



## CITY COUNCIL LATE MATERIALS

**CITY OF SEDRO-WOOLLEY**  
Sedro-Woolley Municipal Building  
325 Metcalf Street  
Sedro-Woolley, WA 98284  
Phone (360) 855-0771  
Fax (360) 855-0733

Mark A. Freiberger, PE  
Director of Public Works

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MEMO TO: City Council and Mayor Julia Johnson

FROM: Mark A. Freiberger, PE

RE: **\*\*\*LATE MATERIALS\*\*\***  
**Authorization to Advertise and Award**  
**2019 Sidewalk and ADA Ramp Upgrade project**

DATE: July 10, 2019 (for Council action July 10, 2019)

### ISSUE:

Shall council authorize staff to advertise for bids for the 2019 Sidewalk and ADA Ramp Upgrade Project, and authorize Mayor Johnson to award the project to the lowest responsible bidder up to the amount budgeted for the project, with ratification of the award at the August 14, 2019 council meeting?

### BACKGROUND/ DISCUSSION:

This project has been on the project list for the past three years, with delays due to staff workload. The budget allows for in-house design. Workload has continued to be an issue this year as multiple developer project reviews have divided David Lee and Wally Hoyt's time. The Engineer's estimate was completed on July 10, 2019. Plans are in the final stages and expected to be ready by July 17. As a result, the project is now ready to advertise for bids. Due to the late time of season, Staff requests council authorization to advertise for bids on July 18, 2019, close bids on August 1, 2019, and assuming bids come in under the budgeted amount for the project, to award the project to the lowest responsible bidder after the bid is checked. This will be confirmed at the August 14, 2019 council meeting.

It is very important to complete this project in 2019. Part of the funding is a TIB Complete Streets award of \$125,000 from 2016 that must be used this year or returned to TIB. Other funding for this project are provided by TBD funds (\$76,000), REET funds (\$150,000) totaling \$351,000. Sedro-woolley School District may provide \$20,000 in additional funding for ramps replacement at the High School, but this will be added by change order if the design work is completed in time.

### FINANCIAL/ANALYSIS:

2019 Budget Acct 595.61.63.030.104	\$351,000
Current Engineer's Estimate	\$321,000
Engineering expense & Contingency	\$ 30,000

### MOTION:

***Move to authorize staff to advertise for bids for the 2019 Sidewalk and ADA Ramp Upgrade Project, and authorize Mayor Johnson to award the project to the lowest responsible bidder up to the amount budgeted for the project, with ratification of the award at the August 14, 2019 council meeting?***