27	83.2%
572 20 42 025 Internet	2,400.00	1,615.00	785.00	67.3%
572 20 43 000 Travel	1,200.00	792.51	407.49	66.0%
572 20 44 010 Taxes & Assessments	150.00	286.15	(136.15)	190.8%
572 20 46 000 Insurance	10,125.00	9,559.18	565.82	94.4%
572 20 47 000 Public Utilities	5,800.00	5,559.72	240.28	95.9%
572 20 48 010 Repair/Maint-Computer	1,000.00	21.69	978.31	2.2%
572 20 48 020 Repair/Maintenance-Equip	3,000.00	2,947.28	52.72	98.2%
572 20 49 000 Subscriptions	450.00	393.94	56.06	87.5%
572 20 49 010 Tuition/registration	1,100.00	725.51	374.49	66.0%
572 20 51 000 WA Library System	3,200.00	2,873.00	327.00	89.8%
572 20 51 001 Library Info Databases	500.00	282.44	217.56	56.5%
040 Services & Charges	44,325.00	40,917.33	3,407.67	92.3%
581 20 00 105 Loan Repayment Fund 302	53,400.00	53,400.00	0.00	100.0%
592 72 80 105 Interest On Interfund Loan	0.00	30.36	(30.36)	0.0%
800 Debt Service	53,400.00	53,430.36	(30.36)	100.1%
594 72 64 000 Books & Materials	18,105.00	20,022.15	(1,917.15)	110.6%
594 72 64 001 Books - Skagit County	9,471.00	4,846.18	4,624.82	51.2%
900 Capital Expenditures	27,576.00	24,868.33	2,707.67	90.2%
572 Libraries	376,826.00	358,439.29	18,386.71	95.1%
999 Ending Balance				
508 80 00 105 Ending Cash & Investments	27,041.00	0.00	27,041.00	0.0%
999 Ending Balance	27,041.00	0.00	27,041.00	0.0%
Fund Expenditures:	403,867.00	358,439.29	45,427.71	88.8%
Fund Excess/(Deficit):	0.00	43,551.45		

2016 BUDGET POSITION TOTALS

City Of Sedro-Woolley
MCAG #: 0647

Time: 07:19:30 Date: 03/24/2017
Page: 3

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
105 Library Fund	403,867.00	401,990.74	99.5%	403,867.00	358,439.29	88.8%
	<u>403,867.00</u>	<u>401,990.74</u>	<u>99.5%</u>	<u>403,867.00</u>	<u>358,439.29</u>	<u>88.8%</u>

Activity by Borrower Types and Transaction Types
Includes Stats Only Check Outs
Jan 1, 2016 through Dec 31, 2016

Sedro-Woolley

Borrower Type	Check Outs*	In-House Use	Check Ins	Holds Added	Holds Cancelled	Holds Arrived	Holds Checked Out*
1 Year Card \$72.00 (PD 1)	1,935		1,227	105	38	63	36
3 Month Card \$18.00 (PD 5)	2,464		1,729	23	7	21	14
6 Month Card \$36.00 (PD 2)	1,931		1,124	69	9	54	48
Anacortes reciprocal borrower (ANA)	9		6				
Burlington reciprocal borrower (BUR)	676		395	28	3	14	13
Business/City Property Owner (BUS/PROP)	1,516		1,118	107	17	66	52
City Employee (CITY)	195		137	4	1	4	3
La Conner reciprocal borrower (LAC)	115		90				
Library Staff/Library Board (LIB)	4,129		2,531	513	29	270	272
Mt. Vernon reciprocal borrower (MV)	140		91	15	2	12	10
Resident (RES)	49,311		27,253	1,888	239	1,098	939
Senior 1 Year Card \$48.00 (PD 3)	3,292		2,138	311	27	176	156
Senior 6 Month Card \$24.00 (PD 4)	1,786		1,331	110	6	55	55
Upper Skagit Regional Reciprocal Borrower (UPP)	1,878		1,240	100	14	59	51
~Not Available (N/A)		17,051	407				
Sedro-Woolley Totals	69,377	17,051	40,817	3,273	392	1,892	1,649
Report Totals	69,377	17,051	40,817	3,273	392	1,892	1,649

Renewals Combined with Check Outs

* Count of Holds Checked Out is included in Check Outs count.

Count of Borrowers by Locations and Borrower Types
All Borrowers

Sedro-Woolley

Borrower Type	Borrower Type Description	Total Borrowers	Expired
ANA	Anacortes reciprocal borrower	3	3
BUR	Burlington reciprocal borrower	31	24
BUS/PROP	Business/City Property Owner	155	106
CITY	City Employee	22	14
LAC	La Conner reciprocal borrower	7	3
LIB	Library Staff/Library Board	37	10
MV	Mt. Vernon reciprocal borrower	78	73
PD 1	1 Year Card \$72.00	208	188
PD 2	6 Month Card \$36.00	273	250
PD 3	Senior 1 Year Card \$48.00	114	90
PD 4	Senior 6 Month Card \$24.00	129	103
PD 5	3 Month Card \$18.00	630	584
RES	Resident	6,537	4,742
TEMP	Temporary Card	9	8
UPP	Upper Skagit Regional Reciprocal Borrower	94	74
Sedro-Woolley Totals		8,327	6,272
Report Totals		8,327	6,272

Note: Total Borrowers include counts of both Active and Expired Borrowers.

Count of Borrowers by Locations and Borrower Types
Borrowers Added in the Previous Year

Sedro-Woolley

Borrower Type	Borrower Description	Total Added
ANA	Anacortes reciprocal borrower	1
BUR	Burlington reciprocal borrower	10
BUS/PROP	Business/City Property Owner	5
CITY	City Employee	1
LIB	Library Staff/Library Board	1
MV	Mt. Vernon reciprocal borrower	6
PD 1	1 Year Card \$72.00	5
PD 2	6 Month Card \$36.00	7
PD 4	Senior 6 Month Card \$24.00	3
PD 5	3 Month Card \$18.00	53
RES	Resident	460
UPP	Upper Skagit Regional Reciprocal Borrower	18
Sedro-Woolley Total		570
Report Total		570

Below are the total consortial collection counts and individual library circulation numbers from your participation in the statewide group purchase of eBooks and eAudiobooks (via the Washington Anytime Library through OverDrive) as of the end of 2016. Be sure to add any collection and circulation statistics you may have (separate from those of the statewide downloadables project) to the figures provided below and include the total on the appropriate line of the Annual Public Library Survey. Thanks! Let me know if you have any questions.

Survey Question	#5.2	#5.4	#6.8
Library Name	eBooks	Downloadable Audiobooks	Circulation of Electronic Material
Sedro-Woolley Public Library	45,045	13,444	3,827