

MINUTES OF CIVIL SERVICE MEETING

March 10, 2021

4:00 pm via Zoom

Present via Zoom: Chief Examiner Bill McCann, Commission Chairman Ken Van Liew,
Commissioner Mike Janicki, Commissioner Ken Clerk

Also Present via Zoom: Fire Chief Dean Klinger, Assistant Fire Chief Frank Wagner,
Secretary Teresa Nesheim and Bill Chambers (host)

The meeting was called to order by Chairman Van Liew at 4:00 p.m.

OLD BUSINESS

Commissioner Clark made a motion to approve the minutes from the February 17, 2021 meeting. Commissioner Janicki seconded. Motion carried 3-0.

NEW BUSINESS

FIRE DEPARTMENT:

Chief Klinger notified the Commissioners regarding upcoming openings in the Fire Department as a result of two pending retirements. In the coming months, there will be 2 positions to fill. The first will be Assistant Fire Chief – Training and the second will be Assistant Fire Chief Operations/EMS. He referred the commissioners to the job descriptions for both positions. The job descriptions have been reviewed and are current. He stated that he would like to post for the first position on April 5, 2021 and review the applications beginning on April 17, 2021. Testing and oral board interviews would follow for the top applicants. He expects to have a hiring list for the Commissioners to certify during the week of May 3, 2021. Commissioner Clark asked where and how the position would be posted. Chief Klinger stated that the position would be posted internally first and would be posted on the Fire Dept. bulletin board and on their website. Commissioners Janicki and Van Liew stated that they were agreeable to the process. Chief Examiner McCann recommended that a motion be made to approve the process. Commissioner Janicki made a motion to proceed with the process to hire for the Assistant Fire Chief – Training and Fire Prevention position. Commissioner Clark seconded the motion. Motion carried 3-0.

Commissioner Clark made a motion to adjourn the meeting. Commissioner Janicki seconded the motion. Motion carried 3 – 0. Meeting was adjourned at 4:11 pm.

NEXT REGULAR MEETING

April 15, 2021

TENTATIVE SPECIAL MEETING

May 6, 2021