
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
August 28, 2019– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Judith Dunn, Karl de Jong, Jared Couch and Pola Kelley. Staff: Finance Director Merriman, City Supervisor/Attorney Berg, Public Works Director Freiburger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

Approval of Agenda

Councilmember Couch moved to approve the agenda. Seconded by Councilmember Kinzer. Motion carried (7-0).

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #191378 to #191474 plus EFT's in the amount of \$356,490.63
 - Payroll Checks #59871 to #59878 plus EFT's the amount of \$297,894.95
- Supplemental Agreement 1 – Professional Services Agreement No. 2019-PS-10 Jones/John Liner/Trail Road Corridor Scoping Study
- Possible change Order 1 – Contract No. 2013-PW-03, 2019 Complete Streets Sidewalk and ADA Improvements Project – Trinity Contractors, Inc.

Councilmember Couch moved to approve the consent agenda items 1-4. Seconded by Councilmember Kelley. Motion carried (7-0).

Introduction of Special Guests and Presentations

Staff Reports

Fire Chief Klinger – reported on the new Gator vehicle for the department. He also stated the annual hose testing is complete and pump testing will be conducted within the next couple of weeks.

Councilmember Kelley questioned the primary purpose of the new vehicle. Chief Klinger stated it would be used mainly at the SWIFT Center for the trail systems and will be utilized at the

High School during football season because it can be driven directly onto the field. It was noted the vehicle was paid for through Port funds.

Police Chief Tucker – reported his department received night vision optics with Port funds as well. He reported on the progress of the oral boards for officer positions and the acquisition through a military surplus program of 6 pair of night vision cameras. Chief Tucker also reported on the active threat survival class, the receipt of a grant for a radar unit from the Traffic Safety Commission and recovered human remains at the cemetery.

Councilmember De Jong – thanked Chief Tucker for the active shooter training review and the emphasis patrol on State St.

Planning Director Coleman – reported on the results of the March, 2018 local update census operation.

Public Works Director Freiburger – noted an error in posting of supplement 1 with the corrected copy on Dias. He reported he will be gone for next council meeting but the Borseth sewer will be on agenda for next meeting. He also updated Council on additions to the Complete streets project, chip sealing project and the last of BNSF tracks being removed. He stated he is working on a design contract for the SR9/SR20 Intersection and is reviewing the WWTP Electrical and digester specs.

City Supervisor/Attorney Berg – reported the library project is progressing according to plan, on schedule and on budget. He also reported on a number of pending items to include a mutual aid agreement with the Upper Skagit for law enforcement and radio infrastructure co-locate agreement with our tower and building for the Upper Skagit police. Items for upcoming meetings will be Prop 1 for an endorsement conversation, code updates on purchasing policies and minor updates to the public records act regarding fees. He also stated he is working on a shift with Helping Hands Food Bank with their agreement.

Discussion ensued regarding medical services through the food bank, WATV vehicles on city roads and farm exempt vehicles.

Berg reported on a shared sick leave MOU with ASFCME

Finance Director Merriman – addressed a hand out for Councilmembers of the 2020 budget calendar that includes a schedule for budget, lodging tax and property taxes.

Councilmember and Mayor's Reports

Councilmember Couch – thanked the Public Works crew for resurfacing Orth Way and also Chief Tucker for his supervision while in New Orleans.

Councilmember Kornegay – wished a happy labor day to everyone.

Councilmember Kinzer – announced a work party at the Northern State Hospital cemetery to be scheduled in the near future.

Councilmember de Jong – stated the Planning Commission is moving forward on ADU’s. He also reported on a meeting with the census bureau and why it is important to have an accurate count. He questioned the possibility of having a kiosk at City Hall for the 2020 census as well as social media promotion of the census. He also touched on 1406 information and questioned noise disturbances. de Jong reported on a Northwest Workforce meeting he attended and on the 125th anniversary of Labor Day. He encouraged everyone to have a great Labor Day.

Councilmember Kelley – cautioned everyone to be aware of school children as school has started. She announced upcoming events including the annual Halloween Parade, Christmas Parade and events with a new event this year of an Ugly Christmas Sweater Dash that is being headed up by Shawn Van Tassel and sponsored by United General Hospital District 304. Kelley also announced the upcoming Chamber luncheon with the 2020 Census being the topic.

Proclamations

Public Comments

Mayor Johnson opened the public comments up at 7:38 P.M.

Matthew Des Voigne – 722 Cascade Palms Court – read a letter to the Council stating he has been elected as the new treasurer of the Downtown Association of Sedro-Woolley. Having a treasurer will provide more sound internal controls and segregation of duties. As a result, Des Voigne will send invoices to the city for reimbursable expenses incurred by the association.

Mayor Johnson closed the public comment at 7:42 P.M.

Public Hearings

Unfinished Business

Impacts of easements on the buildable area of new lots – Ch. 17.04 SWMC

Coleman introduced the second read of the proposed ordinance.

Councilmember Kelley moved to adopt Ordinance 1936-19 as an ordinance amending Chapter 17.04 SWMC to specify that transmission line easements and ingress/egress easements may not count towards lot area or lot width at building line. Councilmember Couch seconded. Motion carried (7-0).

New Business

Information Only Items

- Building Permit and Planning Permit Review Status

Good of the Order

Executive Session

Adjournment

There being no further business, the meeting adjourned at 7:45 P.M.