

**CITY OF SEDRO-WOOLLEY
PLANNING COMMISSION MEETING
MINUTES
June 20, 2017**

CALL TO ORDER: Chairman Pat Huggins called the meeting to order at (6:33 pm).

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Commissioners-Joe Franett, Joe Fattizzi, Silas Maddox, Eric Johnson, Lynda Tilley

Absent: Stephanie Lokkebo

STAFF: John Coleman, JoAnn Lazon

APPROVAL OF CONSENT AGENDA/MINUTES: Approved with one correction.

GENERAL PUBLIC COMMENTS: None

PUBLIC HEARING: Open: 6: 35 pm

1. Proposed 2018-2023 Six-Year Transportation Improvement Program

City Planner John Coleman introduced Public Works Director Mark Freiberger. Mark summarized the 2018-2023 Transportation Improvement Program.

Items presented were the following:

- Local Transportation Improvement Programs (TIP) is updated yearly for inclusion in the Regional and Statewide TIP.
- Project inclusion in the TIP is required for state and federal funding.
- Public Hearing requirements.
- The relationship of the 2018-2023 TIP and the expanded 2024-2037 TIP are based on updated projects identified in the 2016 Comprehensive Plan.
- The primary focus for the next six years will be funding and completion of critical transportation projects related to the anticipated traffic growth over the next 20 years. Primary projects are the following:
 - Fruitdale Road Arterial Improvement Project-2018
 - Jones Rd/John Liner Rd/Trail Rd corridor projects-2019-2026
 - SR20 East Lane Widening and Safety Improvements project
 - State Route 20/State Route 9-Township Street Intersection Improvement Project-2021.
- Secondary focus will be maintenance of existing arterial streets via the overlay program.
- State Highway Improvement Projects-2017 Update-Figure 7

- Arterial Improvement Projects-Figure 8 (2016-2036)
- Impact Fee Eligible Projects-2017 Updates-Figure 9 (2016-2036)
- Rescheduled Projects- Moved Project S6A-B (SR20 East Lane Widening and Safety Improvements) to the 2018-2023 TIP. Project S14C (SR20/Cascade Trail West Extension Phase 2) to 2018-2023 TIP.
- Revised Fruitdale Road Arterial Improvements, State Street Overlay and 2018 Sidewalk and ADA Ramp Upgrade Project were move from 2017 to 2018.
- Completed projects-Jameson Arterial Extension to SR9 Project, Ferry St Overlay Project, SR20/Cascade Trail West Extension Project Phase 1A, and SR 20/Cascade Trail West Extension Project Phase 1B.
- 2017-2022 TIP-17 total projects
- 2018-2023 TIP- 19 total projects
- Revised citywide projects were moved from the 2017-2022 TIP and added to the 2018-2023 TIP.-These projects are the Sidewalk Improvement Program and ADA Transition Plan Program, Street Overlay and Chip Seal Program and the Maintenance and Operations program.

PUBLIC COMMENTS:

Randy Good- 35482 SR20, Sedro-Woolley- President of Friends of Skagit County. Randy presented a letter with comments reference the 2018-2023 Six year Transportation Improvement Program to the Planning Commission. A copy of the letter was accepted as part of tonight's meeting record. Randy's letter and verbal comments are as listed:

- An incorrect staff memo posted on the Planning Commission web page.
- Question on when can the public bring forward new and needed projects for consideration and voice opinions on the staff generated projects.
- Request to consider making recommendations to the city council to place top priority in our school districts transportation safety projects, sidewalks and ADA projects.
- Comments on the path being constructed alongside and right next to the existing designated US bicycle Route 10.

City Public Works Director Mark Freiburger addressed several subjects that Randy had brought up in his comments. City Planner John Coleman apologized for the website mistake and will address it.

Louise Olsson-804 John Liner Rd, Sedro-Woolley- Louise wanted to know if the residents along the John Liner Road will have the opportunity to express their concerns reference this project. She also commented on the drainage issues currently on the John Liner Rd.

Larry Campbell-27847 Burmaster Rd, Sedro-Woolley- Larry complimented on how the city is very fortunate to have Mark Freiburger has the Public Works Director and appreciates all the work he does on the Transportation Improvement Program.

Dan Caldwell-804 John Liner Rd, Sedro-Woolley-Dan had questions reference the ADA improvements along Third Street at the Sedro-Woolley High School. He wanted to know who is responsible for the handicap parking markings. Dan is also requesting that the "Staff Only"

parking be installed back on Jameson Street. Mark advised Dan to contact Chet Griffith of the Sedro-Woolley High School with his request.

Public Hearing/Comments-CLOSED: 7:12 pm

PLANNING COMMISSION DISCUSSION:

- Any public comments should go to City Council by June 28, 2017.
- Thank you to Mark Freiberger for the pro-active approach to the City's transportation needs and projects.

A motion was made by Commissioner Silas Maddox to recommend that the City Council adopt the resolution adopting the six-year transportation improvement program for the City of Sedro-Woolley, Washington, 2018-2023.

Motion was seconded by Commissioner Joe Fattizzi.

Vote Taken

Commissioner Joe Franett-No

4-1

Motion passed.

UNFINISHED BUSINESS:

2. Modifications to Title 17 SWMC to create a definition and define which zoning designation assisted living facilities for senior citizens may be located.

City Planner John Coleman summarized the items discussed at the May 16, 2017 public hearing on proposed amendments to Title 17 of the Sedro-Woolley Municipal Code.

A discussion ensued to include the following:

- The proposal to create a definition for assisted living facilities.
- Amend the conditional uses sections of Residential 5, Residential 7 and Residential 15 zones to include assisted living facilities as conditional uses.
- Proposal to make assisted living facilities an allowed use in the mixed-commercial zone.
- Summarization of Chapter 17.04.030-Definitions.

PUBLIC COMMENT:

Dr. Larry Campbell-27847 Burmaster Rd, Sedro-Woolley-Dr. Campbell presented to the Planning Commission the continuing care retirement community concept. He described the complex that was constructed in the City of Lynden.

PLANNING COMMISSION DISCUSSION:

- Discussion reference the characteristic of the Continuing Care Retirement Communities.
- The need for this type of health community within the city.
- Questions on purchasing contracts within the continuing care retirement community concerning spouses.
- Homeowner's association contract to be established within the continuing care retirement community.

- Consideration to add the concept of bungalows (residential use) in the mixed-commercial zone.

Modifications to Title 17 SWMC to create a definition and define which zoning designation assisted living facilities for senior citizens may be located will be continued at the next regular Planning Commission meeting.

NEW BUSINESS: None

PLANNING COMMISSION DISCUSSION/INFORMATION ITEMS:

ADJOURNMENT-(Time: 8:05 pm)

PLANNING COMMISSION CHAIRMAN

PLANNING COMMISSION SECRETARY

Attendance: 4