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CITY OF SEDRO-WOOLLEY  
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Regular Meeting of the City Council  
April 24, 2019– 7:00 P.M. – Council Chambers

### **Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

### **Pledge of Allegiance**

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Judith Dunn Lee, Karl de Jong, Jared Couch and Pola Kelley. Staff: Recorder Brue, Finance Director Merriman, City Supervisor/Attorney Berg, Planning Director Coleman, Asst. Fire Chief Wagner and Police Lt. Dan Mcilraith

### **Approval of Agenda**

Councilmember Couch moved to approve the agenda. Seconded by Councilmember Kornegay. Motion carried (7-0).

### **Consent Calendar**

- Minutes from Previous Meeting
- Finance
  - Claim Checks #190562 to #190664 plus ETF's in the amount of \$429,781.37
  - Payroll Checks #59791 to #59799 plus EFT's in the amount of \$338,074.65
- SWPD – Title VI Program Compliance Plan (Update)

Councilmember Dunn Lee moved to approve the consent calendar items 1-3. Councilmember Couch seconded. Motion carried (7-0).

### **Introduction of Special Guests and Presentations**

Special Recognition – Jeff Moody – 30 Year Employee Award

Mayor Johnson called upon Jeff Moody for recognition of 30 years of distinguished service to the City of Sedro-Woolley. Moody thanked everyone for the honor and received a round of applause.

Councilmember Kinzer expressed her thanks to Moody for everything he has done at the Northern State Hospital cemetery.

## Kelsey Taylor of Skagit Fisheries Enhancement Group sharing Riverfront Park Project and Interpretive Signs

Kelsey Taylor, Riparian Enhancement Coordinator of Skagit Fisheries Enhancement Group presented an update on their project at Riverfront Park. She presented background information of the group and noted the Riverfront Park project is funded by the Department of Ecology and the Rose Foundation. Via a power point presentation she showed before and after photos of the project. The next steps for the project will be to plant out the 7 acres, as well as small trail building for recreational use. The project will be included on Make a Difference Day. Taylor also showed a sampling of interpretive signs that will be placed along the trail. Planned signage will include information on what a riparian zone is, City of Sedro-Woolley history and information about salmon.

Councilmember de Jong spoke about the direct connection to the City's involvement with the Skagit Watershed Council. He noted this will be a great place for families to go and will also be educational.

At Councilmember de Jong's request Taylor presented information on what a Riparian area is. She also noted that Make a Difference Day will be held in September or October for trail building. They are looking for volunteers to help and reviewed other possible projects for the future.

### **Staff Reports**

Police Lt. Mcilraith – reported the Police Department has been plagued with injuries and are also looking to fill a spot that is vacated. He announced the Drug Take Back Day at United General Hospital from 10 AM to 2 PM on Saturday, April 27<sup>th</sup>.

Councilmember de Jong stated he is a member of the Sedro Woolley LIVES coalition and noted the goal is to collect 100 pounds of medication for destruction.

Asst. Fire Chief Wagner – reported they have three recruits at the Skagit Valley College course which is funded by the EMS levy. He also stated the Training Hub is busy conducting CPR and First Aid training at the High School. The CERT Academy is nearing their half way mark and the call volume continues to rise. All of the Firefighter/Paramedics have now passed their proficiency training.

Planning Director Coleman – reported that interviews for the Permit Tech replacement have been taking place. He requested the Planning Committee meet on May 8<sup>th</sup> at 6 P.M. to review and discuss the impacts of HB1923 regarding density and SB- 5812 regarding accessory dwelling units. Coleman also requested permission from Council to allow single readings on final plat approvals as well as to place them on the consent calendar.

Some discussion was held regarding concern of a decision being made without a full council present, as well as an opportunity for new information to be presented.

Planning Director Coleman noted at the next meeting there will be a public hearing on a housekeeping issue regarding deferral of impact fees until the time the house is sold. The other option is to pay the impact fees at the time the building permit is picked up. Coleman also requested this to be a one read item.

City Supervisor/Attorney Berg – presented a library project update noting the bid period has been extended from May 10<sup>th</sup> to May 22<sup>nd</sup>. He also announced the upcoming pre bid meeting. Other items noted is the legislative session is due to adjourn on time. He then requested action regarding a MOU with AFSCME.

Councilmember de Jong moved to approve the MOU between AFSCME and the City of Sedro-Woolley. Councilmember Kinzer seconded. Motion carried (7-0).

City Supervisor/Attorney Berg announced that prospective business, Eddyline Kayaks is purchasing real estate in Sedro-Woolley. They are in the design process for a new building and have expressed interest in having the city apply for a Skagit County Development Grant called .09 funds.

Councilmember Dunn Lee moved to apply for grant. Seconded by Councilmember de Jong. Motion carried (7-0).

City Supervisor/Attorney Berg reported on interviews for the Permit Tech position. Within that process they interviewed a candidate with a planning degree and would like to create a paid internship position. He addressed funding for the position.

Councilmember Kelley moved to authorize to hire a paid intern for the summer months. Motion seconded by Councilmember Owen. Motion carried (7-0).

Berg also reported on an unpaid internship opportunity for the month of July. The intern will be from Indiana and is a MBA student.

Finance Director Merriman – presented the first quarter financial report for 2019. He highlighted general fund revenues, expenditures, sales tax and transport fees, Medicaid reimbursements (GEMT), interfund loan, staff coverage, court, cash flow, investments and library financing. He also spoke on the awards received from the Washington Public Treasurer on debt policy and investment policy. He noted we were one of three cities to receive the Investment Policy award and the only one to receive the award on the Debt Policy.

### **Councilmember and Mayor's Reports**

Councilmember Kornegay – reported on the first city swim night at the Skagit Valley YMCA with approximately 80 people from SW attending. The open swim night will be moved to the first Saturday of the month from 6:30PM – 8:30PM. She also reported on her ride along with the Code Enforcement officer.

Councilmember de Jong – reported on a successful Easter Egg Hunt noting the great job of the Wildcat Steelhead Club. He also reported that it is pothole season and will be addressing problem areas with the public works crew. He stated he has had a lot of communication with citizens regarding salmon restoration and water quality.

Councilmember Dunn Lee – noted that 810 Cook Road is still active.

Councilmember Kelley – announced the upcoming Woodfest event on Saturday, April 27<sup>th</sup>. She spoke of the many activities available. She also announced the Kids Fishing Derby at Swift Center on May 4<sup>th</sup>.

## **Proclamations**

## **Public Comments**

Mayor Johnson opened the public comment period up at 8:05P.M. with no comments received, she closed the comment period at 8:05 P.M.

## **Public Hearings**

## **Unfinished Business**

### Home Trust of Skagit: Community Development Block Grant (CDBG) Request

City Supervisor/Attorney Berg reported the block grant request comes back at council request. He pointed out a memo from Home Trust answering some of the questions Council had. Finance Director Merriman addressed Council's questioned regarding the amount of staff time and stated it appears it would be under the threshold for a federal single audit. Merriman estimated approximately 20-25 hours of staff time.

Councilmember Dunn Lee moved to authorize the CDBG grant application to support Home Trust of Skagit's proposed Sedro-Woolley project and schedule a public hearing. Seconded by Councilmember Kornegay. Motion carried (7-0).

### Ordinance 1923-19: Library LTGO Bond

Finance Director Merriman reviewed the limited tax general obligation bond for the purpose of financing the construction of a new Library facility. The ordinance sets the terms and conditions for the bond. It is non-traditional because it is written to cover both types (underwritten and direct purchase bonds). Merriman reviewed the terms and noted the interest rate is determined at closing. He noted it will be issued as a tax exempt bond and recommended Council adopt the ordinance.

Councilmember Kornegay moved to adopt Ordinance no. 1923-19 the Limited Government Obligation Bond. Councilmember Kinzer seconded.

Councilmember de Jong thanked Dr. Merriman for the hard work that went into the ordinance.

Motion carried (7-0).

#### Salary Increase for City Councilmembers

City Supervisor/Attorney Berg reviewed the proposed Ordinance which increases councilmembers' pay from \$500.00 per month to \$900.00 per month following their next election. He also reviewed the accumulative cost during implementation.

Councilmember Kornegay commented regarding size comparison and compensation noting that she feels \$900 is a bit much.

Councilmember Couch expressed concerns of such an increase due to the current staffing needs.

Councilmember Kelley commented on Councilmember Couch's comments noting she believes they are taking care of their staff.

Councilmember Owen moved to approve Ordinance 1924-19 for salary increase for City council. Seconded by Councilmember Kinzer.

Councilmember Couch requested a justification for the 80% increase, with no answer given.

Councilmember Dunn Lee called for the question.

Motion carried (5-2, Councilmember's Couch and Kornegay opposed).

#### City Council Work Plan and Goals

City Supervisor/Attorney Berg reviewed the new format for the City Council Work Plan and Goals. The format consolidates items to fewer goals with more action items as expressed by Council at their retreat and through subsequent discussions.

The consensus of Councilmembers was they like the new format.

Councilmember Kelley moved to adopt the updated 2019 City Council Work Plan and Goals. Seconded by Councilmember Dunn Lee. Motion carried (7-0).

#### **New Business**

##### Candidate Forum

City Supervisor/Attorney Berg reviewed the history of candidate forums in Sedro-Woolley and questioned Council if the City should sponsor a neutral candidate forum for the contested seats for election in 2019.

Councilmember Kinzer move to proceed with a candidate forum.

Discussion ensued regarding format and timing. Councilmember Kornegay seconded. Motion carried (7-0)

**Information Only Items**

- 1<sup>st</sup> Quarter 2019 Financial Report
- Building Permit and Planning Permit Review Status
- Report of Contracts approved under SWMC 2.104.060
- Library Project Update
- Misc.

**Good of the Order**

Executive Session

**Adjournment**

With no objections the meeting adjourned at 8:30 P.M.