

Attendance: Dr. Howland, Ms. Honea, Ms. Burke, Mr. Abrams, Ms. Resetar

Approval of agenda:

1st: Ms. Resetar,

2nd: Mr. Abrams

Vote: Unanimous

Approval of Minutes

Motion: Mr. Abrams

2nd: Ms. Burke

Vote: Unanimous

Approval of Consent Agenda

Motion: Ms. Burke

2nd: Mr. Abrams

Vote: Unanimous

Board Member Reports

Committee Reports

None

Director's Report

Unfinished Business

Request for additional funding to replace discontinued county funding

Motion: Ms. Resetar

2nd: Mr. Abrams

Vote: Unanimous

New Business

Public design review meeting September 20th 6:30-8:30

Survey for new library

Future planning for historical collection

Preparations for future partnership

Invitation for library trustee workshop at Anacortes Public Library on November 18th 9:00-1:00

Discuss eliminating fines for overdue books

Motion: Ms. Resetar

2nd: Ms. Honea

Public Comment

Close Meeting

Motion: Ms. Resetar

2nd: Mr. Abrams

Vote: Unanimous

CHECK REGISTER

City Of Sedro-Woolley
MCAG #: 0647

09/14/2017 To: 09/27/2017

Time: 15:45:38 Date: 09/21/2017
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
7685	09/27/2017	Claims	2	EFT	US Bank -- Purchase Cards	1,286.17	
					105 - 572 20 31 010 - Supplies	170.38	
					105 - 572 20 34 000 - Summer Reading Program	167.95	
					105 - 572 20 34 000 - Summer Reading Program	30.31	
					105 - 572 20 34 000 - Summer Reading Program	25.69	
					105 - 572 20 34 000 - Summer Reading Program	182.07	
					105 - 572 20 41 000 - Professional Services	10.00	
					105 - 572 20 42 010 - Postage	24.50	
					105 - 572 20 43 000 - Travel	369.94	
					105 - 572 20 43 000 - Travel	134.28	
					105 - 572 20 49 010 - Tuition/registration	25.00	
					105 - 572 20 49 010 - Tuition/registration	27.37	
					105 - 594 72 64 000 - Books & Materials	62.95	
					105 - 594 72 64 000 - Books & Materials	44.45	
					105 - 594 72 64 000 - Books & Materials	11.28	
7686	09/27/2017	Claims	2	EFT	WA State Dept Of Revenue	19.37	
					105 - 572 20 44 010 - Taxes & Assessments	9.35	
					105 - 594 72 64 000 - Books & Materials	10.02	
7703	09/27/2017	Claims	2	186883	Cascade Natural Gas Corp	11.36	
					105 - 572 20 47 000 - Public Utilities	11.36	
7712	09/27/2017	Claims	2	186892	Demco Inc	724.99	
					105 - 572 20 31 010 - Supplies	724.99	
7720	09/27/2017	Claims	2	186900	Frontier	37.80	
					105 - 572 20 42 020 - Telephone	37.80	
7731	09/27/2017	Claims	2	186911	Ingram Library Services	452.48	
					105 - 594 72 64 000 - Books & Materials	21.17	
					105 - 594 72 64 000 - Books & Materials	330.09	
					105 - 594 72 64 000 - Books & Materials	101.22	
7735	09/27/2017	Claims	2	186915	Library Corporation (The)	626.11	
					105 - 572 20 41 001 - Computerized Circulation Sys	626.11	
7748	09/27/2017	Claims	2	186928	Petty Cash-Debra Peterson	68.30	
					105 - 572 20 34 000 - Summer Reading Program	12.28	
					105 - 594 72 64 000 - Books & Materials	56.02	
7751	09/27/2017	Claims	2	186931	Public Utility Dis No1	27.92	
					105 - 572 20 47 000 - Public Utilities	27.92	
105 Library Fund						3,254.50	
						3,254.50	Claims: 3,254.50

2017 BUDGET POSITION

City Of Sedro-Woolley
MCAG #: 0647

Time: 10:21:47 Date: 09/06/2017
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105 Library Fund

Revenues	Amt Budgeted	August	YTD	Remaining	
308 Beginning Balances					
308 80 00 105 Beg Cash & Investments	43,551.00	0.00	43,551.45	(0.45)	100.0%
308 Beginning Balances	43,551.00	0.00	43,551.45	(0.45)	100.0%

310 Taxes

311 10 00 105 Real & Psnl Property Taxes	312,500.00	2,423.14	175,512.57	136,987.43	56.2%
310 Taxes	312,500.00	2,423.14	175,512.57	136,987.43	56.2%

330 Intergovernmental Revenues

330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
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340 Charges For Goods & Services

341 81 00 105 Photocopying	1,300.00	112.40	875.50	424.50	67.3%
347 20 00 000 Library Use Fees	3,500.00	42.00	1,256.00	2,244.00	35.9%
340 Charges For Goods & Services	4,800.00	154.40	2,131.50	2,668.50	44.4%

350 Fines & Penalties

359 70 00 000 Library Fines	2,500.00	205.45	1,530.12	969.88	61.2%
350 Fines & Penalties	2,500.00	205.45	1,530.12	969.88	61.2%

360 Interest & Other Earnings

361 11 00 105 Investment Interest	100.00	38.09	234.19	(134.19)	234.2%
367 00 00 105 Contribution/Donation-Private	500.00	0.00	500.00	0.00	100.0%
360 Interest & Other Earnings	600.00	38.09	734.19	(134.19)	122.4%

380 Non Revenues

381 10 30 105 Loan Received-Fund 302 CWE Reserve	0.00	0.00	14,500.00	(14,500.00)	0.0%
380 Non Revenues	0.00	0.00	14,500.00	(14,500.00)	0.0%

Fund Revenues:	363,951.00	2,821.08	237,959.83	125,991.17	65.4%
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Expenditures	Amt Budgeted	August	YTD	Remaining	
572 Libraries					
572 20 11 000 Salaries	193,850.00	16,722.00	125,908.26	67,941.74	65.0%
572 20 21 001 Industrial Insurance	2,420.00	26.53	1,061.08	1,358.92	43.8%
572 20 22 001 Social Security	14,900.00	1,267.77	9,538.16	5,361.84	64.0%
572 20 23 001 PERS Retirement	20,850.00	1,904.49	13,151.30	7,698.70	63.1%
572 20 24 001 Unemployment	400.00	0.00	277.84	122.16	69.5%
572 20 25 001 Medical/Dental/Vision	16,550.00	1,377.28	11,018.24	5,531.76	66.6%
010 Library Services	248,970.00	21,298.07	160,954.88	88,015.12	64.6%
572 20 31 000 Operating Supplies	0.00	0.00	12.74	(12.74)	0.0%
572 20 31 010 Supplies	4,500.00	0.00	2,418.76	2,081.24	53.8%
572 20 34 000 Summer Reading Program	3,000.00	328.26	1,127.05	1,872.95	37.6%

2017 BUDGET POSITION

City Of Sedro-Woolley
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105 Library Fund

Expenditures	Amt Budgeted	August	YTD	Remaining	
572 Libraries					
572 20 34 001 Early Literacy Program	1,000.00	0.00	698.70	301.30	69.9%
030 Supplies	8,500.00	328.26	4,257.25	4,242.75	50.1%
572 20 41 000 Professional Services	700.00	0.00	626.05	73.95	89.4%
572 20 41 001 Computerized Circulation	10,000.00	0.00	0.00	10,000.00	0.0%
572 20 41 002 E-book & Audio Book Access	4,000.00	0.00	0.00	4,000.00	0.0%
572 20 42 010 Postage	600.00	0.58	192.75	407.25	32.1%
572 20 42 020 Telephone	2,300.00	154.85	1,113.34	1,186.66	48.4%
572 20 42 025 Internet	2,400.00	0.00	0.00	2,400.00	0.0%
572 20 43 000 Travel	1,200.00	25.00	256.85	943.15	21.4%
572 20 44 010 Taxes & Assessments	300.00	12.82	63.50	236.50	21.2%
572 20 46 000 Insurance	10,000.00	0.00	0.00	10,000.00	0.0%
572 20 47 000 Public Utilities	5,900.00	453.56	3,188.58	2,711.42	54.0%
572 20 48 010 Repair/Maint-Computer	1,000.00	0.00	0.00	1,000.00	0.0%
572 20 48 020 Repair/Maintenance-Equip	3,200.00	125.69	1,990.08	1,209.92	62.2%
572 20 49 000 Subscriptions	500.00	0.00	511.65	(11.65)	102.3%
572 20 49 010 Tuition/registration	1,200.00	0.00	481.65	718.35	40.1%
572 20 51 000 WA Library System	4,000.00	0.00	2,187.36	1,812.64	54.7%
572 20 51 001 Library Info Databases	500.00	0.00	204.28	295.72	40.9%
040 Services & Charges	47,800.00	772.50	10,816.09	36,983.91	22.6%
581 20 00 105 Loan Repayment Fund 302	0.00	0.00	14,500.00	(14,500.00)	0.0%
592 72 80 105 Interest On Interfund Loan	0.00	0.00	10.01	(10.01)	0.0%
800 Debt Service	0.00	0.00	14,510.01	(14,510.01)	0.0%
594 72 64 000 Books & Materials	16,580.00	2,395.41	12,574.12	4,005.88	75.8%
594 72 64 001 Books - Skagit County	2,708.00	0.00	2,744.07	(36.07)	101.3%
900 Capital Expenditures	19,288.00	2,395.41	15,318.19	3,969.81	79.4%
572 Libraries	324,558.00	24,794.24	205,856.42	118,701.58	63.4%
999 Ending Balance					
508 80 00 105 Ending Cash & Investments	39,393.00	0.00	0.00	39,393.00	0.0%
999 Ending Balance	39,393.00	0.00	0.00	39,393.00	0.0%
Fund Expenditures:	363,951.00	24,794.24	205,856.42	158,094.58	56.6%
Fund Excess/(Deficit):	0.00	(21,973.16)	32,103.41		

2017 BUDGET POSITION TOTALS

City Of Sedro-Woolley
MCAG #: 0647

Months: 01 To: 08

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Fund	Revenue	August	Received		Expenditures	August	Spent	
105 Library Fund	363,951.00	2,821.08	237,959.83	65.4%	363,951.00	24,794.24	205,856.42	56.6%
	363,951.00	2,821.08	237,959.83	65.4%	363,951.00	24,794.24	205,856.42	56.6%