



REQUEST FOR PROPOSALS

Sedro-Woolley Senior Center Building Alteration Project

The City of Sedro-Woolley is soliciting proposals through its small works roster process for alterations to the Sedro-Woolley Senior Center Building located at 815 Pacific Street, Sedro-Woolley WA 98284.

BACKGROUND: The Sedro Woolley Senior Center is a 7,264 square foot facility that was originally constructed in 1985. The building is open daily from 8:00 am to 4:00 pm and includes a commercial kitchen, meeting rooms, craft rooms, billiard room and office space to support programs.

PROJECT SCOPE: Currently the building has a 6' x 55' acrylic skylight running along the center of the roof of the building. (Please see attached photos) The skylight is beginning to delaminate and crack and is beginning to cause roof leaks. The skylight also causes a greenhouse effect inside the building during the summer months making the interior of the facility unbearably hot during the spring and summer months. The city proposes to have a successful contractor remove the existing skylight and siding and install an engineered truss system and roofing over the opening. Contractor will then construct framing for and install seven each new Low-E windows under the truss system on the north side only. Windows shall be wrapped with white primed 1' x 4" cedar trim, and the entire exterior is to be sided in James Hardie Cement Fiber siding. Contractor will then construct framing for and install two wall mounted electric exhaust fans, one at each end of the skylight opening to evacuate hot air from inside the building. The entire exterior surface including trim shall be finish painted. Exposed interior side of the new truss system shall be wrapped with tongue and groove pine and painted to match surrounding drywall. Contractor shall repair and paint any interior drywall damaged as part of the project.

As a bid alternate, city also proposes to have contractor install a set of outward opening commercial grade French doors off of the north side of the building off of the health meeting room.

INSTRUCTIONS TO BIDDERS: Base bid shall include lump sum for the following.

1. Remove existing 6' x 55' skylight.
2. Remove existing lap siding.
3. Install framing for new windows and exhaust fans.
4. Install new engineered truss system and roofing.
5. Install drywall and paint on interior of building.
6. Install new windows and exhaust fan including all associated electrical.
7. Install new lap siding, caulk and paint.

BID ALTERNATE 1: Install 1 set of French Doors and all required hardware on the northern side of the building off of the health meeting room.

MATERIALS SPECIFICATIONS:

1. LAP SIDING: James Hardie Fiber Cement Siding, 5" Reveal
2. CAULK: OSI
3. EXTERIOR PAINT: Exterior Enamel Paint Satin Sheen, Color to match existing

4. INTERIOR PAINT: Interior satin sheen, Color match to existing.
5. ROOFING: CertainTeed Landmark Shingles 30 year, color match existing, 15 Lb. Felt.
6. WINDOWS: Milgard Essence Series, Low E Suncoat Max coating, Double Pane. Picture windows, no grids, 20"x48".
7. TRUSS SYSTEM: 5/12 pitch, engineered trusses, 16" Overhang on sides and ends.
8. EXHAUST FAN: Fans shall be commercial grade, 300CFM, Wall Mounted, and 1 or less.
9. FRENCH DOORS: Commercial grade, with double pane picture windows, with all hardware.

CONDITIONS: Bids shall include an estimated schedule and timeline in which work will be completed. Work must be completed in a manner to minimize impact to the building users to best extent practicable. Contractor shall be responsible for ensuring the building is watertight prior to the end of each working day and accepts responsibility for any rain water damage during project. Once work has begun on the project, work must be completed within 15 working days. All **work must be completed** prior to **September 15, 2017**

PERMITS: Contractor shall be responsible for all permits required to complete the project.

WARANTEE: Contractor shall furnish a written guarantee stating that work performed will be free of all defects of materials and workmanship for a period of 1 year after final acceptance of project and agreeing to repair or replace any defective work at no cost to the city during the one year period.

The **minimum specifications** may be viewed at the City of Sedro-Woolley website at: http://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php

Bids shall include total costs including mobilization, demobilization, labor and materials, obtaining necessary licenses and permits (Local and/or state), and all equipment necessary to safely complete the job and disposal of all related waste and cleanup of the site.

See the Public Works Agreement for this project on the city's website at: http://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php under Bids and Awards, **Sedro-Woolley Senior Center Building Alteration Project** for insurance, bonding, prevailing wage provisions and other provisions applicable to this contract. State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link: <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx> and use the bid close date as the effective date. Contractors must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA L&I, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. Successful bidder must have or shall obtain a Sedro-Woolley business license. Bidder shall register or maintain registration on the MRSC Consultant Roster at <http://www.mrscrosters.org> prior to award.

Bids are due by **2 pm on Tuesday, June 27, 2017**. Bids may be submitted in person, by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@ci.sedro-woolley.wa.us. Results of the bid will be posted on the city website after award.

INTERESTED CONTRACTORS ARE TO SUBMIT:

- Bid proposal on company letterhead (*bid alternate 1 - separate from base bid*)
- Statement of Bidder's Qualifications

There will be a **pre-bid meeting** and site inspection on **Tuesday, June 13th at 1:00 pm**. Bidders are encouraged to attend this meeting to investigate all conditions involved in executing the contract. If you are not able to attend the pre-bid meeting, a site visit can be scheduled with

Nathan Salseina, Public Works Operations Division Manager by calling 360-661-6492 between the hours of 7:00am and 3:30pm Monday through Friday.

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby.

The City of Sedro-Woolley, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

ADVERTISED: June 8, 2017 - On line at City of Sedro-Woolley Web Site at http://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php

RFP E-MAILED: June 8, 2017 - MRSC Small Works Roster Service Category: Facility Construction, Repair and Maintenance