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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
May 9, 2018– 7:00 P.M. – Council Chambers

### **Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

### **Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Judith Dunn Lee, Germaine Kornegay, Brenda Kinzer, Pola Kelley, Chuck Owen, Karl de Jong and Jared Couch. Staff: Recorder Brue, Finance Director Nelson, City Supervisor/Attorney Berg, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

### **Approval of Agenda**

Mayor Johnson requested the addition of Cooperative Fiber Optic Network Grant Applications to the consent agenda and the Late Materials – Real Estate Acquisition for New Library Project under New Business to the agenda. No objections were noted.

Councilmember Kelley moved to approve the agenda with the additional items noted. Seconded by Councilmember Couch. Motion carried (7-0).

### **Consent Calendar**

- Minutes from Previous Meeting (Including May 2, 2018 Study Session)
- Finance
  - Claim Checks #188332 to #188441 in the amount of \$341,872.21
  - Payroll Checks #59571 to #59582 plus EFT's in the amount of \$321,539.21
- Possible Contract Award – 2018 On-Call Asphalt Pavement Services – Contract 2018-PW-18, JNR Paving Inc.
- Possible Bid Award – Agreement No. 2018-PW-25 – 2018 Slurry Seal Project – Blackline Inc.
- Outside City Sewer Service Petition – Amanda Burton – 23095 East Jones Road
- Miscellaneous Grant Approval and Match Requirements
  - 2018 Skagit County Economic Development Grant
  - 2018 Bicycle and Pedestrian Safety Program

Councilmember Kornegay moved to approve the consent agenda items 1-6 to include the Fiber Optics Grant. Seconded by Councilmember Kelley. Motion carried (7-0).

## **Introduction of Special Guests and Presentations**

Councilmember Kelley moved to approve Resolution No. 988-18 Celebrating 40 Years in Business – Bobi Kelley of Cascade Fabrics. Seconded by Councilmember Kornegay. Motion carried (7-0).

Mayor Johnson called upon Bobi Kelley to come forward and read the resolution congratulating and thanking Bobi Kelley for forty years of business in Sedro-Woolley.

Bobi Kelley expressed her thanks to the City for the honor and stated it is the community that should be recognized in their effort to shop local. Without the community she would not have been able to stay in business for forty years.

Relay for Life/Paint the County Purple with Monique Brigham

Local team ambassadors from Relay for Life spoke on the upcoming event to be held on June 9<sup>th</sup> and 10<sup>th</sup>. They noted they are working to get more cities involved and invited everyone to join in. They stated the first lap will honor survivors, the second lap will honor caregivers, the third lap will honor veterans and the fourth lap will honor all first responders. A 10 PM Luminaire walk will be held remembering all who have been lost to cancer. The Paint the County Purple campaign will begin on May 25<sup>th</sup> and last until the end of the relay event. They are encouraging store owners to decorate their windows with purple ribbons.

Ambassadors Amber and Kim each told of their journey with cancer and invited the Mayor, First Responders and city employees to participate.

## **Staff Reports**

Police Chief Tucker – reported on the May 1<sup>st</sup> a city wide active threat survival training was held. An abbreviated presentation will be presented at a future city council meeting. He also reported he has received a request from Truck Vault for firearms training. We have received two new patrol vehicles and he noted he will be absent from the next meeting.

Fire Chief Klinger -- presented an update on the 315 Murdock property. He reported Asst. Fire Chief Olson will be attending a meeting on the training hub and Friday, May 11<sup>th</sup> is the City Works day at the Library and Memorial Park.

Planning Director Coleman – reported the Planning Commission will be working on the Planned Residential Development (PRD) as well as the 2019-2024 Transportation Improvement Program (TIP).

Finance Director Nelson – reported on the exit conference for the recent financial and accountability audit. She stated the auditors were pleased with the city's implementations of previous recommendations and the audit is expected to come in under budget. She also stated a copy of the exit report is available and will be available online in the next couple of weeks.

## **Councilmember and Mayor's Reports**

Councilmember Dunn Lee – complimented on the Fire Department with the recent fires on Cook Road.

Councilmember Kornegay – announced the upcoming human trafficking conference on Monday. Contact the college if interested in attending.

Councilmember Kelley – announced the upcoming Blast from the Past to be held June 1, 2&3. She noted it is one of the three largest events in Sedro-Woolley. She also spoke on the Color Run that will be a part of the Blast and a special event for Bobi Kelley to be held celebrating 40 years in business. Kelley also announced other businesses celebrating significant anniversaries: Sedro-Woolley Auto Parts -- 80 years, Skagit Bank - 60 years and North Cascade National Parks -- 50 years.

Councilmember Owen – requested Fire Chief Klinger expand on the upcoming city works day.

Fire Chief Klinger reported that city vehicles will be on display at Memorial Park, Friday, May 11<sup>th</sup> from 11-2 P.M.

Councilmember de Jong – noted the weather has been great and it has been nice to see people enjoying the city parks. He also spoke of the free range peacocks in his area. de Jong also spoke on being able to participate in a Civic discourse conference put on by the League of Women Voters. de Jong wished all mothers a happy Mother's Day.

Mayor Johnson – reminded Council of the upcoming strategic planning session on May 21<sup>st</sup> from 9-4. She also reported on the outstanding service award received by the Police and Fire Chiefs and staff from the Sedro Woolley School District. Mayor Johnson noted how proud she was of the departments. She reminded everyone of the event for Bobi Kelley at 3:00 P.M. and announced the upcoming Downtown Association forum to be held on June 14<sup>th</sup>.

Proclamations

## **Public Comments**

Mayor Johnson opened the public comments at 7:43 P.M.

Randy Goode – 35482 State Route 20, provided some observations to the Council regarding duplicated bicycle routes at the eastern entrance to Sedro-Woolley. He also commented on the traffic back up from the stop light to the Rodeo grounds and addressed a new bicycle route planned. He commented on no input being allowed at public meetings on transportation and encouraged priorities of transportation funding to be changed to safety and maintenance needs instead of recreation needs and wants.

Mayor Johnson closed the public comment period at 7:47 P.M.

## Public Hearings

### **Unfinished Business**

#### 2017 Comprehensive Plan Amendments

Planning Director Coleman introduced the second read of the 2017 Comp Plan update. He noted the Planning Commission made recommendations to update the transportation element and Zoning map changes. One of the items worked on was the Parks and Recreation element. It was brought to Council before the offer of the recreational property at SWIFT Center. Changes have been made to include the facts and figures for the new parks land. Coleman requested a motion to adopt the proposed amendments to the Comprehensive Plan and Zoning Map.

Councilmember de Jong expressed his appreciation to the Planning Committee for their hard work and moved to adopt Ordinance No. 1897.18 to adopt amendments to the Transportation Element, Parks and Recreation Element and Comprehensive Land Use Map, all included in the Sedro-Woolley Comprehensive Plan. Seconded by Councilmember Owen. Motion carried (7-0).

Councilmember de Jong moved to adopt Ordinance No. 1898-18 amending the Sedro-Woolley zoning map. Councilmember Kornegay seconded. Motion carried (7-0).

### **New Business**

#### New Library Project

- SHKS Architects Agreement for design
- Resolution addressing project management responsibilities and delegating contracting authority

#### Late materials – *Real Estate Acquisition for New Library Project*

City Supervisor/Attorney Berg reviewed action requested for an agreement with SHKS Architects for the design of the new library project and addressed project management responsibilities and delegating contracting authority to the City Supervisor under certain terms and conditions. He also presented background information and presented a brief review of key points of the procedural timeline. He noted that two joint public workshops with the city council and district trustees will be held. One at 30% design (mid-June) and the other at 90% design (mid-September). The project is anticipated to go out to ad and bid in early 2019 with occupancy expected by spring of 2020.

City Supervisor/Attorney Berg also reviewed the late materials item *Real Estate Acquisition for New Library Project*. He noted the site located at 132 W. State Street, adjacent to the previously purchased 100 W. State Street will provide a superior site if both parcels were owned. He noted the Iron Skillet has been for sale and the city has negotiated a purchase and sale agreement with a

20 day feasibility study included. The purchase and sale agreement is subject to ratification of the City Council. He also reviewed the funding plan and the current project budget.

Councilmember Dunn Lee moved to approve the attached agreement with SHKS Architects for designing the New Library project. Councilmember Kornegay seconded. Comments were made regarding the outstanding professionalism of SHKS Architects. Motion carried (7-0).

Councilmember Kornegay moved to approve Resolution No. 989-18 addressing project management responsibilities and delegating contracting authority to the City Supervisor, under certain terms and conditions, for the New Library project. Councilmember Owen seconded. Motion carried (7-0).

Councilmember de Jong moved to adopt Resolution No. 990-18 ratifying the purchase and sale agreement and authorizing the mayor to execute necessary documents to complete the additional land acquisition for the New Library. Councilmember Couch seconded. Motion carried (7-0).

Councilmember Kelley moved to adopt Resolution No. 991-18 authorizing an interfund loan from fund 302 to fund 305 to purchase additional land for the New Library. Councilmember Kinzer seconded. Motion carried (7-0).

### **Information Only Items**

- Fire Department Monthly Incident Data
- Building Permit and Planning Permit Review Status
- Sedro-Woolley Senior Center Quarterly Report

### **Good of the Order**

Councilmember de Jong reported the Washington State Department of Transportation will be opening Hwy 20 East (North Cascade Highway) on Friday morning.

Mayor Johnson reported Skagit PUD will be installing a water line along Township St. beginning Monday May 21<sup>st</sup>. from 6:00 P.M. - 4:30 A.M. in order to limit the impact of traffic. The project will take approximately 4 weeks.

### **Executive Session**

The meeting adjourned to executive session under RCW 42.30.110.1(i) for the purpose of litigation with no action expected at 8:16 P.M. for approx. 10 minutes.

The meeting reconvened at 8:21 P.M. and immediately adjourned.

### **Adjournment**

The meeting adjourned at 8:21 P.M.