



INVITATION TO BID 2016 On-Call Drainage Ditch Mowing

The City of Sedro-Woolley is soliciting bids for drainage ditch mowing at various locations in the City of Sedro-Woolley. The estimated value of this work is under \$30,000.

Instructions to Bidders: This job will consist of mowing and cleaning of city drainage ditch facilities per this Invitation to Bid and the Bid Proposal Special Provisions in accordance with state and local guidelines. Removed material from either trimming or removal operations that is not chipped and applied onsite will become the property of the contractor and be disposed of in a legal manner. A detailed list of the locations and approximate footage to be maintained along with typical photographs are available on line at City of Sedro-Woolley Web Site at <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm>. Additional trimming or removal may be assigned by Task Order over the course of the year 2016. Special provisions for the work are included on the Proposal Form.

Bids shall include total costs including labor, Washington State sales tax, obtaining necessary licenses and permits (local and/or state), and all equipment necessary to safely complete the job, including traffic control, disposal of any material not chipped and applied on site, along with cleanup of the site. See the Public Works Agreement for this project on the city's website at: <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm> under Bids and Awards, 2016 On-Call Drainage Ditch Mowing tab for insurance, bonding, prevailing wage provisions and other provisions applicable to this contract. State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date. Contractors must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA L&I, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. Successful bidder must have or shall obtain a Sedro-Woolley business license. Bidder shall register or maintain registration on the MRSC Consultant Roster at <http://www.mrscrosters.org> prior to award.

Interested contractors are to submit a completed **Bid Proposal** form, **Statement of Bidder's Qualifications** and **Hourly Rate Sheet**. A bid bond is not required for this project.

Bids are due by 2 pm on Tuesday, May 17, 2016. Bids are to be submitted on the city's bid proposal form and may be submitted in person, by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@ci.sedro-woolley.wa.us. Results of the bid will be posted on the city website after award. Basis for award will be the lowest responsive bid based on price and contractor qualifications.

Technical questions relating to the job should be directed to Nathan Salseina, Public Works Operations Supervisor at 360-661-6492 between the hours of 7:00am to 3:30 pm Monday through Friday.

A non-mandatory pre-bid walkthrough is scheduled for **Tuesday, May 10th at 1:30 pm**, beginning at the SR20 and Holtcamp Road, Sedro-Woolley, WA.

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby.

The City of Sedro-Woolley, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of

Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

ADVERTISED: May 3, 2016 - On line at City of Sedro-Woolley Web Site at <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm>

RFP E-MAILED: May 3, 2016 - MRSC Small Works Contractors and Consultants Roster - **Main Category:** Vegetation Work, **Sub-category:** Brush and Vegetation Removal