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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
February 28, 2018– 7:00 P.M. – Council Chambers

### **Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

### **Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Chuck Owen, Karl de Jong and Jared Couch. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Planning Director Coleman, Fire Chief Klinger and Police Sgt. Harris

### **Approval of Agenda**

Mayor Johnson entertained a motion to include in the consent agenda the late materials item: 2018 City Hall Flooring Replacement Project and to move up the Appointment of new Ward 4 Councilmember. With no objection, motion carried (6-0).

#### Appointment of new Ward 4 Councilmember

Councilmember Couch moved to nominate Pola Kelley as Ward 4 Councilmember. Seconded by Councilmember Dunn Lee.

Discussion ensued including the process and the candidates love for Sedro-Woolley.

Councilmember Kornegay nominated Stacy Penno. Nomination died for lack of a second.

Motion carried (6-0).

Mayor Johnson administered the oath of office to newly appointed Councilmember Pola Kelley. Councilmember Kelley then took her seat at the Council bench.

### **Consent Calendar**

- Minutes from Previous Meeting
- Finance
  - Claim Checks #187857 to #187943 plus EFT's in the amount of \$312,071.96
  - Payroll Checks #59513 to #59522 plus EFT's in the amount of \$237,644.75
- Supplemental Agreement 2 – Construction Phase Services Professional Services Agreement No. 2016-PS-01 for Design Phase Services for the Fruitdale Road Arterial Improvements Project – H.W. Lochner, Inc.

- PSE Intolight Authorization Letters for Approval – Fruitdale Road Arterial Improvements Project
- Professional Services Agreement No. 2018-PS-02 – J & J Hanson Consulting Inc.
- Professional Services Agreement No. 2018-PS-12 for the Solid Waste/Equipment Maintenance/Public Works Operations/Wastewater Facility Plan
- Possible Bid Award – 2018 Sanitary Sewer Manhole Repair Project – Olson Brothers Pro-Vac LLC
- Possible Contract Award – Public Works Agreement No. 2018-PW-20 – 2018 Senior Center Painting Project – Sky Northwest Inc.
- Interlocal Agreement with Skagit County for Emergency Management
- 2018 City Hall Flooring Replacement Project (*Late Materials*)

Councilmember Couch moved to accept the consent agenda including late materials. Seconded by Councilmember Kornegay.

Questions and discussion ensued regarding Solid Waste Equipment Maintenance/Public Works Operations/Wastewater Facility Plan and the 2018 Senior Center Painting.

Motion carried (7-0).

Introduction of Special Guests and Presentations

### **Staff Reports**

Police Sgt. Harris – reported on the flooring project in squad room area and countertop work. He also reported on a verbal threat towards the high school noting there was enough evidence to establish probable cause to arrest the individual. Charges are pending. Sgt. Harris spoke of the Active Threat training for citizens to be held Thursday evening March 1<sup>st</sup> from 6-8 P.M. with 70 people signed up. The presentation will be a discussion on how to prepare and what to expect from 1<sup>st</sup> responders and how to respond to them.

Fire Chief Klinger – noted the flooring replacement also included the Fire Department. He reported that Police Chief Tucker is out tonight because he is at Evergreen Elementary participating in a reunification drill and commented that calls are up.

Planning Director Coleman – reported the 2017 Comp Plan Update has been sent to the Department of Commerce for the 60 day review and will be brought to the Council in late April. The Planning Commission will be starting to work on the 2018 docket cycle and new regulations for Planned Residential Developments. He announced the opening of the Downtown 48 Apartments and there have been a spike in single family residence applications.

Public Works Director Freiburger – spoke of the Transportation Element of the Comprehensive Plan. He reported that the Fruitdale project is out to bid and the design process has begun on the sidewalk project from N. Township to Fruitdale. In-house staff is working on the sidewalk and ADA project around town, the comp plan chapter 3 of transportation element, the design for the sidewalk project and the State Street overlay project. Freiburger reported on items that will be

coming to the Council soon to include a consultant agreement with Reichardt & Ebe on a scoping project, BNSF agreement for the design work for the undercrossing and the corridor study. He reported the Jones Road sewer project has been completed by a private developer and the road has been finished with gravel until weather permits for paving. Other projects being worked on is the study at the wastewater treatment plant, road closures for the summer projects and planning for an upcoming Jones/John Liner Road meeting.

City Supervisor/Attorney Berg – reported the Port of Skagit County is targeting July 2018 as the transfer date for the SWIFT Center. They will be having further discussion at their March 4<sup>th</sup> meeting. He also addressed the Cemetery portion of the property.

Council discussion was held on historic preservation of the Northern State cemetery.

City Supervisor/Attorney Berg also addressed the emergency access road to SWIFT Center and funding within the supplemental capital budget and an upcoming meeting the Port will be holding on March 28<sup>th</sup> as part of their EPA grant funding for public outreach.

City Supervisor/Attorney Berg then presented an update on the Library. He stated the Library is now under joint operation and encouraged people to take a tour of the library as it is laid out differently. He reported the historical collection currently resides in his office waiting for the official placards before being made available again to the public. He addressed the status of the Tourism Promotion Area (TPA) and addressed several miscellaneous items noting the next step in the library process will be a design contract, scheduling for an updated Council photo for either March 7<sup>th</sup> or 14<sup>th</sup> and an update on the library request within the capital budget of the state.

Finance Director Nelson – reported she has been working on annual reports and the Fire Department GEMT record keeping cost reports. Tomorrow will be the first status meeting to be able to meet the March 31 deadline. This process will allow the city to receive additional reimbursement for transports and is retroactive back to June, 2016. The numbers will also determine future rates. She also reported on the receipt of numerous boxes of Library documents that Amanda in the Finance Department is sorting through and determining archival value.

### **Councilmember and Mayor's Reports**

Councilmember Dunn Lee – questioned what will happen to the route that has the blind bridge in connection with the John Liner/Trail Rd. project. Public Works Director Freiburger noted plans to close the route and putting in a box culvert. He noted there will be a pedestrian route on the new road.

Councilmember Kornegay – reported on visiting Senator Wagoner in Olympia with discussions on the Library and the housing issues. She announced the upcoming Boys & Girls Club breakfast on March 14<sup>th</sup> at McIntyre Hall. RSVP.

Councilmember Kelley – Thanked Councilmember Couch for his nomination of her for the Council position. She also presented some history on the TPA and announced the upcoming Woodfest Festival on April 14 & 15 titled Timber to Tech.

Councilmember De Jong – announced anything purchased at the Soroptimist Walnut Tree will be helping out WIC on Friday from Noon – 5 P.M. They are also accepting donations of diapers and wipes. He also stated that US Representative Rick Larsen will be at the Woolley Market on Saturday, March 10<sup>th</sup> to meet with the public. He thanked Public Works with the plowing during the recent snow and requested the corner of 11<sup>th</sup> and State be placed on the project list to uprite the street marker. De Jong addressed the railroad crossing on State Street and requested cement inserts to be placed to smooth out the crossing. He also announced he has recently been named to the Board of Directors of the Helping Hands Food Bank.

Public Works Director Freiburger noted that there are plans to remove the tracks at State Street and possibly the ones at Ferry Street and to lower the crossings.

Councilmember Couch – gave a thank you for the increased police presence around the schools. He also addressed the PUD work on Hwy 9 and noted he has been following Senator Wagoner in Olympia and he has been doing an outstanding job.

Mayor Johnson – thanked Nathan and his team in their efforts to clear the snow. She also spoke on the sidewalk replacement program and noted it will be highlighted with an insert with the April billing. Mayor Johnson spoke of her involvement with a program called Canstruction. Her team name is Canned Response and will be building a replica of an emergency vehicle out of cans which will be donated to the food bank after about a week. She also mentioned that Congressman Larsen will be coming to the Woolley Market and encouraged people to come and speak with him.

Proclamations

### **Public Comments**

Mayor Johnson opened the public comments at 7:59 P.M.

Thelma Watson-Trujillo – 939 Wicker Rd. addressed the latest school shooting and spoke of the upcoming National march for the safety and protection of students to be held on March 24<sup>th</sup>. She asked for help in planning and participation.

Wen Wagoner – 410 Talcott – added regarding the Soroptimist shop being opened on from noon -5 with all proceeds going to the WIC program. She also noted that they are in need of donations of diapers size 5 months and above. Wagoner then thanked the Police Department for hosting the upcoming citizen's workshop.

Mayor Johnson closed the public comment period at 8:07 P.M.

Public Hearings

## **Unfinished Business**

Appointment of new Ward 4 Councilmember (*moved to beginning of the agenda*)

New Business

## **Information Only Items**

1. Building Permit and Planning Permit Review Status
2. Miscellaneous Information

## **Good of the Order**

Councilmember Kornegay requested the utilities committee meet to take action regarding recycling. It was noted a meeting has been scheduled.

Council discussion took place regarding food truck licensing, history of food trucks, types of licensing and enforcement.

Executive Session

## **Adjournment**

Councilmember Kornegay moved to adjourn. Seconded by Councilmember Kelly. Motion carried (7-0).

The meeting adjourned at 8:22 P.M.