
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
September 12, 2018– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Jared Couch (absent), Chuck Owen, Brenda Kinzer, Germaine Kornegay, Karl de Jong, Judith Dunn Lee and Pola Kelley. Staff: Finance Director Merriman, City Supervisor/Attorney Berg, Public Works Director Freiburger, Fire Chief Klinger and Police Chief Tucker. Also in attendance Asst. Fire Chief – EMS Wagner, Asst. Fire Chief – Training Olson and Public Works Operations Supervisor Salseina.

Councilmember Kinzer moved to excuse Councilmember Couch from the meeting. Councilmember Kornegay seconded. Motion carried (6-0).

Approval of Agenda

Councilmember Kinzer moved to approve the agenda. Seconded by Councilmember Dunn Lee. Motion carried (6-0).

Consent Calendar

- Minutes from Previous Meeting (Including September 5, 2018 Study Session)
- Finance
 - Claim Checks #189081 to #189182 in the amount of \$331,469.85
 - Payroll Checks #59649 to #59659 plus EFT's in the amount of \$325,078.57 (Void #59648)
- Professional Services Agreement No. 2018-PS-20 – Task Order 2 – 2018 Comprehensive Sewer System Plan Update
- Possible Contract Award – Contract 2018-PW-19, W Bennett, W Nelson & Batey Sewer Extension Project – SRV Construction Company (Resolution 1004-18)
- Interlocal agreement with Skagit County for Emergency Management (SCDEM) (*Updated*)
- Interlocal Agreement between the City, County and Port regarding SWIFT Center (*Fifth Supplement to Amended*)
- Resolution 1005-18 appointing members to the 2018 Lodging Tax Advisory Committee

Councilmember Kornegay moved to approve the consent agenda. Seconded by Councilmember Kinzer. Motion carried (6-0).

Introduction of Special Guests and Presentations

Sedro-Woolley Downtown Association (SWDA) Update – Ian Larsen

Ian Larsen, Executive Director of the Sedro-Woolley Downtown Association addressed the Council and reviewed the accomplishments and challenges experienced over the last few months. He stated they will be working with the Sedro-Woolley High School CTE Marketing program that will help them come up with a marketing program. Larsen spoke of plans for a downtown green space at the site of the former video store as well as other locations for enhancements and welcome to Sedro Woolley signage, He announced the upcoming Brewfest to benefit the Helping Hands Food Bank and the volunteer drive on October 4th. He also highlighted carving restoration and way fair signs.

Staff Reports

Police Chief Tucker – reported on activity at the skate park, the addition of the new officer and EVOC training.

Fire Chief Klinger – stated he continues to work on EMS. The Washington Surveying and rating bureau has completed their visit. He also gave an encouraging update on Firefighter Tatiana Hoare.

Public Works Director Freiburger – reported on the settlement of the operating engineers 304 strike which will allow the projects to restart. He also reported on the State St. Overlay project, Batey St. sewer project and various other ongoing projects. Freiburger reported on the results of the RCO grants with the Houser park grant ranking 16th and the Memorial Park grant ranking in the middle which puts it out of the running.

Freiburger spoke on the opportunity to extend the sidewalk on Thompson Lane to the gatehouse. It would require an amendment to the interlocal agreement with the port and the additional sidewalk would be at the expense of the port.

Councilmember Dunn Lee moved to amend the interlocal agreement with the Port to add the additional scope of work with approximately 330 feet of sidewalk at the Port's expense. Councilmember Kinzer seconded. Motion carried (6-0).

City Supervisor/Attorney Berg noted a lot has been happening on the EMS front. He also reported on the Library project. A special joint meeting of the Council and Library board has been scheduled for October 10th at 5 P.M. to review the 90% plans. He noted the Iron Skillet has closed its doors and is currently in the process of vacating the building. The property is being prepped for demolition and the equipment within the restaurant will be auctioned off online. An asbestos abatement inspection has been scheduled, with demolition sometime around October

22nd. He also addressed calls regarding material salvage of the building. The project should bid in February with a Spring 2020 opening.

Berg also reported on the replacement and relocation of the reader board sign with a digital sign. A possible site would be Bingham Park.

Finance Director Merriman – reported on the budget process with department estimates due on the 18th. The Revenue projections will be completed by month end and October will be working on finalizing the budget to present to Council. He also spoke on the lodging tax committee with a recommendation of lodging tax coming forward at the September 26th meeting.

Councilmember and Mayor's Reports

Councilmember Owen spoke on the opportunity to present to the County Commissioners on the Senior Center. He announced that September is Senior Citizen month.

Councilmember Kornegay – announced the upcoming Spirit of Hope dinner for Community Action on October 11th.

Councilmember Kinzer – reported on issues with the lot next to Mestizo's and people being towed.

Councilmember Dunn Lee – questioned how the wards are organized.

City Supervisor/Attorney Berg stated they are reviewed every decade. The next redistricting is scheduled for 2022 after the 2020 census information is available.

Councilmember de Jong – acknowledge the work going into the EMS implementation.

Councilmember Kelley – announced the United Way kick off on Friday and questioned if there will be a candidates forum., specifically about the freeholder issue.

Mayor Johnson – announced the open house and wellness fair from 10-2 at the Peace Health Clinic (formally The Pavilion) on September 22nd. .

Proclamation(s)

Diaper Need Awareness Week

Calista Scott, director of Diaper Bank of Skagit County addressed the need for diapers for families in need and the effects of not enough diapers for babies and children.

Mayor Johnson read a proclamation proclaiming September 24 – September 30, 2018 as Diaper Need Awareness Week in the City of Sedro-Woolley and encourage citizens to donate generously to the Diaper Bank of Skagit County.

Public Comments

Bonnie Hall – 801 Fidalgo St., spoke on the upcoming crop hunger walk. She presented information on how to participate.

Corianne Jensen – 309 Sapp Road, reported on the Art in the Park event held at Riverfront Park. She noted more help is needed to put on the event and thanked all the sponsors and supporters. She also noted the Skate Competition was postponed due to the rain and will be held Saturday, September 15th.

Brett Sandström – 432 Talcott St., complemented the Police and Fire Department of Sedro-Woolley. He also noted that 109 Jameson St. is looking shabby and in need of attention.

Teresa Pugh – 100 Lindsey Loop, Mount Vernon spoke on behalf of Skagit Habitat regarding the Sedro Woolley home construction build to take place on Batey St. She spoke on their partnership with the High School STEM program where the students will be participating with the build.

Becky Larsen – 3315 Arbor St., Mt. Vernon, commented on the single use plastic bag ban and the effect the ban would have on the food bank's use of plastic bags. Some discussion ensued regarding recycling of the bags for use at the food bank, number of bags used per year and donation sites for bags.

Public Hearings

Unfinished Business

City Council Critical Goals and Objectives

Councilmember de Jong moved to adopt the Critical goals and objectives as amended. Seconded by Councilmember Owen. Motion carried (6-0).

New Business

Single Use Plastic Bag Ban Ordinance

Councilmember Dunn Lee moved to table the single use bag ordinance. Seconded by Councilmember Kinzer. Motion carried (6-0).

Councilmember Dunn Lee moved to table the bag ordinance to an upcoming study session. Councilmember Kornegay seconded. Discussion ensued. Motion carried (4-2, Councilmembers de Jong and Kelley opposed).

EMS Update

City Supervisor/Attorney Berg spoke briefly on the EMS Update noting a lengthy update was presented at the special meeting held prior to the regular Council meeting. He requested action on the draft work rules for Fire Department employees (including wages for the new position of firefighter/paramedic) and the approval of a new position and proposed salary for a Medicare Compliance Officer/Billing Clerk position.

Councilmember Kornegay moved to approve the draft work rules for fire department employees (including wages for the new position of firefighter/paramedic). Councilmember Kelley seconded. Motion carried (6-0).

Councilmember Kelley moved to authorize the new position and approve a proposed 2019 monthly salary of \$4,705 for a Medicare Compliance Officer/Billing Clerk position. Seconded by Councilmember Kinzer. Motion carried. (6-0).

Possible Contract Award – On-Call Professional Services Agreement with Semrau Engineering for Construction Surveying for the State Street Overlay Project

Public Works Director Freiburger reviewed the proposed on-call services agreement with Semrau Engineering noting we have two other on-call agreements, but due to the number of planned projects another agreement is necessary.

Councilmember Dunn Lee moved to authorize the Mayor to execute the attached 2018 Professional Services Agreements No. 2018-PS-27 with Semrau Engineering & Surveying, PLLC of Mount Vernon, WA for on-call professional services not to exceed \$25,000. Seconded by Councilmember Owen. Motion carried (6-0).

Information Only Item

Fire Department Monthly Incident Data
Building Permit and Planning Permit Review Status
Misc.

Good of the Order

Executive Session

Adjournment

Councilmember Kinzer moved to adjourn. Seconded by Councilmember Kornegay. Motion carried (6-0).

The meeting adjourned at 8:35 P.M.