
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
June 10, 2015 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Mike Anderson, Councilmembers: Kevin Loy, Germaine Kornegay, Brenda Kinzer, Keith Wagoner, Hugh Galbraith, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker. Consultants: Jana Hanson, Planning Consultant and Katy Isaksen, Rate Analysis Consultant.

The meeting was called to order at 7:00 P.M. by Mayor Mike Anderson.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting
- Finance
 - Claim Checks #181649 to #181727 in the amount of \$275,622.65
 - Payroll Checks #58570 to #58587 plus EFT's in the amount of \$276,604.36
- Request for Advance Travel – Sedro-Woolley Library
- Proposed Interlocal Agreement with PUD No. 1 of Skagit County RE: 2015 Greenstreet-Dean-Virginia Sanitary Sewer and Sidewalk Improvement Project, City Project 2015-PW-04
- Possible Purchase Order 2015-PO-11 – Wheeled Carts for Recycle/Food and Yard Waste Programs – Toter LLC
- Possible Contract Award – New Side Loader Refuse Truck – Western Peterbuilt Inc.
- BLS Ambulance Transports (Interlocal Agreement)

Councilmember Galbraith moved to approve the consent calendar items A through H. Seconded by Councilmember Wagoner. Motion carried (7-0).

Public Comment

No comments received.

PUBLIC HEARING

Proposed Amendments to the Sedro-Woolley Municipal Code, Chapter 17.04 – Definitions and Chapter 2.90 – Consolidated Planning Procedures

Planning Consultant Jana Hanson presented background information on the Consolidated Planning Procedures. She noted amendments to the Code are necessary to establish standard

procedures for all land use and development applications in order to provide for an integrated and consolidated land use permit and environmental review process. Hanson explained in detail the process, responsibilities and review authority. She also noted it designates the types of projects at the planning level rather than the permit level and reduces the permit processing time. Adoption of an ordinance will also be necessary and will be brought before the Council in early fall.

Mayor Anderson opened the public hearing at 7:10 P.M.

Troy Erwin – 144 N. Reed St. noted he is biased against Environmental Impact Statements (EIS) and questioned what are the costs for the EIS and also what future action of the Council will be mandated. He presented an example of the Tacoma Narrows Bridge EIS.

City Supervisor/Attorney Berg addressed the EIS for the Northern State process which is a combined effort with the City of Sedro-Woolley, Port of Skagit, Skagit County, Department of Commerce and Peter and Susan Janicki. The total project cost is approximately 1 million. Berg also presented a breakdown of the funding each entity has or will be contributing.

Max Mitchell – 815 Haines, questioned job opportunities that may result from the project.

City Supervisor/Attorney Berg addressed job estimations as well as spin off jobs and the scope of the project as a whole.

Mayor Anderson closed the public hearing at 7:20 P.M.

UNFINISHED BUSINESS

NEW BUSINESS

Sewer Rate Study and Consumption Billing Proposal

City Supervisor/Attorney Berg introduced Katy Isaksen of Katy Isaksen & Associate to review findings on how have we done based upon our last rate analysis, as well as looking into volume based billing.

Isaksen commented on the improvements and vitality of the City. She then reviewed the current rates which are sufficient to meet the basic needs of the sewer utility. She addressed the 2013 Council direction regarding annual increases to cover the CPI and volume based rates. Isaksen presented a power point presentation to include what sewer rates pay for, the outlook for new ERU's and review of the rates and new connections. She reviewed various scenarios, CPI, reserve balances with her conclusion to continue with a tight belt and to continue to review and monitor.

Isaksen addressed connection fees, with no recommended changes to the fees.

Comparisons were reviewed for volume based billing versus flat rate billing. Isaksen spoke about the delay in PUD readings and the effect on the billing, residential and commercial billings, customer class usage and revenues, volume based alternatives (base & volume, base, volume & strength), pro's and cons of volume based billing and billing examples.

Discussion followed the presentation to include public acceptance of current system, strength, industry standards for strength, landlords, additional cost in bookkeeping, assumptions about conservation, no hurry for decision, give time to study and to poll people with a further discussion to be held in July.

The Council thanked Isaksen for the presentation and the format in which it was presented.

Discussion regarding cubic feet versus gallons (7.48 gallons per cubic ft.).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Report of Contracts Approved Under SWMC 2.104.060

Northern State: Special Meeting on July 17th From 10:00 – 12:00 and Also Tour for Elected Officials on June 18th from 2:30 – 4:30.

Planning Director Coleman – noted the scoping document for the EIS for the Northern State Project in Council packets. He noted it is a summary of comments received during scoping period. The scoping document defines what the EIS will address. Coleman reported the Building Department has been extremely busy and reviewed the number and types of construction under way. Robert Osborne who has been filling in as part-time building inspector has not been able to help due to a family emergency and responsibilities. He also noted the Planning Commission will be reviewing the draft buildable lands analysis.

Public Works Director Freiburger – announced the Greenstreet/Virginia/Dean Sewer Project will be starting shortly after the 4th of July. He also announced plans to hold a public meeting on the Jameson Arterial Extension Project to be held just prior to the regular Council meeting on July 8th. Freiburger reported on the WSDOT BNSF Crossing Guard project noting that the lane revisions completed in 2007 do not meet DOT standards and will need to be returned back to the original configuration. He noted it is difficult to contest due to the unapproved nature of the work. The work is not scheduled until 2017/2018. He also reported he met with the Skagit Island Technical Advisory Committee and the next phase of the Cascade Trail from Hodgins to Trail ranked number one which will place it on the schedule for 2020/2021.

City Supervisor/Attorney Berg – reminded Council of the upcoming Northern State Tour for Elected Officials and requested confirmation of attendance.

Councilmember Sandström -- questioned whether or not the smoke stack at Northern State Campus has to be removed.

Councilmember Lemley – reported on the Blast from Past festival noting it was a good event with great weather and a good turnout for the motor cycle and car shows.

Councilmember Wagoner – congratulated Councilmember Lemley and the Public Works Department for all their work on the Blast from the Past event.

Councilmember Kinzer – thanked whoever was responsible for getting the Tree Source lot cleaned up. She also addressed the billing insert about picking up after your dog and questioned if it pertains to horse droppings as well. Some discussion ensued regarding horse droppings.

Councilmember Kornegay – commented on the Blast from the Past. She also noted that a tree trimmer had come to trim her tree as they were interfering with the garbage trucks and felt that the property owner should be notified before such work is scheduled. This comment was followed by a brief discussion.

Councilmember Loy – noted with the newly remodeled Bingham Park the area could benefit from more picnic tables being placed in the park.

Councilmember Galbraith moved to adjourn. Seconded by Councilmember Wagoner. Motion carried (7-0).

The meeting adjourned at 8:48 P.M.