
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
December 11, 2019– 7:00 P.M. – Council Chambers

Call to Order

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Judith Dunn, Karl de Jong, Jared Couch and Glenn Allen (absent). Staff: Recorder Brue, Finance Director Merriman, City Supervisor/Attorney Berg, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

Councilmember Kinzer moved to excuse the absence of Councilmember Glenn Allen. Seconded by Councilmember Couch. Motion carried (6-0).

Approval of Agenda

Councilmember Dunn moved to approve the agenda. Seconded by Councilmember Kornegay. Motion carried (6-0).

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #192070 to #192131 in the amount of \$400,972.24
 - Payroll Checks #59936 to #59946 plus EFT's the amount of \$392,278.76
- Request for Approval of Interlocal Agreement for Bridge Inspection Services
- SC/FD6 Interlocal Agreement for Air Pack Purchase
- Lease Amendment with SBA Structures, LLC
- 2020 Property Tax Levy Ordinance No. 1946-19
- Interlocal Cooperative Agreement between Skagit County & Sedro-Woolley for EMS Training
- Final Acceptance Contract 2019-PW-21, Borseth-Robinson Sewer Extension Project – C. Johnson Construction Inc.
- Final Acceptance Contract 2019-PW-03, 2019 Complete Streets Sidewalk and ADA Improvements Project – Trinity Contractors Inc.
- Interlocal Agreement with Skagit county Conservation District Public Educations & Involvement Project in Support of the NPDES Phase II Stormwater Permit
- TIB Fuel Tax Grant Distribution Agreement No. 8-2-126(012)-1, Cascade Highway (SR20), Holtcamp Rd. to Hodgkin Street (SR20 West Lane Widening)

- Professional Services Agreement No. 2020-PS-01 On-Call Materials Testing and Inspections – GeoTest Services, Inc.
- Possible Amendment No. 2 to Professional Services Agreement No. 2018-PS-20 for Update of the 2005 Sewer Comprehensive Plan – PACE Engineers, Inc.
- Possible Amendment No. 2 Professional Services Agreement No. 2018-PS-12 – Carletti Architects P.S.
- Possible Amendment No. 4 Professional Services Agreement No. 2019-PS-25 – Pacific Landscape Architecture LLC
- Possible Amendment No. 5 to professional Services Agreement No. 2018-PS-21 for Wastewater Treatment Plant Improvements Design – Brown & Caldwell Inc.
- Request for Equipment Acquisition – Used Semi-tractor for the Wastewater Treatment Plant
- Possible Property Acquisition – Parcel 38608 Jennifer Cons
- Interlocal Cooperative Agreement between Whatcom County Parks and Recreation and the Sedro-Woolley Police Department for the use of the Plantation Range
- Possible Professional Service Agreement No. 2020-PS-02 – On-Call Environmental Services – Widener & Associates

Councilmember Kinzer questioned item 18 – Possible Property Acquisition – Parcel 38608 Jennifer Cons, as to the price of the property. City Supervisor/Attorney Berg stated it has a not to exceed \$1,500.

Councilmember Kornegay moved to approve the consent calendar items 1 thru 20. Councilmember Owen seconded. Motion carried (6-0).

Introduction of Special Guests and Presentations

Swearing-In Newly Elected – Judge Brock Stiles

Municipal Court Judge Brock Stiles administered the Oath of Office to Julia Johnson for the position of Mayor.

Judge Stiles then administered the Oath of Office to Chuck Owen for the position of Councilmember Ward 5.

Both were greeted with a round of applause and took their places at the dais.

Senator Wagoner and Representative Eslick – 2020 Legislative Preview

Senator Wagoner extended congratulations to the newly elected. He stated he serves on the Ways & Means committee, K12 Education Committee, Behavioral Health sub-committee (ranking member), Hatchery working committee, Aerial Herbicide Application working group, Joint Legislative Audit Review Committee (JLARC) and the Tax Policy working group. Senator Wagoner spoke of several items he will be working on in the new year. He stated the Monroe Correctional Facility is within his district and he will be working on Department of Corrections inmate health requirements. Other items he will be working on is to obtain funding for body

scan units for contraband for Department of Corrections women's facilities, burden of proof for property owners and a gold star bill to allow spouses preferences in hiring. Wagoner spoke of emerging issues, specifically 1976, working to implement the initiative as to the voters' wishes. He also spoke of the need to come up with solutions and addressed sales tax from auto sales to apply to transportation being introduced by Senator Braun. Also addressed were advisory votes, sustainable timber harvest and loss of timber sales and the capital budget. Senator Wagoner entertained questions from the Council regarding 1976 and the loss of revenue and not so friendly solutions and the new Labor & Industries overtime rules and the effect on Non-Profits.

Mayor Johnson thanked Senator Wagoner for his time and presentation.

Recognition of Out-Going Councilmember – Judith Dunn

Mayor Johnson recognized Councilmember Judith Dunn for her term as Ward 1 Councilmember for a term of 4 years plus her time as a Planning Commission member. Mayor Johnson stated she has been involved in how things have been shaped for some time.

Staff Reports

Police Chief Tucker – reported on the recent Facebook posting regarding a porch pirate stealing packages off porches. He also reported on the ongoing oral boards and the need to update rules through the Civil Service Commission. Tucker announced the academy date for candidate Deion Whitt has been moved to January. Other items reported included the delivery of a new vehicle that was turned away due to damage, Christmas parade and the recent homicide in Burlington of an innocent bystander. Tucker noted the suspect in the homicide has been apprehended.

Fire Chief Klinger – reported the hot water has been fixed after being without for two weeks. He also addressed social media reporting Sedro-Woolley's helicopter being dispatched. He stated we do not have a helicopter but sent the breathing trailer known as an air unit and spoke of a recent dam failure drill.

Planning Director Coleman – thanked Council for the discussion on Accessory Dwelling Units and announced an upcoming public hearing on the final draft for ADU's in January.

Public Works Director Freiburger – reported on making the rounds to visit the public works crews to discuss their accomplishments from the year and projects slated for next year. Also addressed was the support Council has given to the crews.

City Supervisor/Attorney Berg – reported on the Library project, noting the glue lam beams to be installed at weeks end with the project continuing to be on track. He reported on a follow up meeting to Councilmember de Jong's request with Skagit Fisheries Enhancement Group, Conservation District and the Watershed Council regarding a possible partnership on native plantings, invasive species removal and trail development. He noted next on the list is the Houser Park, Harts Slough and restoration project. Berg reminded Council of the upcoming annual employee recognition lunch on December 23 at noon.

Finance Director Merriman – addressed the change to a biennial budget with an ordinance to be brought forward in January.

Councilmember and Mayor's Reports

Councilmember Couch – announced attending a business development meeting and a parks committee meeting with the opportunity to see a 30% rendering for Memorial Park.

Councilmember Owen – reported on the Christmas parade noting the Fire Truck always looks excellent in the parade.

Councilmember Kornegay – concurred with Councilmember Owen on the parade. She also reported on the monthly Skagit Trail Builders volunteer project known as the Pump House Trail.

Councilmember Kinzer – reported on the Business Development Committee meeting to consider looking into a first read only for preliminary plat approval and final plat approval. She noted the committee was in favor and will be bringing forward for Council consideration.

Councilmember de Jong – echoed his sentiments regarding the Christmas parade and events. He also addressed a couple of motor vehicle accidents at Railroad Ave. de Jong wished everyone a joyful holiday season.

Councilmember Dunn – wished everyone the best of the holiday season and a very good new year.

Councilmember Kornegay – announced the upcoming Historical Home Tour on Saturday at 5:00 P.M. to benefit the Sedro-Woolley Museum.

Mayor Johnson – thanked Glenn Gardner for the work on the fire truck and to the Police staff for their work with the parade. She also spoke of going with Public Works Director Freiburger and City Supervisor/Attorney Berg to Public Works, Streets, Parks and Solid Waste that work hard to keep city moving along. She acknowledged the behind the scenes people in the engineering department. Mayor Johnson commented on the joint worksession and thanked the Planning Commission for their hard work.

Proclamations

Public Comments

Mayor Johnson opened the public comments at 7:44 P.M.

Tina Rockafellow – 1317 Railroad Ave., expressed concerned on the amount of traffic and rate of speed on a daily basis. She stated it is at a point where something needs to be done before someone is killed. She requested looking for solutions NOW.

Sally White – 423 Talcott, wished everyone a Merry Christmas and expressed her thanks to the employees who have worked hard this year. She stated after watching several Council meetings online she thought that council comments should be limited to 3 minutes, the same for the public in order to keep focus to the agenda so things do not get derailed. She noted many people who attend the meetings have worked all day and are tired and Council should be mindful of the time for comments.

Frank Bresnan – 1004 McGargile. Addressed traffic issues on McGargile and handed out a list of issues to the council noting with the proposed development it will only get worse.

Brady Miller – 1206 Railroad Ave., discussed traffic issues on Railroad Ave. and the need for a solution.

Mayor Johnson closed the public comments at 7:57 P.M.

Public Hearings

Unfinished Business

Comprehensive Purchasing Policies

- *Ordinance* adopting a comprehensive purchasing policy for the City
- purchasing policies

Public Works Director Freiburger reviewed the third read of the comprehensive Purchasing Policies and the reconsideration of signing authority for public works. He reviewed reasons the limits are important to public works and noted the intent is to improve and enhance and streamline the process. Freiburger entertained Council questions.

Council comments and discussion included \$50,000 should go to the Council for approval and could be handled with a special meeting for something of an emergent nature, the need to draw the line somewhere, the number of contracts running at one time, recommendation of the model from Bainbridge Island, change orders, issues that may cause concern, approval process with a second pair of eyes.

Councilmember Dunn moved to adopt Ordinance #1947-19 an ordinance adopting a comprehensive purchasing policy for the city. Councilmember Kornegay seconded. Motion carried (5-1 (Councilmember Owen opposed)).

Councilmember Couch moved to adopt Ordinance #1948-19, an ordinance amending Chapter 2.104 SWMC consistent with the newly adopted purchasing policies. Seconded by Councilmember Dunn. Motion carried (5-1, Councilmember Owen opposed).

Sewer General Facilities Charges

City Supervisor/Attorney Berg noted there are no changes from the prior read.

Councilmember Kornegay moved to adopt Ordinance #1949-19 an ordinance amending SWMC 13.16 to revise the amount charged for connections to the City's sanitary sewer system and including an annual increase. Councilmember Owen seconded.

Councilmember de Jong brought up the fact that the city has been subsidizing the facilities charges since 2008 at a charge of \$6,995 that is about 1/3 of the actual charge.

Motion carried (6-0).

New Business

2020 Legislative Priorities

City Supervisor/Attorney Berg reviewed the list of legislative session priorities within the packet.

1. Funding our capital budget request for the Sedron VRD (vapor recompression distillation) unite at the Sedro-Woolley Wastewater Treatment Plant;
2. Funding our capital budget request for the Memorial Park Revitalization Project; and
3. Funding for the Jones/John Liner corridor project, specifically the BNSF designed and build under crossing.

A discussion on the bill being presented by Senator Braun car tax bill was held.

Councilmember Dunn moved to approve these priorities as the City's legislative priorities for the 2020 legislative session. Seconded by Councilmember Kornegay. Motion carried (6-0).

Information Only Items

- Washington Main Street Program
- Building Permit & Planning Permit Review Status
- Joint Rotary Club and City Community Center Kitchen Renovation Project
- Public Works/Engineering Department Report

Good of the Order

Executive Session

Adjournment

With no further business and without objection the meeting was adjourned at 8:15 P.M.