



INVITATION FOR BIDS

2021 Memorial Park Tree Removal Project & Unit Priced Services

The City of Sedro-Woolley is soliciting bids under the city's small works roster process utilizing MRSC Rosters and the Limited Public Works process for the removal of 5 evergreen trees located at Memorial Park, 703 Pacific Street, Sedro-Woolley, WA. Additionally, this contract will allow the city to utilize the services of the contract on an on-call, as needed basis for the 2021 calendar year.

Instructions to Bidders:

Schedule 1 of the job will consist of safely cutting down 5 (five) trees, chipping all limbs, disposing of the wood and grinding the stumps at least 6" below finished grade.

The Lump Sum Bid for Schedule 1 shall include total costs including labor and materials, obtaining necessary licenses and permits (local and/or state), and all equipment necessary to safely complete the job, disposal of all related waste, and cleanup of the site.

Schedule 2 allows for tree trimming or removal on a unit price (hourly) basis. Schedule 2 will consist of a hypothetical one-day tree removal job. Equipment will be paid based on the requirements of the individual project.

Basis for selection will be lowest responsible bid as determined by a comparison of Bid Proposals received and a review of qualifications and references,

Bids shall include total costs including obtaining necessary licenses and permits (local and/or state), mobilization, labor, tools and equipment necessary to safely complete the job, haul off of any waste and cleanup of the sites.

Materials and Construction provided for this project will be per City of Sedro-Woolley Public Works Department Standards and the current edition of the Standard Specifications for Road, Bridge and Municipal Construction.

See the Public Works Agreement for this project on the city's website at:

https://www.ci.sedro-woolley.wa.us/resources/bids_and_awards/index.php under Bids and Awards, **2021 Memorial Park Tree Removal Project & Unit Priced Services** for insurance, bonding, prevailing wage provisions and other provisions applicable to this contract.

State prevailing wage rates per Washington State Department of Labor and Industries are required. For current rates in Skagit County use the following link:

<https://secure.lni.wa.gov/wagelookup/> and use the bid close date as the effective date.

Bidder Responsibility Criteria: Bidders must be registered contractors at time of bid, have a current UBI number, have industrial insurance coverage as verified by WA Labor and Industries, have an Employment Security Department number, have a WA state Excise Tax Registration Number, and must not be disqualified from bidding per the Debarred Contractors list. If bidding on a public works project subject to the apprenticeship utilization requirements, must not have been found out of compliance by the WA State apprenticeship and training council for the one-year period immediately preceding the date of the bid solicitation. Bidders must have received training on the requirements related to public works and prevailing wage under RCW chapters

39.04.350 and 39.12. Bidders within the three-year period immediately preceding the date of the bid solicitation, may not have been determined by a final and binding citation and notice of assessment issued by the WA Labor and Industries or through a civil judgement entered by a court as defined in RCW 49.48.082 or any provision of chapters 49.46, 49.48, or 49.52 RCW.

Bidders shall register or maintain registration on MRSC Rosters at <http://www.mrscrosters.org> prior to bid opening. Successful bidders must have or shall obtain a Sedro-Woolley business license at <https://dor.wa.gov/city-license-endorsements/sedro-woolley> prior to any payment.

Bid proposals are due by **2 pm on January 28, 2021**. Bids may be submitted in person (*restrictions may apply due to COVID19*), by U.S. Mail, facsimile or email to: City of Sedro-Woolley, Public Works Department, 325 Metcalf Street, Sedro-Woolley, WA 98284, (360) 855-0771, facsimile 360-855-0733, email jrosario@ci.sedro-woolley.wa.us. Results of the bid will be posted on the city website after award.

Interested contractors are to submit, have completed, and registered **prior to bid opening**:

- **Bid Proposal Form** utilizing the form provided
- A **Statement of Bidder's Qualifications** including references utilizing the form provided
- **Certification of Compliance with Wage Payment Statutes** utilizing the form provided
- Must have received training related to the public works and prevailing wage requirement or be exempt as verified by WA Labor and Industries (RCW 39.04.350(f))
- Registered on the City of Sedro-Woolley's **Small Works Roster** utilizing MRSC Rosters
- **Current Rate Sheet** including labor and equipment rates – may provide on company letterhead

The City of Sedro-Woolley reserves the right, without any liability on our part, to accept a proposal of the bidder submitting the lowest responsible bid, to reject any or all bids, revise or cancel the work to be performed, or do the work otherwise, if the best interest of the City is served thereby.

The City of Sedro-Woolley, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

There will be no pre bid walkthrough for this project.

For technical questions relating to this request for proposals or to schedule a site visit please contact Nathan Salseina, Public Works Operations Manager by phone at 360-856-5167 or by email at nsalseina@ci.sedro-woolley.wa.us between the hours of 7:00 am and 3:30 pm.

ADVERTISED: - On line at City of Sedro-Woolley Web Site at <http://www.ci.sedro-woolley.wa.us/BidsAwards/main.htm>

RFP E-MAILED: January 14, 2021 - MRSC Small Works Contractors and Consultants Roster
Service Category: Vegetation Work,
Subcategory: Tree Trimming & Removal