

-----  
CITY OF SEDRO-WOOLLEY  
-----

Regular Meeting of the City Council  
January 22, 2020– 7:00 P.M. – Council Chambers

### **Call to Order**

The meeting was called to order by Mayor Julia Johnson at 7:00 P.M.

### **Pledge of Allegiance**

Mayor Johnson administered the oath of office to Brendan McGoffin, Councilmember Ward 1. He was greeted with a round of applause and took his place at the dais.

**ROLL CALL:** Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer, Germaine Kornegay, Chuck Owen, Brendan McGoffin, Karl de Jong, Jared Couch and Glenn Allen. Staff: Recorder Brue, Finance Director Merriman, City Supervisor/Attorney Berg, Public Works Director Freiberger, Planning Director Coleman, Fire Chief Klinger and Police Chief Tucker

### **Approval of Agenda**

Councilmember Kinzer moved to approve the agenda. Seconded by Councilmember Kornegay. Motion carried (7-0).

### **Consent Calendar**

- Minutes from Previous Meeting
- Finance
  - Claim Checks #192276 to #192350 plus EFT in the amount of \$559,049.15
  - Claim Checks #192351 to #192412 plus EFT in the amount of \$158,200.75
  - Payroll Checks #59965 to #59976 plus EFT's in the amount of \$369,282.25
- TIB Fuel Tax Grant Distribution Agreement No. 3-W-126(006)-1, FY 2021 Overlay Project, Multiple Locations (Jameson Overlay Project, 800' W. of Third Street to Township Street

Councilmember Couch moved to approve the consent calendar items 1-3. Councilmember Owen seconded. Motion carried (7-0).

### **Introduction of Special Guests and Presentations**

Community Action Report with Bill Henkel

Bill Henkel, Executive Director of Community Action of Skagit County spoke to the Council to thank them for their continued support and being active in the housing crisis. He stated

Community Action serves Sedro Woolley and Skagit County and reviewed a hand out showing a list of services summarizing what they do. He said they served 15,000 unduplicated clients in 2019 with 1,683 being Sedro-Woolley residents. Henkel spoke of an upcoming event on March 25. The Have a Heart for Community with Ryan J. Dowd, author of The Librarians Guide to Homelessness. He also commented on their clean audit showing they are well run and well managed. Henkel addressed their street outreach for opioid use, the remodel at their service center in Mt. Vernon and their goal to serve the community and provide dignity to the clients served.

Henkel entertained questions from the Council regarding their connection to the Digiwalic Center and the upcoming 2020 Census. He also thanked Councilmember Kornegay and Mayor Johnson for their role on the Board of Directors.

Sedro-Woolley Downtown Association (SWDA) with Ian Larsen

Ian Larsen, Executive Director of the Sedro Woolley Downtown Association presented a recap of 2019 and their goals for 2020. He acknowledged Damian Vines, President of the Downtown Association in the audience. Larsen reviewed the organizational chart for the association and their 2019 accomplishments. 2019 accomplishments included the purchase of new downtown banners and branding, sponsorship of the Great Sideshow, Start Up Sedro-Woolley, Brewfest, chainsaw carving restoration fund, and working on the Main Street application. He spoke on the Main Street application noting they were unsuccessful in obtaining certification. The downfall was due to not having a full time Executive Director. Their 2020 goals include a budget for a full time executive director, soliciting community response, strategic planning for 2020 fundraising to include walking history tours, Great Sideshow, Woolley Western Days, a wine and walk progressive dinner ,business training and signage.

Larsen entertained questions from Council regarding their budget for signage. He requested suggestions on areas for signage placement, continued maintenance on banners and continued financial support. He also encouraged councilmember participation in the group that meets the last Monday of each month at the Connection Hub on Ferry Street.

## **Staff Reports**

Police Chief Tucker – reported on the retirement party held for Dave Pierce as well as saying goodbye to Officer Katy Wilson who has accepted a position with Marysville. He also reported Pierce’s patrol car is being outfitted with the radar sign. Deion Whitt has completed his second week at the academy.

Planning Director Coleman – reported the Planning Commission held a public hearing on accessory dwelling units. Recommendations will be forthcoming to the Council at the next meeting. Coleman announced he is watching a number of legislative bills being considered that will affect Planning and will continue to keep an eye on them.

Public Works Director Freiburger reported on the recent snow noting crews were working from 4 AM – 3 PM plus some overtime. They had all the new implements in use. Freiburger thanked

the Council for allowing the purchase of the equipment. He reported Eron Berg and Bill Chambers kept social media updated. Freiburger updated Council on the final scoping study for John Liner, upcoming legislative visits in Olympia, SR20 lane widening, grant request for TIB and the update to transportation impact fees (last adjusted 2015). He noted the next work session would be a discussion on the I-976 impacts.

City Supervisor/Attorney Berg – directed Council to the late materials Library report. He noted the project is currently 2 weeks behind due to snow and wind, otherwise things are going well.

Finance Director Merriman – reported Council’s approval of the final payment of invoices for 2019 on the consent calendar. He also spoke on the State Auditor’s clarification regarding the 2019 cut off and discussed the budget format for the 2020 budget which is a communication device for the public.

### **Councilmember and Mayor’s Reports**

Councilmember Couch – thanked the Council for allowing his absence from the last meeting and to those that reached out after the passing of his grandmother. He thanked City staff for their efforts of plowing and keeping the streets open. Couch questioned the use of on-call contractors during snow incidents and whether a date for the Council retreat has been set.

Councilmember Owen – commented on the clearing of streets during the recent snow and expressed a pat on the back to the City crew. He also questioned the status of repaving Ball Street.

Councilmember Kornegay – expressed her condolences to Councilmember Couch on the loss of this Grandmother. She thanked staff for the snow removal and updates for garbage pick-up that were placed on the city Facebook. She also reported a comment she received on the delinquent billing letter with the way it is worded.

Councilmember Kinzer – also expressed condolences to Councilmember Couch. She thanked everyone for the good job with the snow removal.

Councilmember de Jong – expressed sympathy to Councilmember Couch. He announced the open house for the food bank on Saturday, February 1. de Jong requested to attend the upcoming work session via teleconference, as he will be out of town. He also reported on the Rodeo Queen Coronation held at the Community Center.

Councilmember Allen -- commented on the excellent job with snow removal and the bang up job the crews did.

Councilmember McGoffin – expressed a thank you for the opportunity to serve as Councilmember.

Mayor Johnson – announced the upcoming home dedication for the Habitat homes on Batey Street on January 25. She thanked Councilmember Kornegay for her presentation on Martin Luther King day at Country Meadows.

Proclamations

### **Public Comments**

Mayor Johnson opened the public comments at 8:06 P.M.

Frank Bresnan Sr. – 1004 McGargile Rd. spoke regarding the traffic on McGargile Rd. when school is letting out. He questioned who he should speak to because no one is taking responsibility. He also spoke of the busses driving on the wrong side of the street as well as visibility issues.

Public Works Director Freiburger addressed some of Bresnan’s comments.

Mike Anderson – 1024 Raby Lane, spoke of ADU’s city wide and said he hoped they would be paying impact fees so the citizens would not have to absorb the difference. He also addressed the need for Police Impact Fees noting growth should pay for growth and commented that public comment should be placed at the beginning of the meeting.

Mayor Johnson closed the public comments at 8:18 P.M.

Public Hearings

### **Unfinished Business**

#### Appointment of Mayor Pro Tem

City Supervisor/Attorney Berg stated the appointment of Mayor Pro Tem is a biennial appointment by council. This was tabled from last meeting so all councilmember’s could be present. The Mayor Pro Tem term would end in 2021.

Councilmember Kornegay moved to appoint Councilmember Couch to serve as mayor pro tem from now until the end of 2021 or until a successor mayor pro tem is appointed. Seconded by Councilmember Kinzer. Motion carried (7-0).

#### Proposed Annexation – Falklands 1.25 acres on E. Jones Road

Planning Director Coleman reviewed background information regarding annexation request of 1.25 acres on E. Jones Road. He noted the proposed zoning is R-5 and action is requested.

Councilmember Couch moved to adopt Ordinance No. 1951-20 to annex 1.25 acres at the intersection of Cambridge Street and East Jones Rd. Seconded by Councilmember Kornegay. Motion carried (7-0).

## **New Business**

### Addition of New Council Committee

Mayor Johnson brought forth the topic of a new council committee for the purpose of considering issues and make recommendations to the full Council related to the use and implementation of technologies in the operations of the city. She noted the members of the committee for this year would be Councilmembers Brendan McGoffin, Chair, Karl de Jong and Brenda Kinzer.

Councilmember Couch moved to add the technology committee to the City's Governance Manual, Section A. II of Chapter 2. Councilmember Owen seconded. Motion carried (7-0).

Councilmember Kinzer moved to confirm the 2020 City Council committee assignments. Seconded by Councilmember Kornegay. Motion carried (7-0).

### Ordinance No. 1950-20: Adopt a Biennial Budget Process

Finance Director Merriman he reviewed history of adoption a biennial budget with the budget having to start in an odd year. He also reviewed reasons for using a Biennial Budget process and common questions that come up to include time savings, longer perspective, potential improvement in policy view and political implications. He noted a biennial budget is authorized under RCW 35A.34.040 and that this is a first read only.

Discussion ensued regarding interaction with the transportation plan and capital facilities, ability of finance software being adaptable to a biennial budget process and frequent budgetary check ins.

Mayor Johnson reported on Congressman Larsen's recent visits to Sedro-Woolley. He held a forum at the Senior Center to discuss issues both on a local and federal level. He also visited today for a walk about tour of Sedro-Woolley.

## **Information Only Items**

- Building Permit & Planning Permit Review Status
- Northern State Hospital Cemetery Grant

## **Good of the Order**

Executive Session

## **Adjournment**

With no further business, the meeting was adjourned at 8:32 P.M.