



**Washington State
Department of Transportation**

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July 17, 2020

Julia Johnson, Mayor
City of Sedro-Woolley
325 Metcalf St
Sedro-Woolley, WA 98284

Dear Mayor Johnson:

Re: Title VI Annual Report and NDA

WSDOT approves the City's CY2019 report. Please post on the city's website. The next report, due **Nov. 1, 2020**, is for period ending Sept. 30. This reflects adjustments in the revised Chapter 28.

Some comments on this year's report are below. More details are in the email.

- Kudos on establishing Title VI goals
- Section III was to report on public outreach. Guidance on public involvement can be found in Chapter 4 of [WSDOT Community Action Plan](#)

The update to the LAG Manual, including a new Chapter 28, should be online within the next month. Updates include a new annual report and reporting periods. New detailed guidance on language services and environmental justice is included. Watch Local Programs LTAP for the training schedule and registration details. We recommend at least two employees with Title VI responsibilities attend.

WSDOT is committed to providing any assistance you may need with your Title VI Program implementation process. I am here for the communities of the Northwest, Southwest, and Olympic regions. For assistance, please contact me at 206-440-4778 or at gleueg@wsdot.wa.gov.

Sincerely,

/s/Gretchen Gleue
Title VI Local Agency Compliance Lead
WSDOT, Office of Equal Opportunity