
CITY OF SEDRO-WOLLEY

Regular Meeting of the City Council
March 14, 2018 – 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Pola Kelley, Chuck Owen, Karl de Jong and Jared Couch. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

Approval of Agenda

Councilmember Couch moved to approve the agenda. Seconded by Councilmember Kelley. Motion carried (7-0).

Consent Calendar

- Minutes from Previous Meeting (including February 28, 2018 Special Meeting and March 7, 2018 Study Session)
- Finance
 - Claim Checks #187944 to #188042 in the amount of \$247,723.49 (Void Check #188041)
 - Payroll Checks #59523 to #59536 plus EFT's in the amount of \$345,745.29
- Purchase Order No. 2018-PO-07 for Credit/Debit Card Payment Acceptance Machines for RV Parking Facilities – Northwest Parking Equipment Company
- Transportation Benefit District Annual Report for 2017
- Professional Services Agreement No. 2018-PS-10 – Jones/John Liner/Trail Road Corridor Scoping Study
- Proposed Interlocal Agreement with Public Utility District No. 1 of Skagit County RE 2018 State Street Overlay Project, City Project 2018-PW-03
- 2018 Out of State Travel Request – Solid Waste
- Resolution 981-18 – Surplus Library Equipment
- Master Intergovernmental Cooperative Purchasing Agreement

Councilmember Couch moved to approve the consent agenda items 1 through 9. Seconded by Councilmember Kinzer. Motion carried (7-0)

Introduction of Special Guests and Presentations

Sedro-Woolley Police Officer Recognition

Mayor Johnson recognized Police Officers Austin McCombs, Katie Wilson, Jed Cates, Daniel Eddy and Sgt. Paul Eaton for their exemplary life-saving efforts within the field. A round of applause was received to honor the group.

Police Chief Tucker commented this was the second year for recognizing officers that have gone above and beyond in their daily duties. The selection was made by a committee and there are many more examples of this kind of daily commitment.

Skagit Valley Tulip Festival Presentation with Cindy Verge, Executive Director

Mayor Johnson invited Cindy Verge, Executive Director of the Skagit Valley Tulip Festival to give a presentation. Verge introduced Greg Reed, President of the Board of Directors who has been heading up the Woodfest portion of the Tulip Festival. Verge then spoke of the marketing brochure, the Tulip Gala to kick off the festival on 29th March and the annual 2018 Tulip Poster by Melissa Jander. The poster was presented to Mayor Johnson by Greg Reed.

YMCA Update with Renata Maybruck, Campaign Director

Bob Shrumm, CEO of the YMCA presented an update on the building project. He thanked the community for their support and noted that the project is on schedule to open early in 2019. He also addressed continued fundraising and changes to the early learning center.

Shrumm entertained questions from the Council to include plans for the intersection and Sedro-Woolley membership.

Staff Reports

Police Chief Tucker – reported on the Citizens Response Training with 77 people in attendance. He also reported on a recent standoff incident at United General Hospital that was resolved peaceably. Also reported on was the nationwide school walkout and Sedro-Woolley High School student participation. Chief Tucker also cautioned that some of the newer homeless subjects in town are known to be easily agitated.

Councilmember de Jong thanked Chief Tucker for the forum and noted a great job by the officers. He noted it was a topic at the meet and greet with Rep. Larsen.

Chief Tucker gave credit to Sgt. Eaton and Sgt. Harris and Officers Carroll, Hull and Rogers who were instrumental in designing the program.

Planning Director Coleman – reviewed the Planning Commission schedule for reviewing rezone issues and planned residential updates. He also reviewed information on a hand out regarding impact fees for a single family residence.

Public Works Director Freiburger – addressed the joint open house with WSDOT and the City scheduled for Tuesday March 20th at Sedro-Woolley High School. Transportation and utility projects that will be taking place in 2018 within the city will be highlighted. Freiburger reviewed projects completed in 2017 utilizing Transportation Benefit District (TBD) funds and planned projects for 2018. He also provided an explanation of the TBD and reviewed the arterial projects for 2018.

Councilmember and Mayor’s Reports

Councilmember Dunn Lee – stated she will attend a meeting at the county regarding tourism.

Councilmember Kornegay – reported on attending a joint Woodfest/Loggerodeo meeting with interest in restarting the Fireman’s competition. Kornegay also participated on a journalism panel at the high school and announced the Live your Dream award banquet sponsored by the Soroptimist.

Councilmember Kelley – announced the upcoming fundraiser Raise the Roof by Habitat for Humanity. She noted the local Geometry and Construction class will be participating in the upcoming build. She also announced a program to be held at the county regarding the tourism promotion area. She noted tourism is important to any community economic vitality.

Councilmember Owen – thanked the city employees for their donations to the fundraiser benefiting the Meals on Wheels program.

Councilmember de Jong requested to reserve his comments to “Good of the Order”.

Councilmember Couch – thanked Planning Director Coleman for the impact fee information provided. He also questioned the status on paving of Jones Road.

Public Works Director Freiburger noted the prep work has been started with gravel and paving next week.

Police Chief Tucker – thanked Councilmember Couch for his help with the standoff incident at United General Hospital.

Councilmember Dunn Lee – noted there was an officer standing at the corner of Cook and Trail road, mid-afternoon and he was a presence. It seemed to slow people down.

Mayor Johnson – also thanked Councilmember Couch for his help. She announced the upcoming Easter Egg Hunt on March 31st at Riverfront Park and the 3rd Annual Welcome Home Veterans Parade. A program will follow the parade at the American Legion. Mayor Johnson also reported on March 24th a peaceable march in support and love for the safety of our children will be held at Hammer Heritage Square.

Proclamations

Public Comments

Councilmember Dunn Lee excused herself at 8:03 P.M. due to a prior commitment.

The public comment period was opened at 8:04 P.M.

Councilmember de Jong moved to excuse Councilmember Dunn Lee. Seconded by Councilmember Kornegay. Motion carried (5-1, Councilmember Couch opposed).

Dennis O'Neil – 109 Talcott St – commented on lack of visibility on the streets, specifically at Ferry and Township (SW corner) and State and Walley. He also noted the crosswalk mid-town on Metcalf goes into the handicap parking space. O'Neil then addressed the sidewalks in the 200 block of Talcott with the tree roots raising the sidewalks.

Luke Lowrance -- 1148 Rhodes Rd. – lives next to the Winnie Houser Park and addressed people bringing their dogs to run in the park and requested some signage to address the issue. He questioned the use of the field. Lowrance then addressed the traffic at the intersection at McGargile and Hwy 9, the proposed splash park and the need for activities for teens.

The public comment period was closed at 8:16 P.M.

Public Hearings

Unfinished Business

New Business

Sedro-Woolley Downtown Association (SWDA)

Ian Larsen – Executive Director of the Sedro Woolley Downtown Association (SWDA) Board of Directors addressed the Council on the formation of the SWDA. He outlined the business plan of the association with core focus in the area of Organization, Promotion, Design and Economic Vitality and the goal of becoming accredited through the Washington State Main Street Program. Larsen reviewed the advantages of a downtown association with tax credits to businesses, proposed timeline for the next 4 years and upcoming events and activities. He, on behalf of the board requested funding from the City in the amount of \$100,000 (\$35,000 in 2018, \$35,000 in 2019 and \$30,000 in 2020). He noted the committee has done a lot in a short period of time and there is a lot of momentum at this time.

Councilmember Owen moved to approve the Sedro Woolley Downtown Association request for funds in the amount of, but not to exceed \$100,000. Councilmember Kinzer seconded.

City Supervisor/Attorney Berg noted the funding source identified would be the Council Strategic Reserve Fund. The action tonight is like a pledge with a budget amendment and

contract to follow. He also recommended Councilmember Couch and Kelley abstain due to their board position and to avoid any appearance of conflict.

Further discussion ensued to address other sources of revenue, legislative action, government entities usually last dollars and funding to launch.

Motion carried (4-0-2, Councilmembers Couch and Kelly abstained).

Memorial Park Renovation & Splash Park Project

Public Works Operations Supervisor Nathan Salseina gave an overview of the Memorial Park Renovation & Splash Park project. He noted this is one of the Council's critical goals and objectives for 2018. The RCO grant is on a 2-year cycle and the last application we ranked 27th. In order to get funding the project needs to rank in the top 20. We have been working to improve the application. Salseina reviewed the time line with grant applications due May 1st, presentation in August and notification by year end. If approved the project would start spring of 2020 with completion in June 2020. Funding sources were reviewed to include a 30% match.

Councilmember de Jong moved to adopt Resolution No. 982-18 which authorized staff to apply for and accept funding from the Recreation and Conservation office to fund the Memorial Park Renovation and Splash Park Project. Seconded by Councilmember Owen. Motion carried (6-0).

Winnie Houser Park & Playfields RCO Grant Application

Public Works Operations Supervisor Nathan Salseina reviewed the RCO grant application that is specific for youth athletic fields. He showed a sample layout of field amenities to include restroom facilities and utilities, fencing, paving and striping of the parking lot, bleachers, picnic tables and an auto irrigation system.

Councilmember de Jong moved to adopt Resolution No. 983-18 which authorizes staff to apply for and accept funding from the Recreation and Conservation office to fund the Winnie Houser Park & Playfields Improvement Project. Seconded by Councilmember Kelley. Motion carried (6-0).

Information Only Item

Fire Department Monthly Incident Data
Building Permit and Planning Permit Review Status
Report of Contracts Approved under SWMC 2.104.060
Miscellaneous Information

Good of the Order

Councilmember de Jong – addressed a great event at Riverfront Park on March 31st and encouraged everyone to attend. He spoke of the opportunity to tour the Wastewater Treatment Plant and Public Works. He addressed ~~that the plant does not emit any greenhouse gasses,~~ the need for a teen center for structured activities, sidewalk information to be included in the utility

Commented [CB1]: Amended Minutes at 3/28/18 Meeting.

bills, follow up on the forum and the visit from Representative Rick Larsen, and the need of a community resource officer for the high school.

Executive Session

Adjournment

Councilmember Couch moved to adjourn. Seconded by all. Motion carried (6-0).

The meeting adjourned at 8:47 P.M.