

# **City of Sedro-Woolley**

## **ADA Transition Plan**



## **Appendix H**

**WSDOT Local Agency Guidelines Chapter 29  
Appendix 29.11 Checklist**

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## **ADA Title II and**

# **Appendix 29.11      Section 504 Regulatory References**

<b>ADA Title II and Rehabilitation Act Section 504 Regulatory References</b>	<b>Requirements for agencies with less than 50 employees</b>	<b>Requirements for agencies with 50 or more employees</b>
<b>Programs, Services, and Activities:</b> Ensure that programs, services, and activities are accessible to persons with disabilities. (28 CFR Part 35.150(a) and (c))	✓	✓
<b>ADA/504 Coordinator:</b> Designate at least one responsible employee (ADA/504 Coordinator) and make the name and contact information available internally and externally. (28 CFR Part 35.107(a) and 49 CFR Part 27.13(a))	✓	✓
<b>Complaint/Grievance Procedures:</b> Adopt and publish complaint/grievance procedures. (28 CFR Part 35.107(b) and 49 CFR Part 27.13(b))	✓	✓
<b>Notice of ADA Provisions:</b> Provide a public notice of how the agency will address ADA accessibility in its employment, communications, policies, and resolution of complaints. (28 CFR 35.106)	✓	✓
<b>Self-evaluation<sup>2</sup>:</b> Evaluate all services, policies, and practices for barriers that restrict / limit persons with disabilities from access to services, programs, and activities. (28 CFR Part 35.105(a) and 49 CFR Part 27.11(c)(2)(i) and (v))	✓	✓
<b>Self-evaluation<sup>2</sup>:</b> Maintain the completed self-evaluation on file and make it available for public inspection for at least three years following its completion. (28 CFR Part 35.105(c) and 49 CFR Part 27.11(c)(3)(ii):	✓	✓
<b>Transition Plan<sup>2</sup>/Program Access Plan:</b> Develop a transition plan or program access plan that outlines the structural modifications that must be made to those services, programs, and activities that are not accessible. (28 CFR Part 35.150(d) and 49 CFR Part 27.11(c)(2)(ii))	✓ program access plan	✓ transition plan (post it on the agency's website)
<b>Accessible Pedestrian Signal and Pushbutton (APS) Policy<sup>2</sup>:</b> Develop a "reasonable and consistent" policy for installing accessible pedestrian signals and pushbuttons when a transition plan has not yet been completed. (28 CFR Part 35.130 and 35.160a(1) and 49 CFR Part 27.7(c))	✓	✓

**Notes:**

<sup>1</sup>Employees include paid permanent, temporary, and contract employees regardless of whether the employees are full or part time.

<sup>2</sup>Complete self-evaluations, and develop transition plans, program access plan and APS policies by engaging persons with disabilities and/or their advocates (28 CFR Parts 35.105 and 35.150 and 49 CFR Part 27.11(c)(2)).