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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
July 10, 2019– 7:00 P.M. – Council Chambers

### **Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

### **Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Judith Dunn Lee, Karl de Jong, Jared Couch and Pola Kelley. Staff: Recorder Brue, City Supervisor/Attorney Berg, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

### **Approval of Agenda**

Councilmember de Jong moved to remove consent calendar item 6, *Out of State Travel Request – City Supervisor & Public Works Director – Hartley, Texas*. Seconded by Councilmember Owen. Motion carried (6-1, Councilmember Couch opposed).

### **Consent Calendar**

- Minutes from Previous Meeting
- Finance
  - Counter Checks #4952 to #4956 in the amount of \$2,299.50
  - Counter Checks #4957 to #4961 in the amount of \$2,799.50
  - Claim Checks #191068 to #191157 in the amount of \$401,319.70
  - Payroll Checks #59839 to #59849 plus EFT's the amount of \$402,637.70
- Professional Services Agreement No. 2017-PS-04 Environmental Services as assigned by Task Order
- Possible Amendment 2 to Professional Services Agreement No. 2018-PS-21 for Wastewater Treatment Plant Improvements Design – Brown & Caldwell, Inc.
- Possible Surplus Equipment Resolution (1028-19) – 1996 Swenson PV305-H Sander Box & 1998 International Truck with Sreco Vactor
- Out of State Travel Request – City Supervisor & Public Works Director – Hartley, Texas

Councilmember de Jong requested more information regarding the Out of State Travel Request (Item 6).

City Supervisor/Attorney Berg explained the City, County and Port have been part of a partnership to redevelop Northern State Hospital with the focus on redevelopment and job creation. He spoke on the key technology and corner stone of the redevelopment is the Varcor processor that is being installed in Hartley Texas. Berg stated the city has requested legislative to

help fund the acquisition of a Varcor Processor for use at the Wastewater Treatment Plant which would eliminate the need for a third digester. He noted there is potential for the funding to be in the Governor's budget and also spoke of a timing for Sedron to lease property at the SWIFT Center.

Councilmember de Jong moved to approve the out of state travel request. Seconded by Councilmember Owen. Motion carried (7-0).

Councilmember Dunn Lee moved to approve the consent calendar items 1-5. Seconded by Councilmember Kornegay. Motion carried (7-0).

## **Introduction of Special Guests and Presentations**

### **Staff Reports**

Police Chief Tucker – reported on the recent I1639 presentation regarding the changes in gun purchasing and gun transferring laws. He also stated the 4<sup>th</sup> of July went well, although they were busy over the weekend with 5 suspected DUI motor vehicle accidents. He also reported hearing of a bear sighting at Riverfront Park but has not been able to confirm.

Mayor Johnson reported on a great job to all involved with the Loggerodeo including city crews, police and fire.

Fire Chief Klinger – reported nothing major happened over the 4<sup>th</sup>. He also reported the county will be implementing a modified burn ban beginning July 12<sup>th</sup> and gave an update on the BLS criteria based dispatch as well as having new residents and EMT's.

Planning Director Coleman – introduced Katherine Weir, who has been interning for the summer and will soon become the full-time assistant planner. He reported the Planning Commission will be holding a public hearing on ADU's at their July 16<sup>th</sup> meeting. The hearing is intended to get public feedback on ADU's in order to move forward.

Public Works Director Freiburger – reviewed a Late Materials request to authorize advertisement for bids and authorize the Mayor to award the contract with ratification of the award at the August meeting for ADA Sidewalks and Ramps. He noted timing is a factor for TIP funding.

Councilmember Kornegay moved to authorize staff to advertise for bids for the 2019 Sidewalk and ADA Ramp Upgrade Project and authorize Mayor Johnson to award the project to the lowest responsible bidder up to the amount budgeted for the project with ratification of the award at the August 14, 2019 council meeting. Seconded by Councilmember Owen. Motion carried (7-0).

Freiberger further reported the bypass piping at WWTP has been finished. The contract will remain open to the end of the year to do additional improvements recommended by Brown & Caldwell. He noted David Lee is in the final stages of design for the Robinson/Borseth sewer project that was authorized last year.

City Supervisor/Attorney Berg – introduced intern Tucker Link, an MBA student from who is here for the month of July. He noted Link is working on a drone policy and purchasing program. Some discussion was held regarding drone regulations within the city.

Berg also announced the upcoming candidate forum to be held on July 17<sup>th</sup>. Don Wick will moderate the event. He has also received the Library project preliminary schedule with a projected start date of August 12<sup>th</sup>.

### **Councilmember and Mayor's Reports**

Councilmember Owen – addressed chairs being set out on city streets several days before the 4<sup>th</sup> of July parade. Discussion ensued with Councilmember Couch suggesting an ordinance limiting the time for chairs to be placed.

Councilmember Kornegay – reported on a fun 4<sup>th</sup> of July and a great parade.

Councilmember Kinzer – thanked the police, fire and city employees for their work during Loggerodeo. She also reported she had been asked why the City does not have a float in the parade.

Councilmember de Jong – reported he will be absent from the July 24<sup>th</sup> meeting and would like to participate via tele-conference. He noted he had also been contacted regarding chairs and canopies. Loggerodeo was a great time and he complemented the public works crew for their quick cleanup of the streets and requested data on the recycling program during Loggerodeo. de Jong commented about the I1639 presentation and requested the presentation also be conducted on a weekend.

Councilmember Kelley – thanked the City for the use of the stage at Riverfront and commented on the great 4<sup>th</sup> of July event.

Mayor Johnson – commended Dottie Chandler and the Loggerodeo Board for a great event and noted she enjoyed meeting the carvers. She also commended the Police, Fire and street crew for their work during the event. She then read a letter from the Washington State Department of Ecology regarding an outstanding award for the Wastewater Treatment Plant.

### **Proclamations**

### **Public Comments**

Mayor Johnson opened the public comment period up at 7:37 P.M.

With no comments received the public comment period was closed at 7:38 P.M.

## **Public Hearings**

Falklands, Inc. Annexation Request – Possible Adoption of a Resolution Accepting Annexation Boundaries & Forwarding Annexation Petition to Boundary Review Board File #ANNX-2019-011

Mayor Johnson opened the public hearing on the Falklands, Inc. Annexation Request at 7:38 P.M. No comments were received and the public hearing was closed at 7:39 P.M.

Planning Director Coleman reviewed the annexation request for 1.25 acres located in the vicinity of East Jones Road. Coleman stated the property is surrounded on three sides by the city and there have been no objections received to the annexation. The public hearing is required by state law and the recommendation is to pass the resolution to proceed.

Councilmember Kelley moved to accept Resolution No. 1029-19 to approve proceeding with the annexation of the 1.25 acre property as shown on the annexation map and forward required materials to the Boundary Review Board. Seconded by Councilmember Kornegay. Motion carried (7-0).

## **Unfinished Business**

**Proposed Six-Year Transportation Improvement Program (TIP) 2020-2025**

Public Works Director Freiburger addressed the presentation at the last meeting along with the public hearing. He noted the focus of the TIP is on the Jones/John Liner area.

Councilmember Dunn Lee moved to adopt Resolution No. 1030-19 adopting the 2020-2025 Transportation Improvement Program. Councilmember Owen seconded. Motion carried (7-0).

## **New Business**

HOME Consortium

City Supervisor/Attorney Berg presented background information regarding the HOME Consortium. He stated in 2014 the City was approached to become a member and at that time declined. With the current housing crisis the City recently joined with Home Trust of Skagit to support their efforts in building more affordable housing. Berg stated through that process the topic of joining came back up. Consultant, Paul Schissler also reported there would be greater consideration of the CBDG grant if the City were members of the HOME Consortium. It would also bring additional funding to Skagit County. Currently there is no cost sharing or membership fee for being a member.

Council questions were asked regarding: what it gets us and what is the benefit.

A representative from the Skagit County Public Health (Shelley) spoke about the HOME Consortium and funding. She noted it covers Skagit, Island and Whatcom counties with the

exception of Bellingham, who gets their own home funds through HUD. She also noted the biggest advantages would allow the consortium to invest home funds in capital housing projects in Sedro Woolley. She spoke of funding allocation, representation and the addition of jurisdictions. And answered questions from the Council regarding details in the program, tenant based assistance, restrictions on resale of homes, return on investment, monitoring process to protect compliance and allocations.

Paul Schissler, Consultant reviewed the potential to receive more funding.

Councilmember Kornegay moved to adopt Resolution No. 1031-19 A Resolution authorizing an interlocal cooperation agreement with other municipalities in Skagit County, Whatcom County and Island County, agreeing to participate as a member of the Regional Home Consortium. Seconded by Councilmember Kelley. Motion carried (4-3, Councilmembers de Jong, Owen and Couch opposed).

#### Urban Village Mixed Use Overlay Development Regulations

Planning Director Coleman – introduced the Urban Village Mixed Use Overlay Development Regulations noting the Planning Commission has been working on this for a decade. He noted this is a first read and explained the process and intent. He noted the concept was previously approved by Council.

Council questions and discussion ensued regarding required parking addressed by Council planning committee (downtown area only CBD), changes, realistic, higher level of standard, softer impact, proposal drawing, infrastructure, developer responsibility, walkability, competing with Central Business District, preclude other developments because of the Central Business District.

#### Proposition 1 – Agreement with CN4 Partners to Provide Consulting Services for a Voter Information Campaign

City Supervisor/Attorney Berg – reviewed a proposal from CN4 Partners to provide a voter information campaign. The role will be to provide facts and not a position. Their recommendation is to mail information to everyone in the community.

Council questions were answered regarding sewer billing mailings, use of a format to get the facts out to the community to be able to make an informed decision.

Councilmember Couch moved to authorize the City Supervisor to sign an agreement with CN4 Partners to provide consulting services for a voter information campaign for Proposition 1, in an amount not to exceed \$25,000. Seconded by Councilmember Kornegay. Motion carried (7-0).

#### **Information Only Items**

- Fire Department Monthly Incident Data
- 2018 WWTP Award Letter from Department of Ecology

- Misc.

### **Good of the Order**

The meeting adjourned to Executive Session under RCW 42.30.110.1(b) acquisition of real estate for 15 minutes with possible action.

The meeting reconvened and immediately adjourned at 9:03 P.M.

### **Adjournment**