

MINUTES OF CIVIL SERVICE MEETING

October 15, 2020

4:00 pm via Zoom

Present via Zoom: Chief Examiner Bill McCann, Commission Chairman Ken Van Liew, Commissioner Ken Clark, Commissioner Mike Janicki (via phone)

Also Present via Zoom: Police Lt. Dan McIlraith, and Secretary Teresa Nesheim

The meeting was called to order by Chairman Van Liew at 4:12 p.m.

OLD BUSINESS

Commissioner Clark made a motion to approve the minutes from the February 13, 2020 meeting. Commissioner Janicki seconded. Motion carried 3-0.

NEW BUSINESS

POLICE DEPARTMENT:

Lt. McIlraith provided a brief review to the Commissioners regarding the status of the Police Dept. hiring. The last oral board interviews were held on March 9, 2020; however, due to the Covid-19 shut down, the employment list from those interviews has not yet been certified. Since that time, some of the previous scores have expired due to the 1 year limit and the lists were updated on September 29, 2020.

Lt. McIlraith presented the Continuous Employment Lists for lateral and entry level candidates dated March 9, 2020. A motion was made by Commissioner Janicki to certify the lists. Motion was seconded by Commissioner Clark. Motion carried 3-0.

Lt. McIlraith then presented the Continuous Employment Lists for lateral and entry level candidates dated September 29, 2020. A motion was made by Commissioner Clark to certify the lists. Motion was seconded by Commissioner Janicki. Motion carried 3-0.

Discussion followed as to the options for obtaining signatures for the employment lists from the Commissioners due to the Covid-19 restrictions. Chief Examiner McCann informed the Commissioners that they could authorize Secretary Nesheim to sign on their behalf if they chose to do so. Commission Chairman Van Liew, Commissioner Clark and Commissioner Janicki each authorized Secretary Nesheim to sign the lists in their absence due to the Covid-19 restrictions.

Lt. McIlraith stated that we would be preparing to move forward by checking with all of the candidates on the employment lists to see who is still available in preparation of possible hiring next year.

Commissioner Janicki made a motion to adjourn the meeting. Commissioner Clark seconded the motion. Motion carried 3 – 0. Meeting was adjourned at 4:18 pm.

NEXT REGULAR MEETING

January 21, 2021

Teresa Nesheim, Secretary/Examiner