

**CITY OF SEDRO-WOOLLEY
PLANNING COMMISSION MEETING
MINUTES**

February 21, 2017

CALL TO ORDER: Chairman Pat Huggins called the meeting to order at (6:35 pm).

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Commissioners- Silas Maddox, Joe Franett, Eric Johnson, Lynda Tilley

Absent: Joe Fattizzi, Stephanie Lokkebo

STAFF: John Coleman, JoAnn Lazon

APPROVAL OF AGENDA: CONSENT AGENDA

GENERAL PUBLIC COMMENTS: None

PUBLIC HEARING: PH Open: 6:38 pm

1. Updates to the definition of building height in the zoning code-Chapter 17.04 SWMC.

City Planner John Coleman summarized the proposed amendments to Sedro-Woolley Municipal Code (SWMC) Chapter 17.04 Administrative Provisions. The proposed amendments would change the definition of structure height and amend the method for determining the maximum building height.

No public comments.

PH Closed: 6:41 pm

A discussion ensued to include the following:

- Discussion of “Height” (of a structure) means the vertical distance between the average elevation of the finished ground surface along the entire perimeter of a structure and the highest point of the structure roof, walls or other principal elements.

A motion was made by Commissioner Eric Johnson that the Planning Commission recommend that the City Council adopt the code amendments to chapter 17.04.030 the change definition to height of the Sedro-Woolley Municipal Code.

The motion was seconded by Commissioner Lynda Tilley.

Vote taken.

4-0

Motion passed.

UNFINISHED BUSINESS:

1. Review and update of Planned Residential Development regulations-Chapter 17.43 SWMC-Continued.

City Planner John Coleman presented the fourth draft of the proposed updated planned residential development regulations (PRD) to the Planning Commission for discussion.

A discussion ensued to include:

- The design evaluation checklist.

City Planner John Coleman and the Planning Commission perform an exercise to attempt to layout a plat using the draft (4) fourth elements of the planned residential ordinance. An informational proposed planned residential development (PRD) workup sheet was handed out for the exercise.

PLANNING COMMISSION DISCUSSION/INFORMATION ITEMS:

- Issuance of new Computers with city e-mail addresses to Planning Commission
- Reminder of upcoming meetings

ADJOURNMENT-(Time: 9:01pm)

PLANNING COMMISSION CHAIRMAN

PLANNING COMMISSION SECRETARY

Attendance: 0