

CITY OF SEDRO-WOOLLEY
PLANNING COMMISSION MEETING

December 15, 2009

Minutes

CALL TO ORDER: Chairman Rick Judd called the meeting to order at [6:30 p.m.]

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Commissioners, Rick Judd, Brett Sandstrom, Tom Gardner, Terry Carter, Pat Huggins, Jim Johnson, Tom Peterson

STAFF: Jack Moore, John Coleman

APPROVAL OF AGENDA: Approved

CONSENT AGENDA:

Motion made by Commissioner Huggins and seconded by Commissioner Carter to approve the consent agenda with a correction to Paragraph #2 on Page 4 of the November 17, 2009 minutes.

Vote taken

Motion passed.

GENERAL PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Discussion of the 2010 Planning Commission Work Plan- City Planner/Building Official Jack Moore addressed the Planning Commission reference the 2010 Planning Commission work plan. A discussion ensued to include the following topics, comments and suggestions:

- Review of the 2009 work plan: Items accomplished in 2009 were the revisions to the Central Business District (CBD) sign standards, all design review is now being done by the Planning Department staff and the Planning Commission's motion on the reconfiguration of the City zoning map, clarification of allowed uses in the Industrial zone and enhance protection of adjacent uses that are zoned differently as part of the comprehensive plan amendments.

- One item not finished is the park element: The Planning Commission still needs to come up with specific recommendations and changes to the municipal code for the City council to consider achieving the goals set by the Planning Commission park sub-committee.
- Revision of the design standards for commercial developments.
- Revision to the design standards for multi-family developments.
- Clarification of the language in the design standards. Revisions to the architectural design standards for the Central Business District.
- Revisions to the whole design manual.
- 2010 Comprehensive Plan Docket.
- Park and Recreation element of the comprehensive plan docket for 2010 including the park impact fee calculations.
- Discussion of the Heritage Tree program.
- Clarification of the maintenance and preservation of trees in the public right of way.
- City of Sedro-Woolley Transportation Improvement Plan-funding for non-motorized transportation plan. (signage, bike paths, etc)

Jack requested that the Planning Commission bring back any other suggestions or ideas they might have to the next planning commission meeting and at that time they could work on formalizing a list.

COMMISSION DISCUSSION/INFORMATION ITEMS:

1. Chairman Rick Judd advised everyone about the upcoming Downtown revitalization Open House on January 11th. It will be an interactive tool for input on what the vision for 2020 should be for the downtown.
2. Staff and Planning Commission discussion on the past 2009 joint work session schedule and the proposed 2010 work session schedule and location.
3. Discussion of a possible presentation/plaque to Kristen Ochs at an upcoming open house from the City of Sedro-Woolley for his new building that has enhance the downtown area.
4. Idea of coming up with some sort of recognition that could be given out to businesses in the City that have made a recent contribution to the community.
5. Jack Moore updated the Planning Commission reference the Gateway Building refurbish project.
6. Commissioner Pat Huggins had a question reference the Building Department's procedures on enforcement fees. City Building Official Jack Moore summarized the code mandated enforcement fees that the Building department sometimes issues to certain projects. He gave the Planning Commission examples of when the code enforcement fees would be issued. Jack also advised the Planning Commission of the Building Inspector's new code enforcement duties.
7. Commissioner Pat Huggins shared an article he had found on green spaces and how they affect people's health conditions.

ADJOURNMENT – [Time 7:45 p.m.]

PLANNING COMMISSION CHAIRMAN

PLANNING COMMISSION SECRETARY