



## REQUEST FOR PROPOSALS

### 2017 Memorial Park Caretaker Gutter Installation and Miscellaneous Repair

The City of Sedro-Woolley is soliciting bids through the city's small works roster process for the installation of approximately 170' feet of new 5K Style, Aluminum continuous gutters and appropriate downspouts at our caretaker's residence at Memorial Park located at 703 Pacific Street, Sedro-Woolley, WA 98284.

In addition to the new installation we also have the need for miscellaneous minor repairs at several other city facilities due to vandalism and snow damage.

**Instructions to Bidders:** Proposals shall include a separate lump sum bid price for the caretaker's residence and an hourly basis miscellaneous repair with materials and mark-up (*based on an estimated 8 hour straight time and 2 hour overtime for bid purposes only*).

Proposals should be submitted according to the below specifications:

1. 5K Style, Aluminum continuous gutters
2. Appropriate downspouts
3. Gutter color TBD
4. Contractor must complete caretakers residence work by August 1, 2017

#### **Contractor shall verify all measurements.**

Bids shall include total costs including mobilization, demobilization, labor and materials, obtaining necessary licenses and permits (Local and/or state), and all equipment necessary to safely complete the job and disposal of all related waste and cleanup of the site.

See the Public Works Agreement for this project on the city's website at: [http://www.ci.sedro-woolley.wa.us/resources/bids\\_and\\_awards/index.php](http://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php) under Bids and Awards, *2017 Memorial Park Caretaker Gutter Installation and Miscellaneous Repair* for insurance, bonding, prevailing wage provisions and other provisions applicable to this contract. State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date. Contractors must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA L&I, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. Successful bidder must have or shall obtain a Sedro-Woolley business license. Bidder shall register or maintain registration on the MRSC Consultant Roster at <http://www.mrscrosters.org> prior to award.

Bids are due by **2 pm on Tuesday, April 25, 2017**. Bids may be submitted in person, by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email [jrosario@ci.sedro-woolley.wa.us](mailto:jrosario@ci.sedro-woolley.wa.us). Results of the bid will be posted on the city website after award.

**Interested contractors are to submit** (*utilizing the forms provided*):

- Proposal form
- Statement of Bidder's Qualifications

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby.

The City of Sedro-Woolley, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

For technical questions or to schedule a site visit, please contact Nathan Salseina, Public Works Operations Division Manager 360-661-6492 between the hours of 7:00am to 3:30pm Monday through Friday.

**ADVERTISED:** - April 11, 2017 On-line at City of Sedro-Woolley Web Site at [http://www.ci.sedro-woolley.wa.us/resources/bids\\_and\\_awards/index.php](http://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php)

**RFP E-MAILED:** April 11, 2017- MRSC Small Works Roster Service Category: Facility Construction, Repair & Maintenance; Sub-category: Gutters & Downspouts