



MINIMUM QUALIFICATIONS

It is the intent of these qualifications to guide Bidders in submitting competitive proposals on the following:

DROP OFF AND PROCESSING OF MIXED RECYCLING SERVICES

Minimum Qualifications:

Company must -

- a) have been in businesses for a minimum of 5 years.
- b) be registered with LNI at time of bid and have an up-to-date workers comp account
- c) have a current UBI number, as verified by WA DOR
- d) have an current Employment Security Department number
- e) have a WA state Excise Tax Registration number
- f) must “not” be disqualified from bidding per the State of Washington Department of LNI Debarred list and Federal SAM list.
- g) upon award (of successful proposal) provide proof to the City that it **and its sub-contractors or sub-consultants** are insured under a **commercial general liability** insurance policy covering the work within the scope of the agreement, in adequate quantity to protect against legal liability arising out of contract activity, but no less than **\$2,000,000** per occurrence, **\$4,000,000** annual aggregate.

In the event that services delivered pursuant to this contract involve the use of vehicles, either owned or non-owned by the Contractor and its sub-contractors or sub-consultants, **automobile liability** insurance shall be required. The minimum limit for automobile liability is **\$2,000,000** per occurrence, using a Combined Single Limit for bodily injury and property damage. The Contractor shall provide proof to the City that it is insured under an automobile liability policy.

The Contractor agrees to name the City, its agents, and employees as additional insureds when obtaining liability insurance and to provide a **Certificate of Insurance** with proof of the **Additional Insured endorsement** to this effect within fifteen (15) calendar days of the agreement effective date. All of the Contractor’s policies shall be primary to any other valid and collectible insurance. Contractors shall submit renewal certificates as appropriate during the term of the agreement.