
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
January 24, 2018– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Mayor Johnson announced that Councilmember Couch was not present at the meeting due to work related training. He requested to attend the meeting via conference call.

Councilmember de Jong moved to approve Councilmember Couch's attendance via conference call. Seconded by Councilmember Dunn Lee. Motion carried (6-0).

Pledge of Allegiance

Mayor Johnson announced the addition of a Late Material item to the consent calendar – *Planning Commission reappointment of Linda Tilley*. No objections were noted.

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Chuck Owen, Karl de Jong and Jared Couch (via conference call). Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

Approval of Agenda

Councilmember Dunn Lee moved to approve the agenda with the addition of the Planning Commission appointment of Linda Tilley. Seconded by Councilmember Kornegay. Motion carried (6-0).

Consent Calendar

- Minutes from Previous Meeting (Including January 5 & January 10, 2018 Special Meetings)
- Finance
 - Claim Checks #187638 in the amount of \$264,605.69
 - Claim Checks #187639 to #187689 plus EFT's in the amount of \$303,099.24
 - Claim Checks #187690 to #187750 in the amount of \$105,804.95
 - Payroll Checks #59486 to #59498 plus EFT's in the amount of \$276,279.40
- Professional Services Agreements No. 2018-PS-07 – SCADA & Controls Engineering Inc. and 2018-PS-08 – Transportation Solutions Inc. – Miscellaneous On-Call Professional Services
- Professional Services Agreement No. 2018-PS-11 – SR20, Township to Fruitdale Lane Widening & Sidewalk Project – Davido Consulting Group, Inc.

- Possible Contract Award – Purchase Order No. 2018-PO-03 – Landa Pressure Washer – Dalco Inc.
- 2018 ERR Purchase – Purchase Order No. 2018-PO-04 – Vactor Sewer Cleaner – Owen Equipment Co.
- Possible Contract Award – Purchase Order No. 2018-PO-05 – K1 Torsion Guest Charis – KCSA Purchasing Cooperative
- Possible Contract Award – Public Works Agreement No. 2018-PW-22 – 2018 City Hall Flooring Replacement Project – Great Floors
- Memorial Park/Community Center Caretaker Agreement
- Miscellaneous Annual Contracts/Agreements
 - Loggerodeo
 - Sedro-Woolley Chamber of Commerce
 - Skagit Valley Tulip Festival
 - Sedro-Woolley Riding Club
 - Sedro-Woolley Farmers Market
 - Sedro-Woolley Museum
 - Sedro-Woolley Rotary Summer Concert Series
 - Arts Council of Sedro Woolley
 - Skagit Racing Association
 - Skagit Community Action Agency
 - Volunteers of America
 - Skagit Domestic Violence
- Planning Commission Reappointment of Linda Tilley(2018-2024) (*Late Materials – added to agenda*)

Councilmember Owen moved to approve the consent agenda items 1 through 10.
Councilmember Kinzer seconded. Motion carried (6-0).

Introduction of Special Guests and Presentations

Staff Reports

Police Chief Tucker – reported the construction is completed in the Police Department, Officer Derek Lowe is currently attending the equivalency academy and there was recent police activity in the 1300 block of State St serving a search warrant. He also reported on Law and Justice Day sponsored by Leadership Skagit at the Transit Center in Mount Vernon. He noted the County has moved homeless people out of breezeways and they have taken up residence at the Transit Center. Mount Vernon is in crisis mode with homelessness and he spoke of the bigger issue, noting that the mobile needle exchange is exchanging 15,000 needles per week. In addition mental health issues are also adding to the crisis. Chief Tucker reported on the number of broken windows in the downtown area. Since April there have been 47 windows shot out resulting in an estimated \$18-\$20,000 in damage.

Fire Chief Klinger – reported on a meeting to set the EMS Levy rate. He noted it looks as if the rate will be set at \$.44 per 1000 which is an increase. It is expected to be on the ballot in August. Chief Klinger also reported on the upcoming CERT Training.

Planning Director Coleman – reported the Video West site is being repaired and grass will be put down and the fence removed once it is deemed safe. He also spoke of legislation aimed towards reducing ways that annexation works and would make it more difficult for property owners to annex into cities.

City Supervisor/Attorney Berg – reminded everyone to speak into the microphone in order for Councilmember Couch to be able to hear. He reported on the transition of Library which is set for February 19th and a trip to Olympia to advocate for capital funding for the library. He reviewed the process and timing for the Council replacement with the February 7th work session scheduled to review the letters of interest and identify those they wish to interview. Interviews would take place at the February 14th meeting.

Finance Director Nelson – reported on the Police Department receiving a Department of Justice grant for bullet proof vests. She noted the grant covers 50% of the cost of a vest.

Councilmember and Mayor's Reports

Councilmember Dunn Lee – announced she will not be at the February 14th meeting.

Councilmember Kornegay – gave a reminder of the Youth of the Year for the Boys and Girls Club event on January 31st.

City Supervisor/Attorney Berg – led a small discussion regarding dates for the Council position interviews. It was decided to review letters of interest on February 7th and conduct interviews at the February 28th meeting.

Councilmember Owen – announced the passing of former Wastewater Treatment Plant employee Bob Blakely. He noted his services will be on Sunday at the Community Center at 3:00 P.M.

Councilmember de Jong – announced the local AARP will be providing free tax services. He also reminded everyone to check their storm drains with the upcoming rains. He has been working on the Sedro Woolley legislative agenda and expressed concern for the property damage around town and reminded everyone to keep their eyes open. If you see something – say something. de Jong thanked the Fire Department for their work on a grant for new air packs.

Fire Chief Klinger – noted that they have only applied for the grant. It is a 2017 grant with application completed in 2018 and will be awarded in 2019. He noted the air packs are a critical part of the job and each air pack cost around \$7,000.

Councilmember de Jong also announced that voting ballots will be arriving over the weekend for the school levy and school bond.

Councilmember Couch – thanked the Council for allowing him to attend the meeting via conference call. He also thanked Engineering employee, Wally Hoyt for his follow up email response on a concern at Jones Road as well as the Police Department for their work on the

vandalism. He also stated he is looking forward to hearing the presentation by Ian Larsen and thanked him for coming to the meeting.

Mayor Johnson – reminded everyone of the importance to vote for the schools. She also thanked Councilmember Kornegay for filling in as Mayor Pro Tem while she was gone on a mission trip to Nicaragua. Mayor Johnson gave a reminder that applications for the Ward 4 position are due January 31st and encouraged anyone interested to apply.

Proclamations

Public Comments

Joan Penny – 4210 Lupine Dr., Mount Vernon and representative of Community Action, introduced herself to the new councilmembers and stated she will be reaching out to discuss a proposal for funding for new the new service center for Community Action. She also spoke of touring the new multifamily complex built by BYK Construction and congratulated the planning department on a great job for allowing the project. She reported that there are 3000 people about to be homeless with 92 of those being veterans. (4210 Lupine Dr. Mt. Vernon). She then entertained questions from the Council.

Dennis O’Neil – 109 Talcott St., commented that the City Council salaries are low and recommended putting together a proposal for a raise.

Public Hearings

Unfinished Business

New Business

Main Streets Program (presentation by Ian Larsen)

Ian Larsen – 813 Cultas Mountain Dr. and part owner of the Liberty Bistro spoke of the interest in creating a main street program that follows the Washington State Main Street program. He noted they have become an affiliate of the program and would like to fast track to become Main Street accredited. Larsen addressed the four main approaches: organization, promotions, design elements and economic restructuring. He spoke of their aggressive plan to bring people together to revitalize the downtown and noted it is a several year process. He requested Council consider \$15,000 in funding in order to kick start the process. Larsen then entertained questions from Council to include the city needing a face lift, other comparable cities, second level apartments, the need for the program in order to stay viable and the excitement about the program.

City Supervisor/Attorney Berg noted that should the Council wish to proceed potential sources of funds could come from the Council Strategic Fund. He also addressed the tax credit incentive program and statewide maximum associated with the Main Street program.

Councilmember Couch thanked Ian Larsen for the information and noted he would like to move forward in support of the program.

Councilmember Kinzer questioned the tie in with preserve.wa.org.

Amendment of SWMC 2.76 (City Library)

Mayor Johnson announced the first reading of the proposed amendment of SWMC 2.76.

City Supervisor/Attorney Berg noted that as a first read a public comment period would be in order. He also stated it is the code change that follows the five interlocal agreements that conforms to future practices of the Library.

Mayor Johnson opened the public comment at 7:50 P.M. With no comments received Mayor Johnson closed the comment period at 7:50 P.M.

Resolution – Amending Resolution 972-17 to conform to state law regarding the process of filling vacancies in the office of councilmember

City Supervisor/Attorney Berg noted the Spokane Valley was used as the model when working with the Council and committee for the new Council Rules and Procedures. Spokane Valley is a Council/Manager form of government and does not address provisions for replacing a Mayor nor the role of the Mayor in a Councilmember replacement. The replacement of a Mayor has been dealt with at the special meeting on January 5, 2018 and the proposed resolution would modify the existing procedures that the Mayor would have a tie breaking vote. Any vote would need a 4 vote majority.

Mayor Johnson questioned city provided application vs. a letter of interest.

Councilmember de Jong moved to adopt Resolution No. 980-18 a Resolution amending Resolution 972-17 to conform to state law regarding the process of filling vacancies in the office of a councilmember with modification omitting the application form. Councilmember Kinzer seconded. Motion carried (6-0).

Information Only Items

1. Building Permit and Planning Permit Review Status
2. Sedro-Woolley Senior Center Quarterly Report
3. Miscellaneous Information

Councilmember de Jong spoke on how wonderful the Senior Center is and encouraged anyone to visit or volunteer.

Good of the Order

Executive Session

Adjournment

Councilmember Dunn Lee moved to adjourn. Seconded by Councilmember Kornegay. Motion carried (6-0).

The meeting adjourned at 7:57 P.M.