
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
January 9, 2019– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay (Late), Chuck Owen, Judith Dunn Lee, Karl de Jong, Jared Couch and Pola Kelley. Staff: Recorder Brue, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

Councilmember Kinzer moved to excuse Councilmember Kornegay. Seconded by Councilmember Kelley. Motion carried (6-0).

Councilmember Kornegay arrived at 7:01 P.M.

Approval of Agenda

Councilmember Dunn Lee moved to approve the agenda, removing the budget report. Seconded by Councilmember Kinzer. Motion carried (7-0).

Consent Calendar

- Minutes from Previous Meeting (including January 2, 2019 Study Session)
- Finance
 - Claim Check #189752 in the amount of \$518,254.41 (re-issue of Check #189634)
 - Claim Checks #189753 to 189850 plus EFT's in the amount of \$397,394.60
 - Claim Checks #189851 to #189931 in the amount of \$271,364.05
 - Payroll Checks #59717 to #59723 plus EFT's in the amount of \$239,090.74
 - Payroll Checks #59724 to #59734 plus EFT's in the amount of \$400,048.26
- Interagency Agreement between Washington State Patrol and Sedro-Woolley Fire Department for State Fire Mobilization Reimbursement
- Emergency Declaration and Amendment 1 to Public Works Agreement 2018-PW-32 – Ackermann Electric Company
- Professional Services Agreement No. 2017-PS-04 Environmental Services as assigned by Task Order
- Possible Amendment 1 to Professional Services Agreement No. 2018-PS-25 Professional Landscape Design Services – Pacific Landscape Architecture
- Final Acceptance – Contract 2018-PW-02 – SR20, Township to Fruitdale Road Lane Widening and Sidewalk Project – Granite Construction Company

- Professional Services Agreement No. 2019-PS-02 to 2019-PS-06 for Miscellaneous On-Call Professional Services
 - 2019-PS-02 – Materials Testing & Consulting Inc.
 - 2019-PS-03 – Transportation Solutions Inc.
 - 2019-PS-04 – Guardian Northwest Title & Escrow
 - 2019-PS-05 – Katy Isaksen & Associates
 - 2019-PS-06 – SCADA & Controls Engineering Inc.
- Proposed Amendment 2 to the Interlocal Agreement between the City of Sedro-Woolley and Public Utility District No. 1 of Skagit County Re 2018 State Street Pavement and Utility Improvements Project
- Personnel Policies

Councilmember Couch moved to approve the consent agenda items 1 – 10. Seconded by Councilmember Dunn Lee. Motion carried (7-0).

Introduction of Special Guests and Presentations

Swearing in of new Fire Fighter/Paramedics

Mayor Johnson announced a special event with the swearing in of the new Firefighter/Paramedics. She noted it has been a very successful transition and what was known as Medic 1 is now known as Medic 55. Mayor Johnson announced the new era for Sedro-Woolley. She called up the Firefighters/Paramedics: Christina Goodin, Kegan Jenkins, Skyler Anderson, Matthew Sias, Isaac Spiel, Jennifer Hahn, Megan Guard-Lilley and Brad Scharnickel.

Mayor Johnson stated she was honored to swear in the new Firefighter/Paramedics and administered the Oath of Office. They were then pinned by members of their family and signed the Oath of Office.

Fire Chief Klinger addressed the audience and stated it has been an incredible 6 months. Six months ago the transition was not even on the horizon. He noted the hard work done by a lot of people to accomplish the transition and stated he is excited for the opportunity and for the group working with us. Chief Klinger stated they are a great bunch of people and the citizens needing their services will be in good hands.

Presentation of SWIFT Center draft Analysis of Brownfield Cleanup Alternatives and EPA Cleanup Grant Application

Patsy Martin, Executive Director for the Port of Skagit County spoke on repurposing of the SWIFT Center and the draft analysis of Brownfield Cleanup Alternative and EPA Clean up Grant Applications. She introduced Michael Stringer and Carolyn Wise of Maul Foster and Alongi to present their assessment findings. Stringer gave an update on the redevelopment of the SWIFT Center and noted that is on the National Register of Historic Places. He spoke of some of the site improvements that have taken place on Fruitdale Road for safety and circulation. 10 acres of the site was donated to the City for park purposes. He also spoke on the environmental impacts of the site previously being run as a self-contained city. He noted the State Department

of Ecology has been very supportive of the process and has given funding for a kick start. Carolyn Wise reviewed the areas of concern and the plan for addressing the issues. The concerned areas include the former laundry building, power house building, lead, arsenic and metals above ecological levels in the soil, maintenance building, underground storage tanks and lead and arsenic in groundwater. Stringer reported that grant applications from different sources are being applied for. Council questions were entertained regarding the maintenance building.

Pioneer Center North re: Pilot Programs with Hilary Young

Hillary Young, Pioneer Center North Vice President of Advocacy and Philanthropy presented an overview and brief history of Pioneer Human Services, headquartered out of Seattle. She noted they are looking at increasing services within Skagit County and spoke of what is happening at the center now and their plans for the future of Pioneer Center North and their role in the community.

Update on Community Action Relocation Project with Joan Penney

Joan Penney of Community Action provided a status report on Community Action's relocation efforts to 160 Cascade Place in Burlington. She reviewed the hurdles they have experienced and where they currently stand with their relocation plans. She stated they continue to focus on the 160 Cascade Place location and continue to work in that direction.

Mayor Johnson commented on the need for a new building and location and thanked Penney for everything she is doing.

Staff Reports

Police Chief Tucker – reported on a recent shooting at an apartment complex in town that was not reported. They are trying to follow up on it. He also spoke of a Code Enforcement issue on a residence on 11th Street, noting they are working with the property owner. Chief Tucker also reported on the upcoming graduation of Officer Hoyson from the Academy on January 29th. Other items include a construction project with an addition to the evidence room and that Joanna Uribe has started full-time.

Planning Director Coleman – reported he has received the paperwork for the 2019 Office of Financial Management population estimate. April 1, 2019 is the official count date. Coleman stated the public hearing on the proposed annexation is on the agenda tonight. He has also received another annexation request in the East Jones Road area and some interest on another annexation on south end of town. On the Legislative front there are proposed changes that would require cities to allow accessory dwelling units. He will be keeping an eye on it.

Public Works Director Freiburger – spoke on the Jones/John Liner/Trail Road corridor project and will be taking the project forward to legislature for possible funding. The key project is the undercrossing. Other items are the new Legislative session is scheduled to start on the 14th, new traffic counts will be available in March or April.

Council questions included notification of residents on John Liner.

City Supervisor/Attorney Berg – reviewed a Library budget worksheet to show where the project stands. He reported the demo is complete but while digging they have come across some interesting items that have resulted in additional testing. The pre-load project has been placed on hold for the time being. Berg presented an item on the Legislative front asking Council if they would be receptive in submitting a request for the rest of funding requested last year. He stated Senator Wagoner has indicated his support of the request. He also said the additional funding would be helpful to the project and would allow approximately 600 additional square feet. He requested Council support for legislative ask for up to original amount.

City Supervisor/Attorney Berg entertained Council questions to include a delay to the 90 % design. It was noted the plans are at 90% design. The delay would be development of added square footage, comments regarding leaving the hole as a design feature, funding and the construction reserve fund.

Councilmember Kelley moved to move forward to ask the Legislature for the 1M in additional funding. Councilmember Dunn Lee seconded.

Councilmember de Jong questioned the added cost to lobbying efforts.

Motion carried (7-0).

In the absence of Finance Director Merriman, City Supervisor/Attorney Berg reported that Carole Knipper, EMS Billing & Compliance has joined the Finance Department. She is busy setting up the EMS billing and in time will begin cross training in the Finance Department. Finance is also busy with year-end wrap up and working on the 2019 budget narrative form. Berg also reported on the job posting for the Solid Waste Department.

Councilmember and Mayor's Reports

Councilmember Couch – welcomed the Firefighter/Paramedics and expressed a thank you to the staff that helped pull the transition off.

Councilmember Owen – requested an update on the bowling alley and the old Market Place building. It was noted the owners of the bowling alley are doing kitchen work to create a deli. The building will also house a coffee roasting business. It is unclear if they will operate as a bowling alley. It was noted the Market Place building has been purchased. The new owners are assessing the property and it is too early to say what their plans may be.

Councilmember Kornegay – announced the passing of community member Jim Perkins whose service will be held Saturday at Eagle Haven Winery.

Councilmember Kinzer – questioned the status on striping of State Street. Public Works Director Freiburger noted it is weather related and discussed the striping schedule.

Councilmember de Jong – noted he concurred with Councilmember Couch’s comments on the transition of the EMS system. He also thanked Public Works for their response time and effectiveness on the last wind storm.

Councilmember Kelley – noted she agreed with Councilmember Couch and de Jong in regards to the EMS transition. She also spoke of the upcoming Jim Perkins memorial. Kelley announced the opportunity to honor Rob Martin of Chinook Enterprises upon his retirement at a gathering at McIntyre Hall being held tomorrow. She spoke of the upcoming Chamber after hour’s event on February 14th being hosted by BYK Construction and Sedron Technology.

Mayor Johnson – echoed the comments on the EMS transition and commended Chief Klinger, Finance Director Merriman, Asst. Fire Chief Wagner and the County Commissioners. It could not have happened without the city coming together.

Proclamations

Public Comments

Mayor Johnson opened and closed the public comments at 8:23 P.M. with no comments received.

Public Hearings

Annexation of properties North of City Limits

Planning Director Coleman presented a brief history of the proposed annexation of properties North of City Limits. He noted it consists of 71.4 acres, including road right of ways. 45.9 acres of the annexation area are zoned Residential 5, 17.2 acres (including Bottomless Lake) are zoned Residential 1 and 6.5 acres are zoned Mixed Commercial. Coleman then reviewed the annexation process.

Council questions were entertained to include the definitions of the zoning and maximum possibility of residences.

Mayor Johnson opened the public hearing at 8:34 P.M.

Rusty Noble – 7842 SR 9 stated he does not wish to be part of the annexation, especially on the east side.

Nora Jensen – 7934 SR 9 stated she would like to see the annexation and expressed excitement about a reduction in the speed limit once annexed.

Kyle Swanson – 7886 SR 9 questioned of being grandfathered to continue to burn and the requirements and cost to hook up to city services.

Mayor Johnson closed the public hearing at 8:39 P.M.

Councilmember Couch noted his preference to wait for any decision one meeting.

de Jong questioned the effect of taking a pause. He noted he would like more information on the comment of not wanting to participate in the annexation.

Rusty Noble – stated he has lived on the property for 45 years and expressed concern of the habitat on the land and the wetlands. He also stated he chooses not to be in city and likes his rights in the county.

The consensus of the council was to wait until the next meeting for any decision.

Unfinished Business

New Business

Quarterly Finance and Budget Report with Doug Merriman, Finance Director (*Withdrawn*)

Preliminary Approval of the Plat of Woodrow Place (file#LP-2018-227)

Planning Director Coleman – reviewed the request for approval of a 7-lot residential sub-division located at 324 Sapp Road. Coleman requested permission to place for approval on the consent agenda at the next meeting. He noted the Hearing Examiner recommended approval with minor conditions.

Councilmember Kelley requested the property owner review what the plans are for the sub-division.

Tim Woodmansee – 24393 Gunderson Ridge Dr. addressed a wetland study conducted on the property and noted there is no mitigation required. The plan is to build and sell seven homes. They are still deciding on what homes to build.

Planning Director Coleman spoke on the land use requirement of conducting a critical area reconnaissance. The report on this property is included in the packet.

Councilmember Couch requested this be placed on the consent agenda next time it comes up.

Information Only Items

- Building Permit and Planning Permit Review Status
- Emergency Medical Services (EMS) update
- Winnie Houser Park Revitalization Project Legislative handout

Good of the Order

Executive Session

Adjournment

Councilmember de Jong moved to adjourn. Councilmember Couch seconded. Motion carried (7-0).

The meeting adjourned at 8:48 P.M.