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CITY OF SEDRO-WOOLLEY  
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Council Study Session  
April 3, 2019  
Public Safety Training Room

Mayor Johnson called the meeting to order at 7:01 P.M.

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer (absent), Germaine Kornegay (arrived at 7:05 P.M), Chuck Owen, Judith Dunn Lee, Karl de Jong, Jared Couch and Pola Kelley. Staff: City Supervisor/Attorney Berg, Finance Director Merriman, Fire Chief Klinger and Police Chief Tucker. Guests: Krista Madlung and Heather Jones (Strategic Emergency Education).

Councilmember Dunn Lee moved to excuse Councilmember Kinzer from the Study Session. Seconded by Councilmember Kelley. Motion carried (5-0).

Councilmember Dunn Lee moved to excuse Councilmember Kornegay from the Study Session. Councilmember Couch seconded. Motion carried (5-0).

### **City Emergency Plan**

- Mayor Johnson introduced the topic for the City Emergency Plan. Krista Madlung and Heather Jones of Strategic Emergency Education provided an overview of the Emergency Operations Plan (EOP). Councilmember Kornegay arrived at 7:05 P.M. Councilmember de Jong asked how councilmembers would be contacted during an incident when communications are not available and would like more specific instructions about what a councilmember should do in particular incidents.

### **City Council Critical Goals and Objectives**

- Mayor Johnson introduced the topic of the City Council Critical Goals and Objectives as a follow up from the council's retreat. Mayor Johnson would like to see parks & recreation added to the list. Mayor Johnson also asked for a prioritization of the goals. Councilmember Kelley suggested using a survey tool to provide additional information for use as the council prioritizes goals. Councilmember Kornegay suggested cleaning up the list prior to prioritizing. City Supervisor/Attorney Berg suggested identifying fewer broader categories as the strategic goals and objectives and then using a separate document to address the means. Councilmember Couch suggested prioritizing by department (i.e., top three priorities for each department). Councilmember de Jong suggested revamping the look and feel of the document along the lines Berg suggested and also doing a ranked choice survey that includes additional space for new items (main categories with sub categories). de Jong also expressed a desire to see the

new list look similar to the newly revised budget document. The consensus of the council is to have the list revised and return it to a future council agenda for additional consideration.

### **Governance Handbook Update – Council Committees**

- Mayor Johnson moved to the Governance Handbook Update – Council Committees as a follow up from the March 27, 2019 meeting. Councilmember Couch asked about the process of appointing/selecting members to committees. Councilmember de Jong is interested in a transparent process for selection/appointment and more detail about the process. City Supervisor/Attorney Berg stated that the process for selection/appointment is a policy decision for the council. Councilmember Owen would like to further consider this item. Councilmember Dunn Lee likes the draft. Councilmember Couch would like to develop a process where the council picks two councilmembers to convene with the mayor to make the proposed selection/appointments and that group of three would provide a proposal to the council to approve. Councilmember Kelley is happy with the way that it is drafted. Councilmember Couch clarified that his concern is with a check and balance. Berg suggested adding a new sentence that allows the mayor's appointments to be ratified by council action. That appeared to be the consensus of the council.

### **Ratification of Purchase and Sale Agreement for 1580 Portobello Avenue**

- City Supervisor/Attorney Berg discussed the final item regarding the sale of real estate on Portobello Avenue with a request to ratify the purchase and sale agreement for the surplus property. Materials for this item were posted online last week along with the rest of the packet. Berg discussed the history of the property and process.

*Councilmember Couch moved with a second by Councilmember Owen to ratify the purchase and sale agreement. Motion carried (6-0).*

### **Adjournment**

There being no further business and without objection, the meeting was adjourned at 8:45 P.M.