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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
October 11, 2017 – 7:00 P.M. – Council Chambers

### **Call to Order**

The meeting was called to order by Mayor Keith Wagoner at 7:00 P.M.

### **Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Keith Wagoner; Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer (excused), Julia Johnson, Chuck Owen, Rick Lemley and Brett Sandström. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker.

Councilmember Dunn Lee moved to excuse the absence of Councilmember Kinzer. Seconded by Councilmember Johnson. Motion carried (6-0).

### **Approval of Agenda**

Councilmember Lemley moved to approve the agenda. Seconded by Councilmember Kornegay. Motion carried (6-0).

### **Consent Calendar**

- Minutes from Previous Meeting (including October 4, 2017 Study Session)
- Finance
  - Claim Checks #186965 to #187055 in the amount \$259,401.92
  - Payroll Checks #59392 to #59406 plus EFT's in the amount of \$305,014.90
- Agreement No. 2017-PW-26 – 2017 N. Township Storm Line Replacement Project – P&P Excavating LLC

Councilmember Johnson moved to approve the consent calendar items 1-3. Seconded by Councilmember Owen. Motion carried (6-0).

Introduction of Special Guests and Presentations

### **Staff Reports**

Police Chief Tucker – reported on the overgrown lot on Ball St. reported by Councilmember Owen at the last meeting. The report has been referred to Code Enforcement and a letter was sent to the property owner. The city crew will work on the right-of-way. He also reported on a homeless camp around the Janicki Field area noting they are working on trying to find a resolution. Chief Tucker announced the conditional job offer to Derick Lowe from North

Carolina. He will attend the equivalency academy in January. The Community Justice Center is now open but not quite able to take bookings because they are still working on punch list items.

Fire Chief Klinger – pointed out the report on previous month stats and asked if there were any additional information that should be included in the report. He stated that Frank Wagner will be at the next meeting to present an update on GEMT monies. Chief Klinger announced it is Fire Prevention Week at the elementary schools and on the successful Boot the Burn auction that grossed over \$28,000.

Planning Director Coleman – updated Council on the grant for 109 Jameson. Phase I will be completed by month's end. He also stated we were notified by Ecology the Phase II funds are available should we wish to proceed with the process. Coleman reported that he had sent the building owner of the Video West building a letter requesting notification of the plans for the building.

City Supervisor/Attorney Berg -- reported the Library predesign committee met and the architect continues their work with Burke Consulting compiling the open house survey information. He reported on a meeting with the director of the Washington State Main street program. There is considerable interest in considering downtown Sedro-Woolley for a revitalization program with a state supported B&O tax credit. He will work with the Business Development committee further on this. Berg also reported on the Jail Finance Committee meetings reviewing the reserve fund minimum and jail medical. Berg reminded everyone of the upcoming Candidates forum next Wednesday noting that flyers went out in the last mailing of utility bills.

Council questions included the B & O Tax credit, jail medical and jail access.

Finance Director Nelson – announced the Auditor has arrived and should be completed on-site by end of the week. Because it is a financial only audit and the short time they are on-site there will be no entrance conference. Councilmembers can expect to be contacted for the exit conference. Nelson also reported on her findings regarding the Municipal Code books and stated that Anacortes is only city that has continues with paper books. All other cities utilize the electronic version due to the lower cost. She noted that the Law Library will be placing stickers on the books within the library referring to the electronic version for updated information.

### **Councilmember and Mayor's Reports**

Councilmember Kornegay – announced the Spirit of Hope Breakfast sponsored by Skagit County Community Action to be held tomorrow morning with Mayor Ray Stephanson of Everett as keynote speaker.

Councilmember Johnson – congratulated Councilmember Kornegay on her being named one of the SWAN Women of the Year. She also announced the upcoming purse auction to benefit the United General Hospital Oncology Department.

Councilmember Sandström – passed on thank you's from residents on Heather Lane for the road repair.

Mayor Wagoner – spoke on the great support for the Boot the Burn event and reported he met with the new Director of Emergency Management, Douglas ten Hoopen and looks forward to working with him in the future. He also mentioned the upcoming candidate’s forum and Councilmember Kornegay honor bestowed by the Skagit Women’s Alliance Network.

Proclamations

### **Public Comments**

Karl de Jong – 1030 Warner St., thanked Public Works for their response on the plugged storm drain he mentioned at the last meeting. He also commented he was talking with a neighbor and they expressed concern of balls being hit into the skate park and wondered if a net could be placed during ball season.

Public Hearings

### **Unfinished Business**

#### Ordinance – Repeal of SWMC 10.44.179

City Supervisor/Attorney Berg stated there were no changes since the last meeting.

Councilmember Kornegay moved to adopt Ordinance No. 1883-17 An ordinance repealing SWMC 10.44.179. Seconded by Councilmember Owen. Motion carried (6-0).

### **New Business**

#### Proposed Amendments to Chapter 2.90 SWMC – Consolidated Planning Procedures

Planning Director Coleman stated Chapter 2.90 is how the Planning Department regulates and approves permits. He reviewed a number of proposed amendments to correct inconsistencies and omissions in Chapter 2.90. Coleman also noted this is a first read with no action anticipated

#### Request for Street Vacation at SWIFT Center (Resolution)

City Supervisor/Attorney Berg reviewed the ROW that is being requested for street vacation. He noted it was detected as part of detailed title search. The area is considered unopened road and there is no need for ownership by city. SWMC 12.20.060 requires the city council establish a date and time to hear the petition. The proposed resolution proposes November 8<sup>th</sup> for that hearing. Berg noted the Port has requested the vacation as an in-kind contribution towards the local government investment required for transfer of the property to local control and forgo collection of cash compensation.

Councilmember Sandström moved to adopt Resolution No. 973-17 a resolution establishing a date and time to consider the petition to vacate unopened right-of-way at the SWIFT Center. Seconded by Councilmember Kornegay. Motion carried (6-0).

Information Only Item

Fire Department Monthly Incident Data  
Building Permit and Planning Permit Review Status  
Library Advisory Board Resolution 3-17

Good of the Order

**Executive Session**

Collective Bargaining Discussion under RCW 42.30.140(4)

Mayor Wagoner adjourned the meeting to executive session under RCW 42.30.140(4) and RCW 42.30.110(1)(i) for approximately 20 minutes with possible action at 7:49 P.M.

The meeting reconvened at 8:25 P.M.

Councilmember Johnson moved to authorize the city supervisor to sign the conflict waiver with Skagit Law Group. Councilmember Kornegay seconded. Motion carried (6-0).

Councilmember Dunn Lee moved to authorize the city supervisor to sign an MOU with AFSCME regarding a permanent part-time position. Seconded by Councilmember Johnson. Motion carried (6-0).

**Adjournment**

With no further business the meeting adjourned at 8:26 P.M.