
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
June 24, 2020– 4:00 P.M. – Via Teleconference

Call to Order

Mayor Julia Johnson called the meeting to order at 4:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brenda Kinzer (absent), Germaine Kornegay, Chuck Owen, Brendan McGoffin, Karl de Jong, Jared Couch and Glenn Allen (absent). Staff: City Supervisor Merriman, Finance Manager Scott, IT Director Chambers, Planning Director Coleman, Public Works Director Freiberger, Fire Chief Klinger, Police Chief Tucker and City Attorney Thompson.

Approval of Agenda

Mayor Johnson noted a late materials item for the Winnie Houser Park Paving Project to be added to the agenda.

Councilmember de Jong moved to approve the agenda to include late materials. Councilmember Owen seconded.

Consent Calendar

- Minutes from Previous Meeting
- Finance
 - Claim Checks #193255 to #193355 plus EFT's in the amount of \$1,033,987.91
 - EFT's in the amount of \$6,293.16
 - Payroll Checks #60084 to #60093 plus EFT's in the amount of \$317,872.65
- Possible Professional Services Agreement No. 2020-PS-13 – ADA Self-Assessment and Transition Plan
- Possible Contract Award – Contract 2020-PW-02, 2020 Jameson Street Pavement and Pedestrian Improvement Project – Fisher Construction Group

Councilmember Owen moved to approve the consent agenda items 1-4. Seconded by Councilmember de Jong.

Introduction of Special Guests and Presentations

Staff Reports

Fire Chief Klinger – reported they have not transferred any Covid patients but did deliver a baby last Thursday. Both mother and baby are doing well.

Police Chief Tucker – stated preparations are in place for July 4 protest and he and the Mayor are working on language for Governor’s Mask Enforcement order. The department has been addressing issues with bicycles in the Skate Board Park. He also reported on his research regarding a speed limit in alleys. He noted there is nothing in the Sedro Woolley Municipal Code but a 25 mile per hour limit however there is a too fast for conditions clause.

Councilmember Allen signed in and joined the meeting.

Planning Director Coleman – reported on the public hearing for the Skagit County Stabilization Campus held via zoom by the hearing examiner. He noted the comment period was extended with a decision expected on July 6. Building and Planning have also been busy with many projects with sub division and building permits.

Public Works Director Freiburger – reported the ad for bids on the WWTP electrical improvements is out. He also reported on the award of the Jameson Overlay project and an 1 late materials request for the Winnie Houser Park paving project. He noted upcoming items are updates to the Transportation Impact Fees to be brought to Council on July 8 and the Planning Commission review of the sewer comp plan scheduled for July 21 with it coming to Council in August.

IT Director Chambers – reported he has been busy with public surplus online auctions. Glenn Gardner has been busy outfitting police cars and they have been busy with web base meeting support. He also stated consideration of switching meetings to the Zoom platform is being considered. Also being worked on are the fiber franchise agreement negotiations & CARES act.

Finance Manager Scott – reported keeping busy in Finance with maintaining the daily tasks and working on miscellaneous projects.

City Supervisor Merriman – reported the Library project continues on schedule with substantial completion anticipated the 3rd week of September. He also reported the affordable housing sales tax would be implemented August 1 with receipt of the first payment around August 31. Discussions will be held in the future regarding the use of the tax. Merriman also reported on the Hammer Heritage clean up.

Mayor Johnson – announced a public participation plan for the Hammer Heritage Square through Dept. of Ecology with an online public meeting June 30 6-8 PM. She addressed Covid Phase III noting there has been an increase in Covid cases. She also reported on the Governor’s mandatory face covering order effective Friday, June 26. Other items were an email received regarding Loggerodeo banners being in place, an RCO board presentation for grants for Olmstead Park by Nathan Salseina and herself and the small business grants available through EDASC for the City of Sedro-Woolley brick and mortar businesses.

Councilmember and Mayor's Reports

Councilmember Couch – questioned the staff time involved in having to remove the Loggerodeo banners.

Councilmember Cornea – questioned decorating the town with flags.

Councilmember Owen – noted is discuss with the Northern State Cemetery grass cutting and condition of the entrance. He questioned the program for maintenance of that area.

Public Works Director Freiburger – noted the challenge is the wet conditions up there but will look into other possibilities.

Councilmember McGuffin – noted the winner of stay at home shuffle was Matt DesVoigne.

Councilmember Allen – expressed kudos to Chief Tucker on the alley speed limit research as well to Nathan Salseina for a quick response on an issue and to the Sewer and Solid Waste departments. He noted all city departments doing a bang up job.

Councilmember de Jong – commended neighbors picking up trash along the centennial trail. He questioned the Independence Day protest regarding staffing and what are they protesting.

Mayor Johnson noted they are protesting the Governors tyrannical directives through the Covid process.

Police Chief Tucker – addressed the staffing plan including plans for back up from other local agencies.

Councilmember de Jong – questioned the penalty for not wearing mask in public and what the enforcement plans are.

Public Comments

Mayor Johnson read a comment received from Carol Torset, Secretary of the Sedro-Woolley Lions Club regarding the 2020 virtual Loggoredo Grand Parade. Mayor Johnson noted the link has been placed on the City website. Torset thanked Mayor Johnson and her husband Eric, former Councilmember Brett Sandstrom and Loggerodeo President Dottie Chandler and the Lion members for submitting pictures and videos. The virtual parade includes pictures of past parades and historical pictures, woodcarvings, loggerodeo events and fireworks. It is approximately 10 minutes long.

Public Hearings

Proposed Six-Year Transportation Improvement Program (TIP) 2021-2026

Mayor Johnson opened the public hearing and requested online comment. She stated public comment would remain open until July 8.

Public Works Director Freiburger presented the 2021-2026 Transportation Improvement Program (TIP) and reviewed the TIP in a nutshell. He noted a public hearing is required. Due to Covid a public hearing was not held at the Planning Commission level this year. He reviewed the primary focus, which is the Jones/Johns Liner/Trail Road Corridor Project, SR20/SR9 Township Intersection Improvement Project, John Liner Road Bicycle/Pedestrian Improvement Project and SR20/Cascade Trail West Extension Phase 2A, Holtcamp to Hodgin. The secondary focus is maintenance of existing arterial streets via the overlay project with the third focus on updates to ADA Ramps and Sidewalks Citywide in conformance with the Americans with Disabilities Act requirements.

Freiberger reviewed various project maps, changes from the 2020-2025 TIP to the 2021-2026 TIP, changes from the 2026-2039 to the 2027-2040 TIP and citywide projects. He entertained questions from the Council noting this is a first read with no action requested. Council questions ensued regarding delay in projects and how to bring them back, Jameson St. bid regarding sales tax, city wide (7) projects and planned traffic calming devices.

Unfinished Business

New Business

Skagit County 2020 Multi-Jurisdiction Hazard Mitigation Plan

Planning Director Coleman reviewed the process for the 2020 Multi-Jurisdiction Hazard Mitigation Plan with requested action at the next meeting.

Fees for Accessory Dwelling Units (ADU's) & Possible Emergency Moratorium on ADU's

Planning Director Coleman addressed whether an emergency moratorium on ADU's should be considered. He provided background information on the topic of ADU's and fees. Staff recommendation is to place a moratorium on ADU's in order to give Council time to discuss fees.

Council discussion ensued regarding the number of moratoriums allowed, waiting for a full council, effective date of the ADU ordinance, lack of fees in place, Planning Commission discussion of fees and the Council to decide the fee structure.

Councilmember de Jong moved to adopt Ordinance #1957-20 an interim ordinance of the City of Sedro-Woolley, Washington adopting a moratorium on the processing or accepting of applications, permits or licensing and establishment for any accessory dwelling units, providing for a public hearing, establishing an effective date and providing that the moratorium unless extended will sunset within six months of the date of adoption. . Seconded by Councilmember Couch. Motion carried (6-0).

Planning Director Coleman started a discussion regarding fees for ADUs. He reviewed a proposed fee schedule for discussion to include a two-tiered schedule for transportation fees, sewer connection fees, and park impact fees.

Council questions and discussion included reasoning for square footage calculation, comparisons to other jurisdictions, transportation studies, sewer rate study, school impact fees and the impact on schools, transportation impact fees and RV Park facility fees.

Late Materials – Winnie Houser Park Paving Project

Public Works Director Freiburger reviewed the request for a possible bid award for the Winnie Houser Park Paving Project. The low bid is Lakeside Industries with a low bid of \$137,200.42 and was 17.1% under the engineers estimate.

Councilmember Couch moved to authorize Mayor Johnson to execute the attached Agreement 2020-PS-29 with Lakeside Industries Inc. for the paving the Winnie Houser Park parking lot in the amount of \$137,200.42 including sales tax. Seconded by Councilmember McGoffin. Motion carried (6-0).

Information Only Items

Department of Ecology Notice: Chevron 97502 Cleanup Site in Sedro-Woolley; Comment Period 6/22 – 7/21; Online Meeting 6/30

Good of the Order

Executive Session

Adjournment

The meeting adjourned at 5:38 P.M.