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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
April 25, 2018– 7:00 P.M. – Council Chambers

**Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

**Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay (Late), Brenda Kinzer (Absent), Pola Kelley, Chuck Owen, Karl de Jong and Jared Couch. Staff: Recorder Brue, Finance Director Nelson, Public Works Director Freiburger, Fire Chief Klinger and Police Chief Tucker

Councilmember de Jong moved to excuse the absence of Councilmember Kinzer. Seconded by Councilmember Dunn Lee. Motion carried (5-0).

**Approval of Agenda**

Councilmember Couch moved to add Late Materials by Mark Freiburger as item 5 on the consent agenda. Seconded by Councilmember de Jong. Motion carried (5-0).

Councilmember Couch moved to approve the agenda. Councilmember Kelley seconded. Motion carried (5-0).

**Consent Calendar**

- Minutes from Previous Meeting
- Finance
  - Claim Checks #188218 in the amount of \$159,954.67
  - Claim Checks #188219 to #188331 plus EFT's in the amount of \$403,850.20
- Payroll Checks #59560 to #59570 plus EFT's in the amount of \$277,294.69
- Proposed Use Agreement with Skagit County Public Works for Equipment Repair on an As-needed Basis
- Proposed Interlocal Agreement with the Port of Skagit County Re Fruitdale Road Arterial Improvements Project, City Project 2018-PW-01
- Possible Amendment 1 to the 2018-2023 Transportation Improvement Program (*Late Materials*)

Councilmember Kornegay arrived at 7:03 P.M.

## **Introduction of Special Guests and Presentations**

Update on the NW Innovation Resource Center with Diane Kamionka

Diane Kamionka, Executive Director of the NW Innovation Resource Center introduced herself to the Council and presented a power point presentation. She noted the Innovation Resource Center started in 2010 and covers the area from King County to the north border as a target for innovation growth. She explained the concept of the program and future plans for Innovation Labs. A rendering of The Lab @ Everett was shown with others planned in Arlington and the SWIFT Center.

Kamionka entertained questions from the Council regarding web site and knowledge base.

Upcoming Skagit County EMS Levy with Jeff Sargent, Skagit County EMS Director

Jeff Sargent, Skagit County EMS Director presented information on the 2019-2024 EMS Levy, how the EMS system works, the importance of sending the right units to right calls, and the differences between the current and proposed rate. He noted there has been a significant increase in volume but not an increase in revenue and the Skagit County population is increasing and aging with the demand for service growing. He also spoke of the uncertain federal reimbursement rates and that the current levy rate doesn't cover the cost of doing business.

Sargent entertained questions from the Council regarding call volume, transport capability, BLS vs. ALS, BLS Transport Integration Program, training and he touched base on the need for the increased levy. He noted that many questions are unable to be answered at this time until the County Commissioners determine the budget and ballot language. Also questioned was criteria of choice of hospital and cost of transport. Sargent stated the educational information on the levy will come out towards the end of May.

Revitalize WA 2018 Conference Report

Ian Larsen, Executive Director of the Downtown Revitalization Committee presented information and knowledge gained at the Revitalize WA 2018 Conference. Larsen spoke on the importance of positioning the downtown to be all inclusive, building partnerships, having a vital art district and the availability of historic tax credits. He also touched base on creating a historic district, conducting a business needs survey, data collection and listening to what the community wants to create a vision. He requested the Council and staff help to make introductions for contacts. A think tank event will be planned for in the near future. Larsen also announced that the Downtown Revitalization Committee has received their non-profit status.

Council discussion ensued on absentee landlords and the former design review committee.

## **Staff Reports**

Police Sgt. Eaton – reported the radar sign has been ordered and it will have capabilities of documenting speeds. He noted they continue to have issues at the end of Jennings St. and are

working with the family and other tools to deal with the longstanding problem. He reported the Cinco de Mayo parade has been cancelled and reported on a high speed pursuit through town on Monday which was called off due to perceived danger. This was the 5<sup>th</sup> pursuit this year, four that resulted in arrests and felony charges. Sgt. Eaton also reported Officers Rogers, Carroll and Hull have been busy planning the active violence training for City staff.

Fire Chief Klinger – reported that CERT training still ongoing and the final confined space rescue technician course is this weekend. He also reported on the building at 315 Murdock. The asbestos inspection has been completed and they are waiting for the final asbestos abatement report. He noted there will be some abatement to take place.

Public Works Director Freiburger – thanked Council for the approval of the new employee to the Engineering Department. Dylan Curtis started employment on April 16. He is busy in helping design three in-house projects. He thanked Council for approval of the late materials item and addressed some upcoming grant opportunities for Safe Routes to Schools and Skagit County Economic Funds. The Fruitdale Road project is ready to go and will begin on May 29<sup>th</sup>. Other items he reported on were the Jones/John Liner project, the railroad undercrossing and the Brown & Caldwell WWTP Study.

Planning Director Coleman – spoke on the 2017 Comp Plan update which includes the transportation update and the park & recreation update. He noted with the Port's proposal to donate park land to the city it was felt to be prudent to add the proposed park to the Park & Recreation Element at this time. It will be included and then brought to Council for approval. He also noted that the annexation north of town is moving forward with the annexation being applicant driven. A number of hair stylists seem to be moving spaces around town and the building department is busy making sure the new spaces have adequate ventilation according to building code requirements.

City Supervisor/Attorney Berg – reported that Doug Merriman has completed some training prior to his official start date of May 1<sup>st</sup>. He announced that on June 1<sup>st</sup>, the City will host a public farewell to Finance Director Nelson with details yet to come. Berg reminded Council of the upcoming Council retreat on May 21<sup>st</sup>. He presented an update on continued conversations with the School District regarding a School Resource Officer. He also spoke on the Library and fiber optics.

Finance Director Nelson – reported that Doug Merriman attended a Bias training class held at City Hall today. During the lunch break Bias gave a small retirement party in her honor. Nelson also reported the financial and accountability audit field work has been completed. They will finish up off site and results will be presented at the exit conference. A clean audit is expected.

### **Councilmember and Mayor's Reports**

Councilmember Dunn Lee – reported on a constituent comment on the speeding on Trail Road. Police Sgt. Eaton stated Trail Road is on their radar for speeding.

Councilmember Kornegay – thanked Public Works Director Freiburger for taking time to speak with her neighbor regarding water issues. She also addressed the broken window next to the Old Timers and questioned the police teddy bear program. Police Sgt. Eaton noted they are currently stocked up with bears.

Councilmember Kelley – announced the upcoming Chamber lunch topics that will be presented by Rich Weyrich on the Opioid crisis and Christopher Johnston from Peace Health United General on their plans for the Pavilion building. She also announced the upcoming Blast from the Past on June 1<sup>st</sup> & 2<sup>nd</sup> with the need for volunteers.

Councilmember Owen – commented on the great job with the kitchen flooring at the Sr. Center.

Councilmember de Jong – reported there was no Council planning meeting this month. He expressed support to the fire staff for attending the EMS meetings and questioned if Council would receive a legislative summary as he has specific interest in the zombie home laws recently passed as to how it will help with code enforcement. de Jong expressed excitement about the speed wagon and reported on the earth day clean up and questioned if the city could have tool library for neighbors to adopt a street or weekend for city clean up.

Councilmember Couch – expressed concern with the EMS presentation and the lack of ability for questions to be answered. He requested staff check availability for a time when specific questions can be answered. He also questioned the coordination of the PUD project and time line for the paving of North Township Street.

Mayor – questioned openings for the Lets Program for interested Councilmembers.

Proclamations

### **Public Comments**

Mayor Johnson opened the public comment at 9:02 P.M.

Carol Torset – 9491 Soren Rd. announced Cascade Fabrics will be celebrating 40 years in business on May 10<sup>th</sup>. She noted they are the oldest fabric store in the State of Washington and requested consideration of a proclamation for Cascade Fabrics be presented at the May 9<sup>th</sup> Council meeting.

Phillip Murray – 223 State St. addressed the broken window next to the Old Timers. He noted he is the building owner and has not received the court ordered restitution. Murray also addressed the problems with the bar patrons.

Mayor Johnson closed public comments at 9:08 P.M.

Public Hearings

Unfinished Business

New Business

**Information Only Items**

Building Permit and Planning Permit Review Status

Good of the Order

**Executive Session**

The meeting adjourned to Executive Session under RCW 42.30.110.1(b) for the purpose of acquisition of real estate for approximately 15 minutes with no decision anticipated at 9:08 P.M.

**Adjournment**

The meeting reconvened and immediately adjourned at 9:25 P.M.