



Building, Planning and Engineering
Sedro-Woolley Municipal Building
325 Metcalf Street
Sedro-Woolley, WA 98284
Phone (360)855-0771
Fax (360) 855-0733

DESIGN REVIEW APPLICATION

Fill out the following information for projects that affect building exterior on all commercial buildings and any buildings in the Central Business District when no other building or sign permit is necessary. The design review **application fee is \$25**. (This application is not used for projects in the UVMU Overlay which must be reviewed with the building permit application and are assessed different design review fees.)

APPLICATION NUMBER: _____

SECTION I – APPLICANT INFORMATION

Proponent Name: _____

Primary Contact: _____

Property Owner (if different): _____

Site Address: _____

Site Parcel ID#: _____

Mailing Address (if different): _____

Applicant Phone #: _____

Applicant email: _____

Primary Contractor: _____

Registration # _____ Expiration: _____

City Business License # _____ Expiration: _____

SECTION II – PROJECT INFORMATION

Describe the current use and conditions of the property:

Describe the proposal:

SECTION III – REQUIRED MATERIALS

Please include the following materials with application:

- Completed Application Form
- Architectural Elevations in color – Three (3) copies
- Site Plan to scale including the elements listed below – Three (3) copies
 - Zoning of the site
 - Property dimensions and square-footage of site
 - Existing building location(s) and distance from property lines
 - Proposed building location(s) and distance from property lines
 - Existing man-made features, including paved areas
 - Environmental constraints such as steep slopes or wetlands

SECTION IV - SIGNATURE

Application is hereby made for a DESIGN REVIEW PERMIT. I certify that I am familiar with the information contained in this application and that to the best of my knowledge and belief, such information is true, complete and accurate. I further certify that I possess the legal authority to undertake the proposed activities and I hereby grant to the officials of the City of Sedro-Woolley the right to enter the above described property to inspect the property as part of the project review process.

Date: _____

Signature of Applicant or Designated Agent (REQUIRED)