



SEDRO-WOOLLEY PARKS & RECREATION DEPARTMENT

325 Metcalf Street, Sedro-Woolley, WA 98284
360-856-5167/ 360-855-0707

SHANE WALLEY, SUPERVISOR

Parks & Recreation Advisory Board Meeting Minutes

April 4th 2011

Members Present: Mark Mauden, Kim Woolsey, Stephanie Lokkebo, Ed Blanton
Members Absent: Todd Torgeson, Caleb Bradford, Rachael Marsh
Staff Present: Shane Walley, Nathan Salseina, Jack Moore
Others Present: Robert Woolsey, Councilman Brett Sandstrom
Call to Order: 6:10 pm

Board Reviewed and approved previous meeting minutes

Community Garden Update

Kim Woolsey reported on the progress of the Community Garden. She stated that she has been working with Louis Dailly on selecting the best place for the community garden. She stated they are looking at the city owned property adjacent to the street department yard on Alexander Street.

Kim Woolsey also stated that she has had discussions with Amy Lanning from the High School, and Ellen Palmer the Senior Center Coordinator about their plans for planting areas.

Nathan Salseina distributed a list of city owned properties to the board for their review.

Ed Blanton questioned who will be in charge of setting rules and regulations for the community garden, who will decide who gets what space, who will keep an eye on the garden etc.

Discussion with Planning Director Jack Moore

Jack Moore gave an overview of the role of the planning commission in regards to long range planning. He stated that the parks element of the cities comprehensive plan is updated every seven years, and that small revisions are can be made occasionally. He overviewed how he hoped the parks board and the planning commission will work together in regards to park planning.

Mark Mauden questioned how future funding in considered in the park planning process. Jack Moore reviewed the restrictions on the use of impact fees for new land acquisition and capital improvements.

Nathan addressed how he would like to parks board to give input for the first time this year during the initial budgeting process.

Jack closed by saying that he is always open to hearing the parks boards ideas regarding the parks and recreation element of the cities comprehensive plan.

Memorial Park Planning Discussion

Nathan began a discussion regarding the planned Memorial Park upgrades. He stated that there is a meeting planned for Wednesday April 27th at 5:00pm before the city council meeting with some of the stakeholders of the project. He stated that the Rotary, the Soroptomists, Lions, Mason's, service clubs have expressed interest in assisting with upgrades to the park.

It was decided that a steering committee made up of the service clubs, neighbors and the city should be set up to establish a timeline, for the project, to research funding, and to oversee the design of the upgraded park which would then be brought back to the parks board.

Discussion followed on amenities that we should include in the park plan and how we should take extra care to notify the neighbors and the general public about the plans.

It was suggested to use the cities utility billing, and perhaps mailings to advertise future meetings of the steering committee.

Meeting Adjourned at 7:23pm