
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
April 11, 2018– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Pola Kelley, Chuck Owen, Karl de Jong and Jared Couch. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

Approval of Agenda

Councilmember Kelley moved to approve the agenda. Seconded by Councilmember Couch. Motion carried (7-0).

Consent Calendar

- Minutes from Previous Meeting (Including March 19, 2018 Special Meeting)
- Finance
 - Claim Checks #188126 to #188217 in the amount of \$305,230.52
 - Payroll Checks #59547 to #59559 plus EFT's in the amount of \$317,529.61
- Possible Contract Award – New Scott Liberty II Breathing Air System – MES
- Possible Contract Award – Purchase Order No. 2018-PO-11 – Basketball System – KCDA Purchasing Cooperative
- Possible Bid Award – Agreement No. 2018-PW-16 – 2018 Arterial Street Crack Seal Project – CR Contracting LLC
- PSE Intolight Master Lighting Services Agreement
- Employment Agreement, Douglas Merriman

Councilmember Couch moved to approve the consent agenda. Seconded by Councilmember Kinzer Motion carried (7-0).

Introduction of Special Guests and Presentations

Special Recognition – Stephanie Lokkebo

Mayor Johnson called upon Stephanie Lokkebo to come forward. She presented Lokkebo with a certificate of recognition for her years on the Planning Commission (2010-2018) and read a brief

bio of all that she has been involved in and thanked her for her service to the community. Lokkebo was given a round of applause.

Sedro-Woolley Little League with Mike Harward

Mike Harward, President of the Sedro Woolley Little League spoke on the upcoming State Little League 12U Tournament to be held in July at Janicki Field and the Eric K. Tesarik Memorial Field. He noted it will bring in approximately 1100 people for the tournament and they are working with the Downtown Association to plan some events that will keep people in town. He also noted the winner of the tournament will represent at the Western Regional Championship in California. Harward spoke of the opportunity for parts of the tournament along with a highlight film of the City to be televised through Amazon Prime Stream Broadcast.

Harward entertained questions with some discussion from the Council regarding additional support needed, sponsorships, volunteers and RV Parking.

WSDOT Presentation with Andrea Petrich

Andrea Petrich, WSDOT Northwest Region Communications gave a presentation on the recent open house held jointly with the City regarding summer transportation projects that will be taking place throughout the city and county.

Ben Sonnen of WSDOT spoke on the SR20/SR9 Sedro Woolley Area Paving project. This project will pave SR20 and the northern leg of SR9. He stated pavement repair, grinding and paving will be done overnight. He also reviewed the SR 9 Gribble Creek Fish Passage project to replace a small round culvert with a large box culvert to improve fish passage.

Megan Mosebar of WSDOT addressed the Skagit County Resurfacing projects throughout Skagit County and the SR9/Francis Road Intersection Improvement to build a roundabout to improve safety, reduce crashes and keep traffic moving.

Andrea Petrich then addressed the SR542/Deming Area Project on the East SR9 Junction Intersection that will build a roundabout to improve safety and the I5 Arlington to Skagit County paving and concrete panel repair. Petrich also gave an update on the clearing of the North Cascade Hwy noting the two ends are about 20 miles apart.

Council questions were answered by Shane Sullivan of WSDOT regarding in the town paving contractor, wait times, expected closures, traffic diversion routes and coordination of events. Also discussed was the threshold for events in order to modify the schedule.

Staff Reports

Police Chief Tucker – reported of a carjacking in Burlington that resulted in a high speed pursuit through Sedro-Woolley and into Big Lake. The subject was tased and apprehended. He also announced a conditional job offer has been made to Brian Hoisen who currently works at the jail.

His academy date will be at least August. Tucker spoke on upcoming training and table top exercises for city staff to be held on May 1st.

Fire Chief Klinger – spoke on the upcoming Cert Training. He also reported he was appointed to the Department of Emergency Management Advisory Board and gave an update of the last meeting. Other items included Confined Space Certification Course is upcoming, the 315 Murdock property is closing on Monday with an asbestos and abatement inspection scheduled for April 23rd. Klinger also stated they are still working on the final report of the Sterling St fire.

Planning Director Coleman – reported he attended a Building Code Officer training seminar. The Planning Department has also been busy working on the Annual April 1 population report with results expected in July. He also reported that the Washington State Ratings Bureau will be evaluating the building code process sometime in late summer. Coleman updated the Council on the annexation process in an area north of city limits. He addressed a contract with PACE Engineering for sewer analysis with part of the analysis to look into what it will take to serve the proposed annexation area. The Planning Commission is working on the 2018 comprehensive plan update which includes some minor rezones throughout the city.

Public Works Director Freiburger – updated the Council on the status of various projects, paving of Jones Road and presented a conceptual design for the proposed SWIFT Center park. He also reported that the transfer amount of the SWIFT Center Park would work as the match requirement for the RCO grant. Freiburger reported on the beginning work for basketball courts in partnership with rotary at the Eric K. Tesarik Memorial Field and a restroom facility at Bingham Park also in partnership with Rotary.

City Supervisor/Attorney Berg – announced the birth of a baby girl as an addition to his family. Berg welcomed Doug Merriman as Finance Director Nelson's replacement. He presented a report on the Library and stated a lot is going on.

Finance Director Nelson – stated she has known Doug Merriman for years and that he will do an excellent job. She reported the Auditors are on site conducting their annual visit and the audit is taking longer due to illness, but the financial portion is almost wrapped up. They will then begin the compliance portion of the audit. Nelson announced the final payoff on the Houser Park with tonight's payables and stated the family is very pleased with the park.

Councilmember and Mayor's Reports

Mayor Johnson welcomed Doug Merriman on board as well. She then reported the County Commissioners have approved Darcy Resetar as trustee to the Central Skagit Library Board.

Councilmember Kornegay – reported she had been in Philadelphia and spoke of their many pot holes noting they would not even notice ours. She also addressed an RV for sale parked on N. Central that is blocking the view for exiting driveways and wondered if something could be done.

Councilmember Kinzer – stated she is looking forward to attending the upcoming Revitalize Washington Conference in Port Townsend.

Councilmember Kelley – announced the upcoming Woodfest at Sedro Woolley High School, Eagle Haven and Willowbrook Manor, April 14 & 15. She noted it is an expansion of what has been done in the past and is titled Timber to Tech.

Councilmember Owen – participated in a fund drive for the Senior Center Meals on Wheels event. The event was a great success raising \$26,000 and Owen thanked the City employees that participated with their generous support. He also thanked the Parks Department for placing the flag in Memorial Park and noted that parking is becoming an issue at the Senior Center due to the programs being held at the Library.

Councilmember de Jong -- spoke of a wonderful holiday, spring break and the egg hunt put on by the Wildcat Steelhead Club. He also thanked Nathan on replacing the flag at Riverfront Park. De Jong noted he had coffee with Senator Wagoner, Representative Eslick and Congressman Larsen. He questioned speeding on State Street and how to schedule the speed wagon. He thanked Public Works for replacing a stop sign on 11th and addressed the removal of the tracks on State and Ferry, potholes and the timeline for removal.

Councilmember Couch – welcomed Doug Merriman aboard and stated he had big shoes to fill. He thanked WSDOT for coming and encouraged everyone to call the DOT office on their traffic concerns during the project period.

Mayor Johnson announced the upcoming Town Hall Meeting Saturday, April 14th with Senator Wagoner and Representative Eslick at City Hall beginning at 6:00 P.M.

Proclamations

Public Comments

Mayor Johnson opened the public comment period at 8:11 P.M. With no comments received, Mayor Johnson closed the public comment period at 8:11 P.M.

Public Hearings

Unfinished Business

New Business

Possible adoption of Resolution for Approving the Skagit County 2017 Comprehensive Solid Waste Management Plan

Public Works Director Freiburger reported the city is a member of the Solid Waste Advisory Committee and they are updating their comprehensive plan. This is a first read with no action required They are under a timeline to complete by May 1st.

Councilmember Kelley questioned if there was a reason it could not be passed at this time.

Councilmember Kelley moved to adopt Resolution No. 987-18 approving the Skagit County 2017 Comprehensive Solid Waste Management Plan. Seconded by Councilmember de Jong. Motion carried (5-2, Councilmember Kinzer and Kornegay opposed).

2017 Comprehensive Plan Docket Amendments

Planning Director Coleman reviewed the Planning Commission recommendation to adopt the proposed amendments to the Comprehensive Plan and Zoning Map. He reviewed the updates to the Transportation Element and 20 year project list (TIP), the Parks and Recreation Element and possible changes to the zoning map. Coleman also explained the EIS Grant Study results on the property located at 109 Jameson.

Ordinance – 2018 Budget Amendment #3

Finance Director Nelson reviewed the 2018 Budget Amendment #3 and detailed the specific funds being amended.

Councilmember Dunn Lee moved to approve Ordinance No. 1896-18 an Ordinance amending Ordinance No. 1890-17 entitled, “An Ordinance adopting the Annual Budget for the City of Sedro-Woolley, Washington, for the fiscal year ending December 31, 2018. Seconded by Councilmember Kornegay. Motion carried (7-0).

Information Only Items

Fire Department Monthly Incident Data
Building Permit and Planning Permit Review Status
Report of Contracts Approved under SWMC 2.104.060
Northern State Conceptual Park Schematic Sketches

Good of the Order

Executive Session

Adjournment

Councilmember Kornegay moved to adjourn at 8:39 P.M. All Councilmembers seconded. Motion carried (7-0).

The meeting adjourned at 8:39 P.M.