
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
July 26, 2017 – 7:00 P.M. – Council Chambers

ROLL CALL: Present: Mayor Keith Wagoner; Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Julia Johnson, Chuck Owen, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker.

The meeting was called to order at 7:00 P.M. by Mayor Wagoner.

Pledge of Allegiance

Consent Calendar

- Approval of Agenda
- Minutes from Previous Meeting
- Finance
 - Claim Checks #186464 to #186559 plus EFT's in the amount of \$571,963.38 (Void Check #186485)
 - Payroll Checks #59327 to #59339 plus EFT's in the amount of \$276,963.93
- Possible Two (2) Year Contract Extension – Yard Waste Disposal Agreement – Amendment No. 1 – Skagit Soils Inc.
- Resolution 966-17 – Consenting to the transfer of ownership of Astound Broadband, LLC (formerly Blackrock) from WaveDivision Holding, LLC to Radiate HoldCo, LLC under Ordinance 1750-12
- Resolution 967-17 – Increasing the amount of the cash change drawers in the Finance Department

Councilmember Dunn Lee moved to approve the consent calendar items A through F. Seconded by Councilmember Kornegay. Motion carried (7-0).

EDASC Presentation Update with John Sternlicht, Executive Director

John Sternlicht, Executive Director of EDASC gave a presentation that focused on economic development for Skagit County. He reviewed their strategic plan, work plan with a focus on employment, revenue, jobs, broadband, STEM, housing, branding, tourism promotion area and the EDASC Foundation including Leadership Skagit and Nex Exec 2.0.

Sternlicht entertained questions from the Council to include how they customize to different cities and towns and additional services provided to Anacortes.

Skagit County Community Action Presentation – 2016 Community Impact Report with Bill Henkel

Bill Henkel – Executive Director of Community Action of Skagit County noted Councilmembers Johnson and Kornegay are current board members and thanked them for their interest. Henkel spoke on the services for 2016, relocation search to Burlington and provided statistical information on the number of people served in Sedro-Woolley in 2016. He also addressed co-location of other non profit services within their new location, outreach, critical needs and Project Homeless Connect.

Henkel entertained questions from the Council to include interfacing with Family Promise with comments made from Councilmember Johnson and Mayor Wagoner.

Public Comment

Patsy Burke – 286 Klinger St., spoke on her appreciation of the Police and Fire Departments as well as all City employees that make Sedro-Woolley a good place to live. She thanked Code Enforcement Officer Carr and addressed cars parking on sidewalks and grass and parking the wrong way on the street. She then addressed dogs running loose to do their business in yards.

George Wolner – 1641 Hwy 9, stated he appreciated the comments on the parking issues but “be glad you don’t live in Seattle”.

PUBLIC HEARING

UNFINISHED BUSINESS

NEW BUSINESS

City Council Critical Goals and Objectives

City Supervisor/Attorney Berg noted it is the beginning of the formal budget process for 2018. As part of the process it is time to review and update the critical goals and objectives to align with budget expenditures.

Discussion ensued regarding duplication regarding changing STEM from develop to support, under Infrastructure Investments changing the word mobility to improving traffic safety, references to ADA requirements, renewal of the RCO grant for Memorial Park, pedestrian safety, complete streets policy, roundabout beautification, update with library partnership, create a volunteer based parks and recreation department and to support partnership with Northern State Recreational Area.

LATE ITEMS

Exemption of Patsy Nelson from residing in City Limits.

City Supervisor/Attorney Berg reviewed SWMC 2.66 that requires six positions to reside within the city limits or urban growth boundaries. Of those six positions (city supervisor, police chief, fire chief, finance director, planning director and public works director) four have been exempted from the residency requirement.

Berg stated Finance Director Nelson and her husband have decided to sell their home to their children and intend to do so prior to the beginning of the school year. The sale will result in her relocation to a new home within the Sedro-Woolley School District boundaries but outside of the city and its UGA. Her residency is not critical to her job or job performance and the recommendation is to exempt her from the residency requirement.

Councilmember Dunn Lee moved to exempt Patsy Nelson from the residency requirement under SWMC 2.66. Seconded by Councilmember Johnson. Motion carried (7-0).

Mayor Wagoner announced that Finance Director Nelson has once again received the Professional Finance Officer Award from the State of Washington.

Property Acquisition

City Supervisor/Attorney Berg reported this was follow up to the action from City Council the last meeting following Executive Session. The resolution delegates authority to the Mayor to execute the necessary documents to acquire real property and authorizes the issuance of a manual check for amount of purchase in the amount of \$15,750.00 plus closing costs (\$17,838.99).

Councilmember Kornegay moved to adopt Resolution 968-17 authorizing the Mayor to execute necessary documents to acquire real property. Seconded by Councilmember Kinzer. Motion carried (7-0).

Helping Hands Food Bank

City Supervisor/Attorney Berg reported that Helping Hands Food Bank has applied for a bridge financing package through Heritage Bank. Heritage Bank has requested the city to sign a Landlords Estoppel Certificate. The agreement says that we are confirming the existence of the lease between the city and Helping Hands, that Helping Hands is not currently in default of the lease and if they are in default we will give the bank notice and an opportunity to cure the default.

Councilmember Sandström moved to authorize the City Supervisor to sign the landlords Estoppel Certificate with Heritage Bank. Councilmember Owen seconded. Motion carried (7-0).

COMMITTEE REPORTS AND REPORTS FROM OFFICERS

Police Chief Tucker – reported on a close call with a homeless man sleeping in a recycle dumpster when the truck came to empty it. The driver heard someone yelling, stopped the truck and he jumped out and ran away. The police were contacted to locate him and make sure he was ok. Chief Tucker noted everything turned out ok.

Planning Director Coleman – presented an update on the former mill site grant application through Department of Ecology. The grant is a two phase study. There are issues with funding due to a lack of an approved state budget. We can continue with phase 1 this year and phase 2 will be completed in the next biennium dependent on funding. He also reported of interest by a property owner within the UGA for annexation and reviewed the process. He also reported on a lot of projects getting underway.

Mayor Wagoner reviewed the reason for the old mill property noting the grand funding will allow for studies to see what if any contamination on the property there is so investors will know what will be expected in redevelopment of the property.

Public Works Director Freiburger – presented a project update on the Cascade Trail along with other projects such as crack sealing on Cook Rd, Emergency Repair project and chip sealing. The CIPP Sewer Project is out to bid. He also reported that WSDOT will be paving HWY 20 from Collins to SR9. The paving will be done at night. He has been busy with TIB applications and the annexation request may speed up sewer study process. He also reported on the capacity analysis at the Wastewater Treatment Plant.

City Supervisor/Attorney Berg – reported the Central Skagit Library voted to approve the interlocal agreements last week. The first meeting for predesign was held today working on the scope of work and on dates for the public process.

Finance Director Nelson – thanked council for their waiver of the residency requirement. She also pointed out the 2018 budget calendar. Nelson announced the hiring of Amanda Miller in the Finance Department as a seasonal employee. We are glad to have her and she is working out well.

Councilmember Kornegay – spoke on the successful Candidate’s forum and requested the next forum be held before the ballots come out.

Councilmember Kinzer – announced an upcoming work party on August 12th of the Northern State Preservation Group. The public is invited to participate.

Mayor Wagoner – reported the new City Scene magazine is out and the first concert at Riverfront Park was well attended and fun.

EXECUTIVE SESSION

The meeting adjourned to executive session under RCW 42.30.110(1)(b) for approximately 15 minutes for the purpose of acquisition of real estate or disclosure which may increase the price at 8:49 P.M.

The meeting reconvened at 9:00 P.M.

Councilmember Dunn Lee moved to adjourn. Seconded by Councilmember Sandström. Motion carried (7-0).

The meeting adjourned at 9:01 P.M.