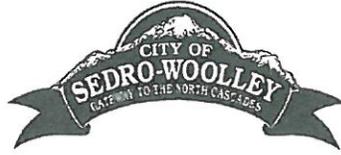


JUN 24 2016

Time: _____
Initials: _____

emailed



Public Records Request Form

Please describe the records you are requesting and provide any additional information to help locate the records as quickly as possible. Use appropriate document title and date, if known.

*See Attached
Records Requested*

See attached sheet with additional requests

I would like to:

- inspect the records at no charge (I may request copies after inspection).
- ~~receive~~ copies of the records after paying required copying charges.

*See Attached
Form of
Response*

Limitation on Use for Commercial Purposes

Washington State law, RCW 42.56.070(9), prohibits the use of lists of individuals for commercial purposes. "Commercial purposes" means that the person requesting the record intends that the list will be used to communicate with the individuals named in the record for the purpose of facilitating profit-expecting activity. By signing below, you are certifying that the lists of individuals obtained through this request for public records will not be used for commercial purposes.

Name *Deirdre Ridgway*

Address *791 Shelter Bay Dr*

City, State, Zip *La Conner WA 98257*

E-Mail Address *d.k.ridgway@msn.com*

Sign Here *Deirdre Ridgway* Date *6/24/16*

For City Use Only

Public Records Provided

Date Request Received	_____	Date Completed	_____
Number Range (if any)	_____	to	_____
Number of Pages	_____	x \$.15 = \$	_____
Other Fees	_____	+ \$	_____
TOTAL CHARGE	\$		_____

Public Records Not Provided

- Requested Documents Not Found
- Documents or Portions of Documents Exempt (see below)

Certain documents requested are exempt from disclosure or contain exempt information that has been redacted. (additional exemption log attached)

EXEMPTED DOCUMENTS

Document Type/Description	Date	Author/Recipient	Exemption/Basis	# of pg(s)

Event Tracking

Event	Dated	Initials
Date Received:	_____	_____
Request Circulated:	_____	_____
Five-Day Notice Sent:	_____	_____
Date for First Installment:	_____	_____
Date for Completing Request:	_____	_____
First Installments Provided:	_____	_____
Other Installments Provided:	_____	_____
Response Completed:	_____	_____
Request to be managed by:	_____	_____

Deirdre Ridgway
791 Shelter Bay Drive
La Conner, WA 98257
360-466-0160
dkridgway@msn.com

Eron Berg
City Supervisor/City Attorney
Public Records Officer
City of Sedro Woolley
325 Metcalf St
Sedro Woolley, WA 98284
eberg@ci.sedro-woolley.wa.us

Re: Public Records Request Regarding Proposed Library Services

Dear Eron:

Thank you in advance for reviewing and responding to this public records request. Thank you also for posting a previous public records act response on the City's website. That will allow me to avoid asking for duplicative records and may greatly simplify your response to my request. I would prefer to avoid submitting a duplicative request and therefore below I ask for clarification about the request dated 5/19/16 and the City's response.

Records Requested:

With respect to the records request dated 5/19/16 and the response posted to the city website (address listed below), I request a copy of the original request.

With respect to the records request dated 5/19/16 and the response posted to the city website (address listed below), I request that you provide the specific search criteria used in responding to the request.

With respect to the records request dated 5/19/16 and the response posted to the city website (address listed below), I request that you provide me with a copy of the exemption log if any responsive records were determined to be exempt from disclosure, such log to state the specific exemption that was relied on in accordance with City code section 1.24.050.

Web address for records request response

http://www.ci.sedro-woolley.wa.us/PRA/main.htm?tab=1#PRA_20160519-01_LIBRARY

In order to simplify the process, please let me know if any portion of your response to this request is that the answer is found in the email exchange between you and Bill Chambers which you posted at the above web address. I would like to avoid duplication of efforts.

Form of Response

Please provide all records in electronic format if available.

If any records are not available in an electronic format, please state the specific responsive record, and the cost to provide copies.

Thank you for your attention to this matter. I look forward to receiving your response no later than July 1. Please feel free to contact me by my personal email or telephone as listed above.

Sincerely

A handwritten signature in cursive script that reads "Deirdre Ridgway". The signature is written in black ink and is positioned to the right of the word "Sincerely".

Deirdre Ridgway